



भारतीय वायु सेना // Indian Air Force



DIRECT RECRUITMENT OF GROUP 'C' CIVILIAN POSTS IN IAF AT HQ WESTERN AIR COMMAND

1. Applications are invited from national eligible candidates for the following posts by the various Air Force Stations/Units mentioned below. The eligible candidates may address their applications to the concerned stations/units.

UR (Unreserved), **OBC** (Other backward caste), **SC** (Scheduled Caste), **ST** (Scheduled Tribes), **PH** (Physically Handicapped) **ESM** (Ex-Serviceman)

PLACE AND NUMBER OF VACANCIES

SI No	POSTAL ADDRESS	POST	RESERVATION					
			UR	OBC	SC	ST	PH	ESM
1	CO, HQ WAC (U) AF Subroto Park (New Delhi)	D Man Grade-III (01)	01	-	-	-	-	-
		LDC (03)	02	-	-	-	-	01
		Multi Tasking Staff (02)	01	-	01	-	-	-
		Safaiwala (02)	01	-	01	-	-	-
2	AOC, AF Stn Srinagar (J&K)	Multi Tasking Staff (02)	-	01	01	-	-	-
3	CO, Defenders C/o AF Stn Srinagar(J&K)	Mess Staff (01)	-	01	-	-	-	-
4	AOC, AF Stn Palam (New Delhi)	Multi Tasking Staff (03)	01	-	-	01	-	01
		Safaiwala (02)	02	-	-	-	-	-
5	AOC, AF Stn Ambala (Haryana)	Multi Tasking Staff (07)	02	01	01	01	01 (VH)	01
		Mess Staff (01)	01	-	-	-	-	-
		Safaiwala (02)	02	-	-	-	-	-
6	CO, Air Police Head- quarter C/o AF Stn Ambala (Haryana)	Multi Tasking Staff (02)	02	-	-	-	-	-
7	CO, Tuskers C/o AF Stn Ambala (Haryana)	Mess Staff (01)	-	01	-	-	-	-
8	TAC Commander Tactical Air Centre Ambala C/o AF Stn Ambala (Haryana)	Mess Staff (01)	01	-	-	-	-	-
9	AOC, Air Force Station Adampur, (Punjab)	Multi Tasking Staff (05)	01	02	01	-	-	01
		Cook (01)	-	01	-	-	-	-
		Mess Staff (01)	01	-	-	-	-	-
10	CO, Killers C/o AF Stn Adampur (Punjab)	Mess Staff (02)	01	01	-	-	-	-
11	AOC, AF Stn Halwara (Punjab)	Multi Tasking Staff (02)	02	-	-	-	-	-
12	CO, AF Hospital Halwara C/o AF Stn Halwara (Punjab)	Multi Tasking Staff (01)	01	-	-	-	-	-
		Safaiwali (01)	01	-	-	-	-	-
13	AOC, AF Station Chandigarh	Safaiwala (03)	01	-	02	-	-	-
14	AOC, AF Station Pathankot (Punjab)	Multi Tasking Staff (03)	02	-	01	-	-	-
15	CO, Lethal Streaks C/o AF Stn Pathankot (Punjab)	Mess Staff (01)	01	-	-	-	-	-
16	TAC Commander, AF Stn Nagrota C/o AF Stn Jammu (J&K)	Multi Tasking Staff (01)	01	-	-	-	-	-
17	CO, Air Force Station Kaluchack C/o AF Stn Jammu (J&K)	Multi Tasking Staff (01)	01	-	-	-	-	-
18	Stn Cdr, AF Stn Ra- jokri (New Delhi)	Multi Tasking Staff (01)	-	-	-	-	-	01
19	AOC, AF Stn Hindan Ghaziabad (UP)	Multi Tasking Staff (03)	01	01	-	01	-	-
		Mess Staff (02)	-	01	-	01	-	-
		Safaiwala (02)	02	-	-	-	-	-
20	CO, MMPU Hindan C/o AFS Hindan (UP)	Safaiwala (01)	01	-	-	-	-	-
21	AOC, AF Stn Bhisiana (Punjab)	Multi Tasking Staff (04)	02	01	-	-	-	01
22	CO, Golden Archers C/o AF Stn Bhisiana (Punjab)	Mess Staff (01)	-	01	-	-	-	-
23	AOC, AF Stn Su- ratgarh (Rajasthan)	Painter (01)	01	-	-	-	-	-
24	CO, Divyarakshak C/o AF Stn Awanti- pur (J&K)	Mess Staff (01)	-	01	-	-	-	-
25	AOC, AF Stn Arjangarh (New Delhi)	Mess Staff (01)	01	-	-	-	-	-
26	AOC, 1 AFSB AF Dehradun	Multi Tasking Staff (03)	01	01	-	-	01 (OH)	-
27	AOC, Master Control Centre Basant Nagar	Multi Tasking Staff (01)	-	-	01	-	-	-
		Mess Staff (02)	01	01	-	-	-	-
28	Stn Cdr, AF Stn Ka- sauli (Himachal Pra- deesh)	Multi Tasking Staff (01)	01	-	-	-	-	-
		Cook (01)	-	01	-	-	-	-
29	Stn Cdr, AF Stn Faridabad (56 ASP) (Haryana)	Multi Tasking Staff (02)	01	01	-	-	-	-

2. Eligibility

Trade	Pay Band -1	Educational Qualification & other qualifications
Draughts- man Grade - III	Level-4, as per Pay Matrix 7 th CPC	(i) Matriculation or its equivalent from recognized Board or University. (ii) Two year's Diploma in Mechanical Drawing or Civil Engineering or Mechanical Engineering or Electrical Engineering or Draughtsmanship (Mechanical or Civil) from and Industrial Training Institute or equivalent recognized Institution. (iii) About five years experience in Draughtsmanship in a Government Institute. (iv) 18-25yrs of age
Lower Division Clerk (LDC)	Level-2, as per Pay Matrix 7 th CPC	(i) 12 th Class or equivalent qualification from a recognized Board or University. (ii) A typing speed of 35 w.p.m in English or 30 w.p.m in Hindi on computer. (iii) 18-25yrs of age. (iv) Skill Test Norms on computer. English Typing @ 35 w.p.m., Hindi Typing @ 30 w.p.m. (Time allowed-10 mts.) (35 w.p.m and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 Key depressions for each word)
Cook	Level-2, as per Pay Matrix 7 th CPC	Essential: (i) Matriculation from recognized Board with a certificate or diploma in catering (ii) One year experience in the trade. (iii) 18-25yrs of age
Painter	Level-2, as per Pay Matrix 7 th CPC	(i) 10 th pass from a recognized Board or Institute; (ii) Industrial Training Institute Certificate in the trade of Painter from a recognized institute; (iii) 18-25 yrs of age. OR Ex-serviceman in appropriate trade viz. Painter.
Multi Tasking Staff (MTS)	Level-1, as per Pay Matrix 7 th CPC	Essential: (i) Matriculation pass or equivalent qualification from a recognized University or Board. (ii) 18-25yrs of age. Desirable: One year of experience as Watchman or Lascar or Gestetner Operator or Mali from an Organization or Institute.
Mess Staff	Level-1, as per Pay Matrix 7 th CPC	Essential: (i) Matriculation pass or equivalent qualification from a recognized University or Board. (ii) 18-25yrs of age. Desirable : One year of experience as Waiter or Washer Up from an Organization or Institute.
Safaiwala/ Safaiwali	Level-1, as per Pay Matrix 7 th CPC	(i) Matriculation pass or equivalent qualification from a recognized University or Board. (ii) 18-25yrs of age

(a) **Classification:** Group 'C'.
(b) **Written Examination:** Recruitment will be on the basis of written examination for all trades based on qualification as indicated against the posts.

3. Crucial Date: The crucial date for determining the age shall be the last date of receipt of application.

Note: (i) Age relaxation for SC/ST/OBC/PH/Ex-Serviceman/Departmental Candidates/ Other eligible categories as per Central Government of India Rules. (ii) SC/ST/OBC/PH candidates applying for Unreserved posts are not entitled to any relaxation in age limit. (iii) OBC candidates applying for OBC posts are eligible for appointment who are belonging to castes listed under central list only.

4. Eligible candidates desirous of applying are to forward their applications as per prescribed format with enclosures as listed below to the Air Force Stations/Units mentioned above (at para 1 above).

(i) Application as per given format duly typed in English/Hindi on foolscap paper, Recent (Passport size 4.5 x 3.5 centimetres) duly self attested be pasted. (ii) Self attested photocopies of certificate supporting Date of birth, Educational qualification, Experience etc. (iii) Candidates belonging to SC/ST/OBC/PH/Ex-serviceman are to enclose self attested photocopies of certificate issued by the competent authority supporting their category and reservation status. (iv) Self addressed stamped envelope of size 24x11 Centimetres. (v) Any other documents supporting their candidature i.e. Sports/Cultural activities. (vi) The envelope containing the application should be super scribed. **"Application for the post of -----In-----Unit"**
Separate application for each post should be forwarded.

5. Instruction to candidates:-

(i) Last date for receipt of application is 30 days from the date of publication of this advertisement in Employment News/prominent dailies.
(ii) The question paper will be provided in English and Hindi language.
(iii) Applicants are to note that General English question paper is required to be answered in English language only.
(iv) The medium of language once opted by the candidate in Application form will not be changed at the later stage.
(v) Date & Time of test will be intimated by post.
(vi) No TA/DA will be paid for attending the test.
(vii) Applicants are to make their own arrangement for accommodation during the period of test.
(viii) Applicants selected in post are likely to be on All India Service liabilities.
(ix) Applicants merely fulfilling the basic selection criteria will not automatically entitle a person to be called for test.
(x) Air Officer Commanding/Station Commander/Commanding Officer of the AF Stations/Units mentioned in para (1) has right to reject any incomplete application without assigning any reasons. Screening of application will be carried out and the selected candidates will only be called for written test.

6. Serving Armed Forces personnel are eligible for applying to civil posts only who complete the prescribed period of Armed Forces Service within a year from the last date of receipt of application. Such candidates are entitled to benefits available to Ex-Servicemen but will strictly be governed by the Recruitment Rules and their reserved percentage.

Note:- The number of vacancy indicated above may vary.

7. **Note : (Specific benefits for women employees)**

(i) 180 days Maternity leave upto two children. (ii) 45 days leave for miscarriage including abortion. (iii) 730 days child care leave upto two children. (iv) Rs 1000/- P.M. special allowance to women with disability for child care for two years upto two children. (v) Posting of Husband and wife at the same station. (vi) Special priority for working women in allotment of residential accommodation. (vii) Special dispensation for women officers of North East cadre. (viii) Change of cadre in case of marriage of all India services officers.

PROFORMA FOR APPLICATION

APPLICATION FOR THE POST OF _____ In _____ Unit

Paste a self
Attested
Photograph

1. Post applied for :.....
2. Name of the Candidate (in block letters):.....
3. Father's name:.....
4. Date of Birth:...../...../..... (attach copy of Birth Certificate self attested)
5. Age as on last date prescribed for receipt of application: Years.....Month.....Days.....
6. Address for correspondence:
House No/Street/Village.....Post Office.....Distt.....
State.....PIN Code.....
7. Permanent Address :-
House No/Street/Village.....Post Office.....Distt.....
State.....PIN Code.....
8. Caste: Gen/OBC/SC/ST.....(attach copy of Certificate in case of SC/ST/OBC)
9. Educational Qualification:-(attach education certificate self attested)
10. Any other qualification/Experience:.....
11. Category for which applied:- Gen (UR)/OBC/SC/ST/Ex-Serviceman/Meritorious Sport person/
Physically Handicapped.....(Attach copy self attested).
12. Technical Training/Experience.....
13. Domicile:.....(attach self attested copy)
14. Whether registered with any Employment Exchange:- Yes/No: If yes, mention Registration No and
Name of employment exchange
15. Medium of examination: English/Hindi.....
16. I hereby certify that above particulars mentioned in the application are correct and true to the best of
my knowledge and belief, if particulars mentioned by me are found false at any stage then I shall be
liable to be terminated without any notice.

Dated:.....

(Signature of candidate)

FOR OFFICE RECORD ONLY

1. Received on.....
2. Accepted/Rejected.....
3. Reason for rejection: Underage/Overage/incomplete documents/Any other reason to be
specified.....
- 4.ex No:.....Date of Test.....

Davp 10801/11/0005/1819