

Government of India
Ministry of Home Affairs
Directorate General, Sashastra Seema Bal
East Block-V, R.K. Puram, New Delhi-110066

No. 315/RC/SSB/Advt/2018/7159

Dated 22/10/2018

ADVERTISEMENT

Applications are invited in the prescribed proforma(Annexure-A, copy enclosed) from eligible Officers to fill up the post of Assistant Director(Official Language) a Group 'A' post in Sashastra Seema Bal by composite method(deputation plus promotion) , as per eligibility criteria given below:-

Post, Pay Scale and number of vacancies	Eligibility criteria
Assistant Director(Official Language) Pay Scale:- Pay Band- 3 (Rs.15600-39100) + GP-5400/-(pre revised) Pay Matrix Level-10 (Revised) No. of Post- 01	By Composite method(Deputation plus promotion) Deputation plus promotion:- 1. Officers under the Central Government or State Governments or Union Territories: (a) (i) Holding analogous post on regular basis in the parent cadre or department; or (ii) with eight years service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 9300-34800 in Pay Band-2, plus Grade Pay Rs. 4200 or equivalent in the parent cadre or department; and (b) Possessing the following educational qualifications and experience:- (i) Master's degree in Hindi with English as a subject at degree level from a recognized University; or Master's degree in English with Hindi as a subject at degree level from a recognized University; or Master's degree in any subject with Hindi and English as a subject at degree level from a recognized University; Or Master's degree in any subject with Hindi Medium and English as a subject at degree level from a recognized University. Or Master's degree in any subject with English Medium and Hindi as a subject at degree level from a recognized University. (ii) Five years experience of terminological work in Hindi or translation work from English to Hindi or vice-versa, preferably of technical or scientific literature or both. Desirable:- (i) Knowledge at the level of matriculation in one of the languages other than Hindi mentioned in the eighth Schedule of the Constitution. (ii) Two years administrative experience including experience of organizing Hindi Classes or workshops.

II. (The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion).

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications).

Note 1: For purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 (the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post or posts for which that grade pay or pay scale is the normal replacement grade without any upgradations.

Note 2: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2006 the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the pay commission.

Applications of willing and eligible officers may please be forwarded in the prescribed format(Annexure-A), in duplicate, to the Assistant Director(Pers-IV), Directorate General, Sashastra Seema Bal, East Block-V, R.K. Puram, New Delhi-110066 within 60 days from the date of publication of this advertisement in the 'Employment News'.

Incomplete applications will not be entertained. Applications received after closing date will not be accepted. Officers, who are selected for the above posts, will not be permitted to withdraw their names after selection.

The competent authority reserves the right for any amendment like curtailment/enhancement of vacancies, cancellation of the advertisement in whole or part thereof without assigning any reason.

The advertisement is also available on SSB website www.ssbreectt.gov.in and www.ssb.gov.in


22.X.18
Assistant Director (Rectt)
FHQ SSB New Delhi



ANNEXURE-A

PART-A

APPLICATION FORM FOR THE POST OF

1. Name (in block letter) :-
2. Rank :-
3. Name of the Office/Department/
Ministry where working (in block letter) :-
4. Date of birth (in Christian era) :-
5. Date of appointment
in Government Service (in Christian era) :-
6. Date of retirement under Central/
State Government rules (in Christian era) :-
7. Medical category :-
8. Present Pay Scale :-
9. Educational Qualifications :-
10. Date of promotion in present rank :-
11. Experience :-
12. Nature of present employment,
(whether ad-hoc or temporary or permanent) :-
13. Details of employment, in chronological order (Enclose a separate sheet, duly authenticated by candidate's signature, if the space below is insufficient).

Name of Organization/ Office	Post held	From	To	Pay Band + Grade Pay	Nature of duties

14. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.



15. Please state clearly whether in the light of entries made by you, you meet the requirement of the post.
16. Whether belongs to SC/ST/OBC
17. Remarks

Signature of the candidate

Date:-
Telephone/Mobile. No.:-
Email ID:-
Residential address:-

PART-B

Certificate/information to be given by the Head of Office/Employer of the applicant

1. It is certified that the particulars furnished by the Officer in Part-A, are correct as per the service records.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the officer and he/she is clear from the vigilance angle.
3. His/her integrity is certified.
4. It is certified that no major or minor penalties have been imposed on the officer during the last 10 years.
5. It is certified that Officer is medically SHAPE-1.
6. APAR gradings for last 05 years in respect of the officer are as under:-

APAR gradings for last five years					
Name of the Officer	2012-13	2013-14	2014-15	2015-16	2016-17

7. The Officer will be relieved from his duties to take up assignment in SSB on his/her selection in SSB on deputation basis.

**Head of Office/Employer
With seal**

date-19/11/11/0007/1818