

**Appx B**(Ref para 3 of HQ Rtg Zone, Chennai  
letter No E-3/1153/Appt/Civ dt Jan 2017)**RECRUITMENT OF CIVILIAN GROUP 'C' POST AT ARMY RECRUITING OFFICE, STATION ROAD  
VISAKHAPATNAM -530004  
(Central Government Department under Ministry of Defence) Employment Notice**

1. Applications are invited in the prescribed format from Indian citizen for the post of **Multi Tasking Staff (Civilian Messenger)** to be employed anywhere in India and shall carry all India liability. The details of post are as under :-

Name of Post	Nos of Posts	Pay Scale	Age criteria	Educational Qualifications and experience	Medical Fitness
Multi Tasking Staff (Civilian Messenger) General Central Services Group C (Non-Industrial)	01 (ST)	Pay Band Rs 18000/-	(a) 18 to 25 years. (b) Age relaxation for departmental candidates with five years continuous service in the same line or allied cadre upto 35 years	Matriculation/ equivalent must possess from recognized Board	Vision 6/6 both eyes, no color blindness and not suffering from any inadmissible diseases. Selected candidates will be subjected to medical examination from the prescribed authorities

2. The selection process will entail. (a) screening of document (b) Written test (c) Medical Examination.
3. **Age Limit.** The crucial date of determining the age limit of the candidates shall be the closing date for receipt of application.
4. **Probation Period.** 02 (Two) Years.
5. **Submission of Application.** The application should be submitted in prescribed format and should reach this establishment **within four weeks after date of publication of advertisement** alongwith attested photocopies of all testimonials and certificates in support of age, qualification, one year experience, profession, caste, character, domicile, (4 x Recent passport size photographs (5 cm x 3.5 cm) ad 02 x self addressed envelopes with Rs 25/- stamped.
6. **Examination.** (a) Dates of examination will be intimated to the eligible candidates later on. All tests will be carried out at **Army Recruiting Office, Station Road, Visakhapatnam -530004** (b) Candidates appearing for written test and skill test will travel on their own expenses. No TA/DA will be admissible for the Written tests to the post and candidate will be required to make their own arrangements for boarding and lodging during the conduct of various test.
7. **Venue.** Army Recruiting Office, Station Road, Visakhapatnam -530004.

<b>PERFORMA OF APPLICATION FOR MTS (CIVILIAN MESSENGER) (NON -INDUSTRIAL) GROUP 'C'</b>		<b>Note :-</b>
Application for the post of MTS (Civilian Messenger) (Non -Industrial) Ref : Newspaper _____ Advertisement No _____ Date _____		1. The domicile certificate must be issued <b>within last</b> one year. 2. Only male candidates are eligible to apply. 3. For further details Contact : 0891-2754680. 4. Merely fulfilling the basic selection criterion does not automatically entitle a person to be called for test.
To, <b>The Director Recruiting , Army Recruiting Office, Station Road, Visakhapatnam -530004.</b>		
Recent Passport size photograph (5 cm x 3.5 cm) duly attested)		
1. Full Name (in Block Capital Letters) (As written in SSLC Certificate) _____ 2. Father's Name (in Block Capital Letters) _____ 3. Date of Birth (attach 10 <sup>th</sup> /SSLC Certificate as proof) _____ 4. Age as on last date of receipt of application _____ Years _____ Months _____ Days 5. Permanent Home Address with telephone/mobile phone No _____ 6. Present Address with telephone/mobile phone No _____ 7. Educational Qualification _____ 8. Professional Qualification/Experience _____ 9. Caste/Category (Gen/SC/ST/OBC) _____ 10. Nationality _____		
Dated :		Signature of the Candidate

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