

CENTRAL EMPLOYMENT EXCHANGE

Advertisement No. 02/2018

Date of Advertisement:-14.04.2018

Applications are invited for the following post(s) by various employers indicated in the advertisement up to **08.05.2018** in the prescribed format (Annexure-II) given at the end of the advertisement. In respect of applications sent only by post/speed post from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Jammu & Kashmir, Lahaul & Spiti district and Pangi sub division of Chamba district of Himachal Pradesh, A&N Islands or Lakshdweep or abroad the last date of receipt of application by the employer is **15.05.2018** Applications received after due date will not be considered.

Candidates are required to send their application directly by to the respective employers.

Application for the post of Storekeeper, is to be sent to Dy. Director (Rehab)-I/C, National Career Service Centre for Differently Abled, Nalanchira P.O., Thiruvananthapuram- 695015, Tel No. 0471-2531175

Sl.No. (01) Storekeeper - (01) UR

Pay Band-2: Rs. 9300-34800/- G.P. Rs.4200/-

Age: 28 years

Qualification Essential:

1. Matriculation or its equivalent.
2. National Trade Certificate or National Apprenticeship certificate or any other recognized equivalent qualification in any trade with at least 3 years practical experience.

OR

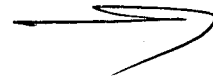
1. Graduate of a recognised University.
2. Diploma or Certificate in Commercial or Secretarial Practice from a recognized Institute.

Duties:

Maintenance of main Store, all the records and registers like material store Register, Dead Stock Register, raw material, tools & equipment, inventories of the Store, bin & bin cards. Distribution of raw material, tools & equipment, etc. to the Office, Vocational Instructors and others as per their indents submitted after approval of the Head of the Centre. Arranging for periodical inspection and physical verification of the store by the Inspecting officers. Taking due care of the items, raw material and machinery etc., stored in the main store and protecting them from any damage theft etc.

Place of work:

Thiruvananthapuram (Transferable anywhere in India)



Application for the post of Vocational Instructor (Hosiery), is to be sent to H.O.O, National Career Service Centre for Differently Abled, ATI Campus, Gill Road, Ludhiana-141003

Sl.No. (02) Vocational Instructor (Hosiery) - (01) OBC

Pay Band-2: Rs. 35400-112400/ + Pay Level 6

Age: 30 years

Qualification Essential:

1. Matriculation or its equivalent of a recognized Board.
2. National Trade Certificate in appropriate trade and at least 3 years practical experience in appropriate trade.

Desirable:

1. Working knowledge of Dress Making & Hosiery
2. Craft Instructor Training in appropriate Trade.

Duties:

Imparting training to handicapped persons & Vocational evaluation of handicapped persons for their Rehabilitation.

Place of work:

Ludhiana, Punjab

INSTRUCTION AND ADDITIONAL INFORMATION FOR CANDIDATES

1. Separate applications are required for each post quoting advertisement no. and sl. no. of the post.
2. Self-attested photocopies of educational/reservation categories/experience certificates etc., if any, should be enclosed with the application.
3. Upper age limit relaxable for SC/ST/OBC, EX-SERVICEMEN, Physically Handicapped, Widow, Divorce Women and Women judicially separated from their husband and Govt. servants etc. as per rules.
4. Only those SC/ST candidates who are not employed anywhere will be paid TA for attending interview, if admissible under rules.
5. Application in any case should not be sent to Central Employment Exchange/Local Exchange.

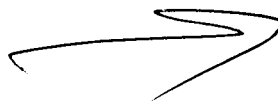
ABBREVIATIONS USED

OBC – OTHER BACKWARD CLASS

UR - UN RESERVED

SC - SCHEDULED CASTE

AIISL: ALL INDIA SERVICE LIABILITY



FORMAT OF APPLICATION FORM

1. Advertisement No.
2. Serial number of the post :
3. Post applied for :
4. Name of Employment Exchange where registered: if any
5. Employment Exchange Registration No, if any
6. Name of the applicant (Mr./Miss/Mrs.):
In block letters
7. Date of Birth : Date Month Year

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8. Father's Name : _____
9. Address (in full): _____

10. Nationality:
11. Category to which belong (SC/ST/OBC)
(ATTCH PHOTOCOPY OF CERTIFICATE)
12. Whether Ex-Serviceman (Yes/No):
13. Whether Physically Handicapped (Yes/No):
14. Academic/technical/professional qualifications
(Beginning with matriculation level) attach photocopies of certificates

Sl. No.	Name of Exam.	Year of passing	Univ./Board	Div./Class /Grade	Subjects	% of marks

15. Experience (attach photocopies of certificates in support of experience):

Sl. No.	Name of employer/ Org.	Period From - To	Designation	Pay Scale/Pay	Nature of duties	Reasons for leaving

I solemnly declare that the statement made by me in this form are correct to the best of my knowledge and belief.

Dated: _____

(Signature of the candidate)

Place: _____

List of enclosures: 1.

2.

3.

Camp 23105 / 11 / 0001 / 1819