

## ENROLMENT FOR APPRENTICESHIP TRAINING IN DESIGNATED TRADES (IT-21)

1. Naval Dockyard, Mumbai invites online applications on [www.bhartiseva.com](http://www.bhartiseva.com) from ITI qualified candidates (Male / Female) in various designated trades for enrolment into Apprenticeship training at Dockyard Apprentice School under Apprentice Act – 1961 read in conjunction with Apprenticeship Rules 1992. A total of 180 vacancies as per distribution shown below are to be filled up:-

### One Year Training

Sl	Apprenticeship Training Trade	Eligible ITI Trade	Vacancies	Distribution of Vacancies (subject to variation)					Horizontal Reservation	
				SC	ST	OBC	UR	Total	PwD	Armed Forces
(a)	Fitter	Fitter	15	02	01	03	09	15	NIL	NIL
(b)	Machinist	Machinist	10	01	01	02	06	10	NIL	NIL
(c)	Sheet metal worker	Sheet metal worker	15	02	01	03	09	15	01	NIL
(d)	Welder (Gas & Elect)	Welder	15	02	01	03	09	15	NIL	NIL
(e)	Plumber	Plumber	10	01	01	02	06	10	01	01
(f)	Mason (BC)	Building Constructor	10	01	01	02	06	10	01	01
(g)	Mechanic Machine Tool Maintenance	Mechanic Machine Tool Maintenance	05	NIL	NIL	01	04	5	NIL	NIL
(h)	Mechanic Refrigerator & Air Conditioning	Mechanic Refrigerator & Air Conditioning	05	NIL	NIL	01	04	5	01	01
(j)	Mechanic Diesel	Mechanic Diesel	15	02	01	03	09	15	NIL	NIL
(k)	Tailor (General)	(i) Sewing Technology (ii) Dress Making	05	NIL	NIL	01	04	05	01	01
(l)	Painter (General)	Painter (General)	10	01	01	02	06	10	01	01
(m)	Power Electrician	Electrician	20	02	02	04	12	20	NIL	NIL
<b>Total</b>			<b>135</b>	<b>14</b>	<b>10</b>	<b>27</b>	<b>85</b>	<b>135</b>	<b>06</b>	<b>05</b>

### Two Year Training

Sl	Apprenticeship Training Trade	Eligible ITI Trade	Vacancies	Distribution of Vacancies (subject to variation)					Horizontal Reservation	
				SC	ST	OBC	UR	Total	PwD	Armed Forces
(a)	Shipwright (Steel)	Fitter	10	01	01	02	06	10	NIL	NIL
(b)	Pipe fitter	Plumber	10	01	01	02	06	10	NIL	NIL
(c)	Rigger	Fresher	5	NIL	NIL	01	04	05	NIL	NIL
(d)	Shipwright (Wood)	Carpenter	15	02	01	03	09	15	NIL	NIL
(e)	Crane Operator (Overhead Steel Industry)	Fresher	05	NIL	NIL	01	04	05	NIL	NIL
<b>Total</b>			<b>45</b>	<b>04</b>	<b>03</b>	<b>09</b>	<b>29</b>	<b>45</b>	<b>NIL</b>	<b>NIL</b>

The essential/ desirable educational qualifications for the one and two year training above would be as per extant policies in vogue for Apprentice training.

### 2. Reservation of Vacancies

(a) **For SC/ST Candidates.** Vacancies for SC/ST candidates are reserved in accordance with Section 3A(1) & (2) and Section 3B(1) & (2) both of Chapter II of Apprentices Act- 1961 read in conjunction with Schedule IIA of Rule 5 of Apprenticeship Rules 1992, provided that when the prescribed number of persons belonging either to the Scheduled Castes or to the Scheduled Tribes are not available, the vacancies so reserved for them may be filled by persons belonging to the Scheduled Tribes or as the case may be, to the Scheduled Caste and if the prescribed vacancy cannot be filled even in the above given manner, then the vacancies so lying unfilled may be filled by persons not belonging to the Scheduled Castes or the Scheduled Tribes.

(b) **For OBC Candidates.** Vacancies for OBC candidates are reserved in accordance with Para 4 of Maharashtra State Gazette Notification Part IV dated 22 Jan 2004. If vacancies reserved for OBC candidates cannot be filled from the Other Backward Classes, then the vacancies so lying unfilled may be filled by persons not belonging to the Other Backward Classes.

(c) **For Persons With Disabilities.** 3% of vacancies for Apprenticeship training are reserved vide DGET letter DGET-46(24)/AP dated 23 Jul 1981, Section 3.6.2 chapter III of Apprenticeship Training Manual and PwDs Act 1995.

(d) **For Armed Forces.** 3% reservation for ex-servicemen, their children and children of Armed Forces Personnel to be made as per details mentioned below:-

- (i) Children of deceased/disabled ex-servicemen including those killed/disabled during peace time.
- (ii) Children of ex-servicemen
- (iii) Children of serving Jawans
- (iv) Children of serving Officers
- (v) Ex-Servicemen

### 3. Eligibility Conditions

(a) **Qualifications.** As per Apprentices Act 1961 read in conjunction with Apprenticeship Rule 1992, the minimum educational qualification for a person to undergo apprenticeship training in Designated trade shall be 8<sup>th</sup> passed / Std 10<sup>th</sup> (as mentioned at table at Sl 1 trade wise) with a minimum of 50% marks in 8<sup>th</sup>/10<sup>th</sup> followed by ITI Examination (Provisional National Trade Certificate acceptable) in relevant Trade with aggregate of 65% marks. Further, the candidate should have passed relevant ITI / trade test from any institute recognized by NCVT and should possess the qualification as on the closing date of application.

(b) **Age.** Born between 01 April 1997 to 31 Mar 2004. Upper age is relaxable by five years for SC/ST candidates as per MoD Letter No. FM/0442/NHQ/1278 D(N-II) dated 14 Nov 1996.

(c) **Minimum Physical Standards.** Height 150 cm, Weight not less than 45 Kg, Chest expansion not less than 5 cm, Eye sight 6/6 to 6/9 (6/9 corrected with glasses), external & internal organs to be normal. Physical standards is as per MoD Letter No. FM/0442/NHQ/1278 D(N-II) dated 14 Nov 1996 regarding standard of physical fitness.

(d) **Previous Training.** Candidates who have already under gone or are currently undergoing Apprenticeship under Apprentice Act – 1961 in any Govt/Public Sector/Private Industrial organisation are not eligible.

4. **Payment of Stipend to Apprentices.** The minimum rate of stipend per month payable to apprentices shall be followed (Rule 11 of Apprenticeship Rules 1992 is relevant) namely:-

Sl	Duration	Stipend *
(a)	During the first year of training	Seventy percent of minimum wage of semi-skilled workers notified by the Maharashtra State
(b)	During the second year of training	Eighty percent of minimum wage of semi-skilled workers notified by Maharashtra State.

\*Provided that in the case where the minimum rate of wage for a trade is not notified by the State Government or Union territory, then the maximum of minimum wages of the Scheduled Employment notified by such State Government or Union territory for semi-skilled workers shall be taken into account for paying the stipend in respect of that trade.

5. **Scheme of Examination.** Candidates meeting the criteria of essential qualifications as at Para 3 above would be called for written examination scheduled to be held at Mumbai in Jan 18. The written examination of 2 hrs duration would comprise of 100 Multiple Choice Questions on General Science, General Knowledge and Mathematics.

6. **Medium of Examination.** The question paper will be bilingual in both English & Hindi.

7. **Centre of Examination.** The Centre of examination will be Mumbai only. The exact date, time and venue of written examination would be intimated to candidates through online call up letters.

8. **Notices to Prospective Candidates.** In case of any change in schedule of dates, amendment, etc. the same will be made available on the websites [www.bhartiseva.com](http://www.bhartiseva.com) / [www.indiannavy.nic.in](http://www.indiannavy.nic.in).

9. **Short Listing of Candidates.** Short listing of Candidates for written examination based on number of vacancies will be finalised as per extant policies.

10. **Selection Procedure.** Preliminary selection will be made on the basis of marks obtained in Matric & ITI Examination. Candidates in the Preliminary Merit list will be called for **Written Test to be held at Mumbai in the last week of Jan 2018**. Candidates placed in the merit list on the basis of marks obtained in written examination, will be called for **Interview/Skill Test in Feb 2018**. The final merit list will be prepared as per Apprenticeship Trade (including reservations) with adequate candidates in reserved list. Subsequently, candidates would be called for joining the apprenticeship training on the basis of merit standing (including medical fitness) as promulgated on website [www.bhartiseva.com](http://www.bhartiseva.com) / [www.indiannavy.nic.in](http://www.indiannavy.nic.in) and through online communication.

11. **Medical Examination.** Every candidate shall be medically examined and declared fit as per Rule 4 and Schedule II of Apprenticeship Rules, 1992 by the Employer, through a **Registered Medical Practitioner** before engaging them as an apprentice.

12. **Commencement of Training.** Apr 2018.

13. **Travel/ Expenses.** No travel expenses are admissible for candidates called for Written / Interview/ Skill Test.

14. **Boarding/Lodging.** Candidates called for Written / Interview/ Skill Test are to arrange their own boarding and lodging. No accommodation will be provided to candidate by the Naval Dockyard during the entire selection Process.

15. **Filling up of Online Applications.** Candidates are required to log on to [www.bhartiseva.com](http://www.bhartiseva.com) and fill up online application. Further, the said website for filling online application would be opened from **the third day (1000 hrs) of publication of notification in Employment News and will remain open till 21 days after date of publication in Employment News (upto 2350 hrs)**. The candidates are also requested to upload following good quality/readable documents in .pdf format for filling up online application:-

- Passport Size Candidate Photos
- SSC/Matriculation Marks Sheet and Proof of Date of Birth

(c) Eight Class mark sheet (as applicable)

(d) ITI Marks Sheet

(e) Community Certificate {for SC/ST/OBC(with non creamy layer certificate) only} to be submitted as per extant policies /regulations in vogue.

(f) Certificate of Physical Disability (if applicable)

(g) Certificate, if son / daughter of Armed Forces Personnel / Ex-Servicemen (as applicable)

(h) Copy of PAN & Aadhaar Card or any other Identity proof prescribed by Government from time to time

(j) Certificate, if son / daughter of Defence Civilian/ Dockyard Employees (as applicable)

(k) Aadhaar Card of candidate (**Compulsory**)

16. **Offer & Acceptance of Employment.** It shall not be obligatory on the part of the Employer to offer any employment to any Apprentice after completion of the training, nor shall it be obligatory for the Apprentices to accept any employment, if offered by the Employer. The candidates are advised to get themselves familiarised with the rules and regulations under the Apprentices Act, 1961 and the Disability Act 1995. However, as per extant SRO 43/2012 & 31/2017, direct recruitment of Tradesman Skilled includes 60% selection of Ex-Naval Apprentice in Designated Trade. On completion of Apprenticeship Training as per above scheme, successful candidates would become eligible to apply for recruitment as Tradesman Skilled, as and when undertaken by Indian Navy in accordance with provisions of stated extant Recruitment Rules & Orders of Ministry of Defence.

17. **Terms & Conditions.** During the training, the Apprentices are entitled for free medical treatment from Dockyard Dispensary only.

18. **General Information.** Applicants are advised to note the following instructions carefully:-

(a) Candidates will have to **apply online only** through the link appearing in this advertisement.

(b) Candidates are not required to pay any fee for the examination.

(c) It is to be noted that mere submission of application form, receipt of 'acknowledgement', receipt of admit card and appearance in examination does not guarantee induction as Designated Trade apprenticeship. The selection of candidates will be made based on merit position considering available vacancies category-wise, scrutiny of original copy of credentials, clear police verification report & medical test etc.

(d) Candidates are not required to send hard copy of application & admit card to the Naval Dockyard. However, the same will be kept with candidates only and have to be produced by the candidates at the time of document verification.

(e) Candidates are required to check up website for submitting online applications for any updates and changes.

(f) Candidates are required to give valid mobile number and E-mail ID for periodical notices.

(g) Written examination is Multiple Choice Question type and OMR answer sheets based. There will be NO negative marking.

(h) Canvassing of any kind will disqualify the candidate. Selection process is done strictly on merit. Candidates are advised not to fall prey to any unscrupulous elements.

(j) Candidates will be permitted to enter examination hall with valid ADMIT CARD only, showing clear PHOTO & SIGNATURE. The candidates are advised to ensure that their proper clear PHOTO & SIGNATURE have been uploaded and are printed on the Admit Card.

(k) The candidates must not attempt impersonation or take help of any impersonator at any stage of the selection process or try to copy from neighboring candidates, books and use of any electronic gadgets.

(l) Any material suppression of facts or submitting forge certificates shall lead to rejection his/her candidature at any stage of selection of this process.

(m) If any candidate is found using any type of unfair means during the examination, the candidature of the candidate shall be debarred summarily and the candidate shall not be allowed to appear in any of the exams/written test conducted by Indian Navy at a future date.

(n) Decision of Admiral Superintendent, Naval Dockyard, Mumbai in all matters relating to the eligibility, acceptance/rejection of any application, allotment of language, examination centre etc. will be final and binding on the candidate and no inquiry/correspondence shall be entertained in this regard.

(p) Any subsequent changes in the terms and conditions of the engagement of Designated Trade Apprentices as per the extant rules will stand good. Indian Navy reserves the right to incorporate any subsequent changes/modifications /additions in the terms & conditions under this advertisement notice as necessitated and applicable. Any corrigendum will be published on the [www.indiannavy.nic.in](http://www.indiannavy.nic.in) or the site meant for applying online.

(q) The candidates applying for the examination should ensure that they fulfill all the eligibility criteria for admission to the examination. Their admission at all the stages of examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification of document, at any time before or after the written examination, it is found that the candidate does not fulfill any of the eligibility conditions, his/her candidature for the examination shall be cancelled by Indian Navy/Admiral Superintendent, Naval Dockyard, Mumbai.

19. **Rejection of Candidature.** Candidates are requested to read all instructions carefully & thoroughly before applying. Their applications, otherwise, are likely to be rejected on one or more of the following reasons. The application or candidature of the candidate may be rejected for any of the following reasons:-

(a) Incomplete Application.

(b) Does not possess the prescribed qualification to undergo the Designated Trade Apprenticeship at DAS, Mumbai on closing date of online application.

(c) Over aged or under aged or Date of Birth not filled or wrongly filled.

(d) Double or multiple applications submitted.

(e) Application without clear photo, photo with cap, wearing goggles, disfigured, unrecognizable or unclear or unidentifiable photo.

(f) Candidate's name is figuring in the debarred list.

(g) Any other irregularities which may render the candidature of applicant invalid by Admiral Superintendent, Naval Dockyard, Mumbai.

(h) Only a single application will be entertained. Candidature in respect of multiple applications will be rejected out rightly without any notice to such candidates.

(j) Mismatch of Name, Father's name and Date of Birth in online application form with the Class 10 certificate/ITI certificate.

(k) Irrelevance between the applied trade and the ITI trade certificate.

(l) Aadhaar Card details not provided.

**FOR ANY CLARIFICATION/ASSISTANCE, CANDIDATE MAY WRITE TO US AT**

**E-mail: [admin@bhartiseva.com](mailto:admin@bhartiseva.com)  
Contact No: 022-22751461**

**Davp/10702/11/0256/1718**