

**Office of the Principal Chief Controller of Accounts**  
**Ministry of Finance, Department of Revenue**  
**Central Board of Direct Taxes**  
**9<sup>th</sup> Floor Lok Nayak Bhawan**  
**Khan Market, New Delhi-110003**

No. Estt-I/PCCA/CBDT/Dept.Acctt/2018-19/3562

Date: 16<sup>th</sup> Oct 2018

**Sub:- Vacancy Circular for Filling up of 50 posts of Accountant purely on transfer on deputation basis in O/o Pr.CCA CBDT at Various Stations.**

1. Office of the Pr.CCA CBDT proposes to fill up the vacant posts of Accountant at various Station purely on transfer on deputation basis from the staff working in Other Organized Accounts Service of Central/State Government (or) Other Central and State Government Departments or Autonomous Body which are fully funded by Central or State Government as per details given below:-

Post	Grade	Pay Matrix/pre-revised pay band/Grade pay	Number of posts to be filled up
Accountant	General Central Service, Group -C (Non-Gazetted), Ministerial	Level-05 (as per VII CPC) Pay Band -I (Rs.5200-20200) plus GP Rs.2800/- (Pre-Revised)	50

The station-wise vacancy of Accountants to be filled up on deputation basis is as under:

S No.	Station	No. of vacancies for Deputation
1	ZAO CBDT Chennai	6
2	FPU Pondichery (ZAO CBDT Chennai)	1
3	ZAO CBDT Mumbai	6
4	ZAO CBDT Cochin	2
5	ZAO CBDT Coimbatore	2
6	ZAO CBDT Chandigarh	3
7	ZAO CBDT Bhopal	3
8	ZAO CBDT Bangalore	1
9	FPU Belgaum (ZAO CBDT Bangalore)	1
10	FPU Mysore (ZAO CBDT Bangalore)	1
11	ZAO CBDT Ahmedabad	3
12	ZAO CBDT Hyderabad	3
13	ZAO CBDT Jalandhar	3
14	ZAO CBDT Panchkula	2
15	ZAO CBDT Pune	1
16	FPU Kolhapur (ZAO CBDT Pune)	1
17	ZAO/HQ CBDT New Delhi	8
18	FPU Faridabad (ZAO CBDT Rohtak)	1
19	FPU Ghaziabad (ZAO CBDT Meerut)	1
20	FPU Noida (ZAO CBDT Meerut)	1

2. Eligibility conditions to apply for the above post are given (**Annexure-I**).

3. The tenure of deputation will be initially for a period of three years which can be curtailed or extended as required in the exigencies of public services. The terms and conditions of deputation as stipulated in DOP&T OM No. 6/8/2009-Estt. (Pay II) dated 17<sup>th</sup> June, 2010 is applicable. The age of applicant shall not exceed 56 years as on the closing date of receipt of application.





4. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three Years.
5. The pay and allowances will be regulated as per DOP&T OM No.6/8/2009-Estt.(Pay-II) dated 17<sup>th</sup> June, 2010.
6. The selection of the eligible officials will be purely on transfer on deputation basis and selected officials will have no right to claim for permanent absorption in O/O Pr.CCA CBDT.
7. The format of application is given as **Annexure-II**. The application (**Annexure-II**) from the willing and eligible officials along with their attested copies of ACRs/APARs for the last 05 years & **Annexure -III** (duly signed with office seal by present employer) may be sent to this office through proper channel so as to reach the undersigned within 60 days of publication of advertisement. Belated/ incomplete application will be rejected. Names of only those candidates, who can be relieved immediately on selection, may be forwarded.

-sd-  
(Madan Lal)  
Sr. Accounts Officer (Estt)

**Annexure-I**

**Terms & Conditions for selection to the post of Accountant purely on transfer on deputation basis**

S.N		
1.	<b>Name of the post</b>	<b>Accountant</b>
2.	<b>Classification of post</b>	General Central Service, Group -C (Non-Gazetted), Ministerial
3.	<b>Pay Band/Grade pay</b>	Level-05 (as per VII CPC), Pay Band -I (Rs.5200-20200) plus GP Rs.2800/-(Pre-Revised)
4.	<b>Eligibility Condition</b>	(i) holding analogous post in the pre-revised Pay Band of Rs.5200-20200 plus GP Rs. 2800/-on regular basis (or) (ii) serving in the pay band-I (Rs. 5200-20200) plus Grade Pay Rs. 2400 having minimum five years service in the grade or (iii) LDCs/equivalent grade in the pay band-I (Rs. 5200-20200) plus Grade Pay Rs.1900 having minimum nine years of service or combined service of nine years in the parent cadre in the Grade pay of Rs.2400/- & Rs.1900/-. The minimum qualification for the post of Accountant is Bachelor's Degree from a recognized university. The candidates should be well versed with Accounts/Establishment/Administration work etc. Preference will be given to the candidates having knowledge of computers.
5.	<b>Upper Age Limit</b>	The age of applicant shall not exceed 56 years as on the closing date of receipt of application.
6.	<b>Period of deputation</b>	The initial period of deputation will be for the three years which can be extended or curtailed.

**Note:** The department officials in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists will not be eligible for consideration for appointment by promotion.

**Annexure - II**

**Proforma for application for deputation for the post of Accountant**

1. Name of applicant :
2. Date of Birth :
3. Whether SC/ST :
4. Educational Qualification :
5. Other Qualification, if any :
6. **Details of present post held on regular basis**
  - a) Designation :
  - b) Pre-Revised Pay band/Grade pay :
  - c) Revised pay, i.e. present level as per 07<sup>th</sup> CPC :
  - d) Date of appointment to the post :
  - e) Present pay (excluding allowances) :
  - f) Details of MACP, if granted in the pay scale higher than the Pay Band-I (Rs.5200-20200)+GP Rs.2800/-(pre-revised) :



7. **Details of employment/experience**

S.N	Post held	Min/Deptt	Period	Scale of pay	Nature of duties

- 8. Name of present office
- 9. Present Office Address
- 10. Any other information

**Name & Signature of Candidate**

**Note:** The decision to accept or reject any application shall rest solely with this office and the applicant shall have no claim whatsoever.

**ANNEXURE – III**

**CERTIFICATE**

(To be filled by the employer)

Certified that particulars furnished by Shri/Smt./Ms. \_\_\_\_\_ have been verified and found correct as per office records. It is also certified that no disciplinary proceedings/Vigilance Case is either pending or being contemplated against the official concerned. The integrity of the official is also certified. In case of selection, the concerned official shall be relieved immediately to join as Accountant on transfer on deputation basis in O/o Pr.CCA CBDT.

**Signature and Seal of the Head of Office**

**Place:**

**Date:**

— *clawp* 15301/11/0008/1819