



# भारतीय वायु सेना / Indian Air Force



## DIRECT RECRUITMENT OF GROUP 'C' CIVILIAN POST IN AIR FORCE STATION SOHNA ROAD GURGAON HARYANA—122001

**Note:** Advertisement published in the Employment News of 22-28 Apr 2017 on page No. -21 for the post of Safaiwala and MTS given by the AFSSR Gurgaon Haryana-122001 to be treated as cancelled in toto.

1. Applications are invited from eligible Indian citizens for the following post at Air Force Station Sohna Road Gurgaon, Haryana—122001.

### DETAILS OF VACANCIES/POST

Name of the post	Essential Qualification/ Experience	RESERVATION					Remarks
		UR	SC	OBC	ST	Total	
Telephone Operator Grade-II	(a) Matriculation or equivalent with English as compulsory subject from recognized University/Board.  (b) Proficiency in handling private Exchange Board with at least six months experience certificate in Electronic Private Branch Exchange/Private Branch Exchange operation from a recognized Institute.  <b>Desirable: "Fluency in spoken English".</b>	04	01	01	01	07	Out of 07 vacancies, 01 vacancy is reserved for PH(VH) candidates
Multi Tasking Staff	Matriculation Pass or equivalent qualification from a recognized University of Board.  <b>Desirable:</b> One year experience as Watchman, Lascar, Gestner Operator and Mali from an organization and institute	00	01	01	01	03	
Safaiwala (House Keeping Staff)	Matriculation Pass or equivalent qualification from a recognized University or Board.	04	00	01	01	06	

\* **Note:** - SC-Schedule Caste, ST-Schedule Tribe, OBC—Other Backward Class, PH— Physical Handicap & VH-Visually Handicapped.

**Age Limit:** (i) : 18 - 25 yrs

**Age relaxation :** Relaxation in upper age limit will be allowed to eligible categories of applicants as per details given below :-

(a) OBC - 03 years (b) SC/ST - 05 years (c) Age relaxation to others categories will be allowed as per the instructions/ orders issued by the Govt. from time to time. (d) The crucial date for determining the age limit shall be the closing date for receipt of application from the candidates.

**Pay Scales** Tele. Opr Gde II = Level 2, Index-1 as per 7<sup>th</sup> CPC pay matrix table + other allowances as admissible

MTS/Safaiwala = Level 1, Index-1 as per 7<sup>th</sup> CPC pay matrix table + other allowances as admissible

### 3. General Instructions:-

(a) Number of vacancies is subject to variations/change without any prior information. Recruitment of these vacancies can be cancelled at any stage without assigning any reason/ intimation.

(b) The above posts carry an All India Service liability.

(c) Application submitted on the proforma as per specimen given below along with self attested photocopies of educational qualifications and mark sheet/date of birth certificate and caste certificate (if applicable) issued by the Competent Authority, will only be accepted. Original certificates not to be enclosed with the application.

(d) The candidates belonging to castes listed under Central List of OBC's only are eligible appointment to Central Service against their reserved vacancy. The latest rules with regard to Creamy Layer in OBC are applicable.

(e) The application should be addressed to **The Air Officer Commanding Air Force Station Sohna Road, Gurgaon-122001**

(f) The post and category for which applied must be clearly written on Top right hand corner of the envelope containing the application

(g) Applications are to be forwarded only through ordinary post. Applications sent through Registered Post/Speed Post/Courier will not be accepted.

(h) Last date of receipt of application is 30 days from publication of this advertisement in Employment News.

(j) Applications received prior to the date of publication of this notification and after closing date will not be entertained and will be rejected.

(k) An application can be rejected by the Board without any intimation, if found incomplete/not as per format.

(l) A candidate whose application is received in time and found complete/eligible in all respects during the scrutiny will be called for test.

(m) A self addressed envelope affixing Rs 5/ postal stamp to be attached along with the application.

(n) The exam would be conducted in Air Force Station Sohna Road Gurgaon venue/entry exit point will be intimated in the call letter.

(o) No TA/DA will be admissible to the candidates for appearing on test.

(p) Applicants serving under Government/Semi Govt/ PSUs must apply through proper channel.

(q) Merely fulfilling the basic selection criteria does not automatically entitle a person to

be called for test. If the number of applications received is too large in proportion to the number of vacancies, only shortlisted candidates will be called for written test.

(r) Written examination will consist of General Intelligence and reasoning. General English Numerical Aptitude and General Awareness of 10<sup>th</sup> standard.

(s) Candidate should note that if at any stage of recruitment it is found that the candidate has submitted any false/fabricate information/documents, his/her candidature will be cancelled immediately and he/she will be liable for criminal charges under IPC 1860.

(t) Any representation/recommendation will make the candidate liable for disqualification.

(u) The date/time and place of written exam will be intimated by post to eligible candidates. The Organisation will not be responsible for any kind of postal delay.

**Note :** Women candidates fulfilling the requirement for applying the above posts are allowed to avail the benefits available to women as mentioned in the Ministry of pers DoP&T OM No 13018/4/2009 Estt (1) dated 08 Jun 09

### PROFORMA OF APPLICATION

Paste a self  
Attested  
Photograph

APPLICATION FOR THE POST OF \_\_\_\_\_ IN AFSSR, GURGAON

- Post applied for \_\_\_\_\_
- Name of the Candidate (In block letter) \_\_\_\_\_
- Father/Husband's Name \_\_\_\_\_
- Date of Birth----- \_\_DD\_\_MM\_\_YYYY (Attach copy of Birth certificate self attested)
- Age as on Last date prescribed for receipt of application  
Years \_\_\_\_\_ Months \_\_\_\_\_ Days \_\_\_\_\_
- Address for Correspondence:  
House No/Street/ Village \_\_\_\_\_  
Post Office : \_\_\_\_\_ Distt.:- \_\_\_\_\_  
State \_\_\_\_\_ Pin Code :- \_\_\_\_\_
- Permanent Address:  
House No/Street/ Village \_\_\_\_\_  
Post Office : \_\_\_\_\_ Distt.:- \_\_\_\_\_  
State \_\_\_\_\_ Pin Code :- \_\_\_\_\_
- Educational Qualification:  
(Attach qualification certificate and marksheet self attested)
- Any other Qualification/Experience \_\_\_\_\_
- Category for which applied Gen(UR)/OBC/SC/ST/ESM/PH/VH  
(Attach self attested caste certificate if applicable)
- Technical Training / Experience \_\_\_\_\_
- Domicile (Attach self attested copy)
- Whether registered with any employment Exchange -Yes/No. If yes, mention Registration No. and Name of Employment Exchange.
- I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief, if particulars mentioned by me are found to be false at any stage, then I shall be liable to be terminated without any notice.

Date:

Signature of the Candidate

### FOR OFFICIAL RECORD ONLY

- Received on :- \_\_\_\_\_
- Rejected: - \_\_\_\_\_
- Reason for rejection: Underage/Overage/Incomplete documents/Any other reason to be specified: \_\_\_\_\_

Cut here

### ACKNOWLEDGEMENT CARD

(This is call letter for written test)

- Name: \_\_\_\_\_
- Father's Name: \_\_\_\_\_
- Address for correspondence (to be filled same as per column 6 of application Form):- House No/Street/Village \_\_\_\_\_ Post Office \_\_\_\_\_  
Dist. \_\_\_\_\_ State: \_\_\_\_\_ Pin Code: \_\_\_\_\_
- Index No \_\_\_\_\_ Date and time of written test/interview: \_\_\_\_\_
- Venue of written test/practical: \_\_\_\_\_

Unit round stamp

Signature of Controlling Officer

Note: Controlling officer is to attest the photo with his/her rubber stamp and forward the acknowledgement card to eligible candidate.