

**NATIONAL INVESTIGATION AGENCY
MINISTRY OF HOME AFFAIRS,
GOVERNMENT OF INDIA
NEW DELHI-03**

No. E-74/ 002/ Depn-MS/NIA/ 2020/-14499

Date: 30 Dec 2020

**NOTICE FOR DEPUTATION TO NIA AS ACCOUNTANT/ASSISTANT/
STENOGRAPHER GRADE-I AND UPPER DIVISION CLERK**

Nominations are invited for the post of Accountant, Assistant and Stenographer Grade-I on deputation basis in NIA. Details of posts and vacancies are as under:

SN.	Name of post	Nos of post	Place of posting
1	Accountant Level-6 in PAY MATRIX (Rs. 35,400 – 1,12,400) (pre-revised PB-2 Rs. 9300-34800/- with Grade pay of Rs. 4200/-)	01 post for deputation basis.	Guwahati.
2	Assistant Level-6 in PAY MATRIX (Rs 35,400 – 1,12,400) (pre-revised PB-2 Rs. 9300-34800/- with Grade pay of Rs. 4200/-)	04 posts for deputation basis.	Delhi, Lucknow, Guwahati, Kolkata, Mumbai, Hyderabad Kochi, Jammu, Raipur, Chandigarh, Chennai, Ranchi & Imphal.
3	Stenographer Grade-I Pay scale – Pay Matrix Level– 6 (Rs 35,400 – 1,12,400) (Pre-revised Pay Band-2, Rs. 9300- 34,800/- with Grade Pay Rs. 4200/-.	13 posts for deputation basis.	Delhi, Lucknow, Guwahati, Kolkata, Mumbai, Hyderabad Kochi, Jammu, Raipur, Chandigarh, Chennai, Ranchi & Imphal.
4	Upper Division Clerk (UDC) Pay scale – Pay Matrix Level – 4 (Rs 25-500 – 81,100) (Pre-revised Pay Band-1, Rs. 5200- 20,200/- with Grade Pay Rs. 2400/-.	04 posts for deputation basis.	Delhi, Lucknow, Guwahati, Kolkata, Mumbai, Hyderabad Kochi, Jammu, Raipur, Chandigarh, Chennai, Ranchi & Imphal.

2. The eligibility criteria (educational qualification, experience etc.) are furnished in the enclosed **Annexure-I-A, I-B, I-C, I-D (available at NIA website www.nia.gov.in/recruitment-notice.htm)**. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

3. It is requested that the above requirement may kindly be circulated among all Departments/ Institutions/ Offices under your charge and also host on their website. The nominations of eligible officers along with following documents may be forwarded to the SP (Adm), NIA Hqrs, CGO Complex, Lodhi Road, New Delhi - 110003 through proper channel at the earliest and in any case not later than 01 (one) month from the date of publications of this advertisement in the 'Employment News'.

- (i) Bio-data in the prescribed proforma (Annexure-II) (**available at NIA website www.nia.gov.in/recruitment-notice.htm**) duly countersigned by the competent authority.
- (ii) Photocopies of APAR dossier from the year 2014-15 to 2018-19 duly attested (It may be ensured that the same are attested on each page with rubber stamp by an officer not below the rank of Under Secretary to the Government of India).
- (iii) Department Enquiry/ Vigilance clearance certificate.
- (iv) Integrity certificate.
- (v) The details of Major/ Minor penalties imposed on the official during the last 10 years.

4. Applications received after the last date of receipt or incomplete applications in any respect or those not accompanied by the documents/ information in para 3 above will not be considered. The Cadre Authority may ascertain that the particulars sent by the officer are correct as per the records.

5. The eligibility criteria and application form as well as Recruitment Rules are also available on the NIA website (**available at NIA website www.nia.gov.in/recruitment-notice.htm**).

Encl : Annexure 'I-A, I-B, I-C, I-D & 'II'

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29/11/20

(Dr. Jaya Roy, IPS)
Supdt of Police (Admin)
NIA HQ New Delhi

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