



भारतीय वायु सेना / Indian Air Force



DIRECT RECRUITMENT OF GROUP 'C' CIVILIAN POSTS IN IAF AT HQ SOUTHERN WESTERN AIR COMMAND UNITS

1. Applications are invited from eligible Indian candidate for the following posts at Indian Air Force. The applicants are advised to choose the station and apply as desired. The details of the post and the location of the Stations where vacancy has been allotted are as follows: -

Name of post	No. of vacancy allotted to Station	Pay Scale	Address to which the application is to be forwarded
Mess Staff	01 (UR)	Level-1 Rs. 18000/-	C Adm O, Air Force Station Kaneheri Hill, Yeour, PO- Je Ke Gram, Distt- Thane (MH) - 400606
MTS	01 (OBC)	Level-1 Rs. 18000/-	C Adm O, Air Force Station Jaisalmer (Raj)
MTS	01 (UR)	Level-1 Rs. 18000/-	C Adm O, Air Force Station, Kolshet Road, PO- Sandoz Bagh, Thane (MH)- 07
Cook	04 (03 UR & 01 OBC)	Level-2 Rs. 19900/-	
LDC	01 (UR)	Level-2 Rs. 19900/-	
Storekeeper	02 (01 UR & 01 OBC)	Level-2 Rs. 19900/-	
Superintendent (Store)	01(OBC)	Level-4 Rs. 25500/-	
Carpenter	01 (UR)	Level-2 Rs. 19900/-	
Vulcaniser	01 (UR)	Level-1 Rs. 18000/-	
Safaiwala	02 (02 UR)	Level-1 Rs. 18000/-	C Adm O, Air Force Station Vadsar, Via-Kalol, Distt-Gandhinagar (Guj)- 21
Storekeeper	02 (01 UR & 01 OBC)	Level-2 Rs. 19900/-	
Superintendent (Store)	01(OBC)	Level-4 Rs. 25500/-	
Safaiwala	01 (UR)	Level-1 Rs. 18000/-	C Adm O, Air Force Station Aamer Road, JAIPUR (RAJ)-302002
Mess Staff	01 (UR)	Level-1 Rs. 18000/-	
Safaiwala	01 (UR)	Level-1 Rs. 18000/-	C Adm O, Air Force Station, Sector -27, Gandhinagar (Guj) -27
Painter	01 (UR)	Level-2 Rs. 19900/-	C Adm O, Air Force Station Village- Kundal, Via- Phalodi, Distt-Jodhpur (Raj)
Safaiwala	01 (UR)	Level-1 Rs. 18000/-	C Adm O, Air Force Station Kalina Military Camp, Santa Cruz (E) Mumbai- 29
Storekeeper	01 (OBC)	Level-2 Rs. 19900/-	
Superintendent (Store)	02 (01 OBC & 01 SC)	Level-4 Rs. 25500/-	
LDC	02 (UR)	Level-2 Rs. 19900/-	C Adm O, Air Force Station Darjipura, Vadodara (Guj) Pin- 22
Safaiwala	03 (02 UR & 01 OBC)	Level-1 Rs. 18000/-	
MTS	06 (04 UR, 01 SC & 01 OBC)	Level-1 Rs. 18000/-	C Adm O, Air Force Station -II, Inside Sub-Guard Room, Ratanada, Jodhpur (Raj) -11
Mess Staff	05 (02 UR, 02 SC & 01 OBC)	Level-1 Rs. 18000/-	
Safaiwala	01 (UR)	Level-1 Rs. 18000/-	C Adm O, Air Force Station Lohagaon, PUNE (MH)- 411032
MTS	02 (01 UR & 01 SC)	Level-1 Rs. 18000/-	C Adm O, Air Force Station -II, Inside Sub-Guard Room, Ratanada, Jodhpur (Raj) -11
Cook	01 (ESM)	Level-2 Rs. 19900/-	
Stenographer-Gde-II	01 (OBC)	Level-4 Rs. 25500/-	C Adm O, Air Force, Army Area, Opp-551 Sub Group, Multan Line, Jodhpur (Raj) - 242010
Storekeeper	01 (OBC)	Level-2 Rs. 19900/-	C Adm O, Air Force Station Bhuj-Kutch (Guj) 370001
Storekeeper	02 (01 OBC & 01 ST)	Level-2 Rs. 19900/-	C Adm O, Air Force Station Jamnagar (Guj) - 03
MTD (OG)	01 (UR)	Level-2 Rs. 19900/-	
MTS	01 (UR)	Level-1 Rs. 18000/-	Provost Unit, Air Force Station, Komal Nagar, Khodiyar Colony, Jamnagar (Guj) - 361006
Safaiwala	01 (UR)	Level-1 Rs. 18000/-	S Adm O. Air Force Station, Cotton Green, Mumbai-33
Storekeeper	01 (OBC)	Level-2 Rs. 19900/-	
Superintendent (Store)	02 (01 OBC & 01 SC)	Level-4 Rs. 25500/-	

ELIGIBILITY CONDITIONS

2. ELIGIBILITY CONDITIONS FOR EACH POST

- (a) **Painter**: Industrial Training Institute Certificate in the appropriate / akin field or trade viz Painter OR Ex-Servicemen in appropriate trade, viz, Painter.
- (b) **COOK**: Matriculation pass or equivalent qualification from a recognized University or Board and minimum of six months of experience in trade OR Ex-servicemen in similar /akin/field or trade.
- (c) **MESS STAFF**: Matriculation pass or equivalent qualification from a recognized University or Board. **Desirable**: One year of experience as Waiter from an Organization or Institute.
- (d) **MTS**: Matriculation pass or equivalent qualification from a recognized University or Board. **Desirable**: One year of experience as Lascar from an Organization or Institute.
- (e) **SAFAIWALA**: Matriculation pass or equivalent qualification from a recognized University or Board.
- (f) **CARPENTER**: Industrial Training Institute Certificate in the appropriate / akin field or trade viz Carpenter OR Ex-Servicemen in appropriate trade, viz, Carpenter.
- (g) **VULCANISER**: Matriculation pass or equivalent qualification from a recognized University or Board. OR Ex-Servicemen in appropriate trade.
- (h) **LDC**: 12th Class OR equivalent qualification from recognized Board or university. (ii) A Typing speed of 30 words per minute in English on manual typewriter OR A typing speed of 30 words per minutes in English on Computer (35 words per minute correspond to 10500 Key Depression Per Hour on an Average of 5 key depressions for each word).
- (i) **STOREKEEPER**: 12th Class OR equivalent qualification from recognized Board or university. **Desirable**: Experience in handling Store andn keeping Accounts in a store of a concern of repute in Public or Private Sector.

(j) **SUPERINTENDENT (Store)**: Graduate of recognized University or equivalent. **Desirable**: Experience in handling Stores and keeping Accounts in a store of a concern of repute in Public or Private Sector.

(k) **MTD (OG)**: (i) Matriculation or equivalent examination of recognized university /Board. (ii) Must be holding a valid civil driving license for light and heavy vehicle. (iii) Must possess - professional skill in driving and knowledge of motor mechanism (iv) Minimum two year experience in driving motor vehicles.

(l) **STENOGRAPHER GRADE-II**: 12th Class OR equivalent qualification from recognized Board or university. (ii) Skill Test Norms Dictation: 10 Mts & 80 w.p.m. Transcription: 65 mts (Eng)/75 mts (Hindi). (On Manual Typewriter) or 50 mts (Eng)/65 mts (Hindi) (On computer)

3. GENERAL RULES FOR RECRUITMENT ARE

(a) Age Limit for all the post except Stenographer Grade-II is 18 to 25 years. Age limit for the post Stenographer Grade-II is 18 to 27 years. The crucial date for determining the age limit shall be the last date for receipt of application. Age relaxation as per existing rules is available to candidates belonging to specific category viz SC/ST/OBC/PH/ESM. Only those posts which are reserved for specific category are eligible for age relaxation.

(b) It is clarified that candidates belonging to reserved categories selected on their merit shall be treated as general candidates and they will not be adjusted against the quota reserved for their respective categories.

(c) It is also clarified that SC/ST/OBC/PH/ESM candidates applying for unreserved post are not entitled for any relaxation in age limit. Age relaxation is applicable only for reserved posts as per rules.

(d) **EX-Servicemen** who have put in not less than six months continuous service in the Armed Forces shall be allowed to deduct the period of such service from his actual age and if the resultant age does not exceed the prescribed maximum age by more than three years, he shall be deemed to satisfy the condition regarding age- limit.

(e) It is further clarified that an unreserved vacancy can be filled by a candidate belonging to any category viz SC/ST/OBC/PH/General provided that the candidate is selected on merit but they are not entitled for any relaxation in age limit.

(f) **For Women candidates only**: - Widows, divorced woman and woman judicially separated from their husbands and who are not remarried are allowed age concession up to the age of 35 years (40 years for member of SCs/STs and 38 years of OBC).

(g) **Service conditions**- Liable to serve anywhere in India including field area.

4. How to apply

Application as per the format given below duly completed with recent passport size photograph duly attested by self pasted thereon are to be submitted by the candidates to the address as mentioned at Para 1 above.

(a) Last date of receipt of application is 21 days from the date of advertisement in Employment News.

(b) In case of OBC candidates applying for reserved quota, their caste should be listed under the Central List of OBCs.

(c) In case of Ex-Servicemen category candidates applying for Ex-servicemen quota and if the vacancy is reserved for SC/ST/OBC, then it should be filled by an Ex-Serviceman belonging to the respective category.

General Points: -

(i) Applications without details / copies of certificate etc will be rejected summarily and no further correspondence will be entertained. Decision of the Board of Officers will be final.

(ii) Applications received after due date will not be considered.

(iii) The application is to be accompanied with self addressed envelope with appropriate postage stamp duty affixed.

(iv) The date/time and place of exam will be intimated by post to eligible candidates. The Organization will not be responsible for any kind of postal delay.

5. SC/ST and disabled Ex-Serviceman candidates attending written examination are eligible for second class rail fares.

FORMAT OF APPLICATION

- Post applied for :
- Name of the candidate (in block letters):
- Father's/ Husband's Name:
- Date of Birth:
(Attach copy of Birth Certificate self attested)
- Age as on last date prescribed: / /
For receipt of application : Years.....Month.....Days.....
- Address for Correspondence :
House No/Street/Village: Post Office:
Distt. State: Pin Code:
- Permanent Address:
House No/Street/Village: Post Office:
Distt. State: Pin Code:
- Caste: Gen/OBC/SC/ST/PH:
(Attach certificate in case of SC/ST/OBC/PH)
- Education Qualification : (Attach education certificate self attested)
- Any other qualification / Experience:
- Category for which applied: GEN/OBC/SC/ST/EX Servicemen/Meritorious Sport Pers
Physically Handicapped..... (Attach copy self attested)
- Technical Training/Experience :
- Domicile : (Attach self attested copy)
- Whether registered with any Employment Exchange (Yes /No) :
If yes, mention Registration No. and name of employment Exchange.
- I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief, if particulars mentioned by me are found false at any stage then I shall be liable to be terminated without any notice.

Paste passport size photograph duly self attested

Place:

Date:

Signature of applicant

FOR OFFICIAL RECORD ONLY

- Received on
- Accepted / Rejected
- Reason for rejection: Underage/Overage/incomplete documents/Any other reason to be specified.....
- Index No.....: Date of Test/ Interview.....

ACKNOWLEDGEMENT CARD

(This is call letter for written test)

- Post (Delete whichever is not applicable)
- Name:
 - Father's Name:
 - Address for Correspondence:
(to be filled same as per column 6 of application form)
House No/Street/Village: Post Office.....
Distt----- State-----, Pin Code
 - Index No:----- Date and time of Written Test/Interview:
 - Venue of Written Test/Interview-----

Paste passport size photograph would be attested by the controlling Officer

Paste unit round stamp

Signature of Controlling Officer

Note: - Controlling officer is to be attested the acknowledgement card photo with rubber stamp and forward to eligible candidate.