

OFFICE OF THE MILITARY HOSPITAL, JABALPUR (M.P.)

Advertisement No. 7102/Civ/M-3(B)(1)/Recruitment-2017/PC

dated - ____ Dec 2017

1. Application is invited from suitable Indian candidates for the following vacancies at Military Hospital, Jabalpur. Details are as under:-

Name of the post	Quantity of post	Reserved / Un-Reserved	Pay Scale
Washerman	05 (Five) (including one for ESM)	Unreserved – 03 (out of 03 one (01) post reserved for ESM)	Pay Band-1, Rs.5200-20200 with Grade Pay of Rs.1800/-
		Schedule Tribe – 01	
		Schedule Caste – 01	
Safaiwali (Multi Tasking Staff)	05 (Five)	Unreserved – 05	Pay Band-1, Rs.5200-20200 with Grade Pay of Rs.1800/-
Ward Sahayika	10 (Ten)	Unreserved – 06	Pay Band-1, Rs.5200-20200 with Grade Pay of Rs.1800/-
		Schedule Caste – 02	
		Schedule Tribe - 01	
		Other Backward Caste - 01	
Messenger (Multi Tasking Staff)	01 (One)	Unreserved – 01	Pay Band-1, Rs.5200-20200 with Grade Pay of Rs.1800/-
Cook	01 (One)	Other Backward Caste - 01	Pay Band-1, Rs.5200-20200 with Grade Pay of Rs.1900/-
Barber	01 (One)	Other Backward Caste - 01	Pay Band-1, Rs.5200-20200 with Grade Pay of Rs.1800/-

Note: Only women candidates are eligible for the post of Safaiwali and Ward Sahayika and only Male candidates are eligible for the post of Cook.

2. **Age limit :-**

(a) **For Washerman, Safaiwali (MTS), Messenger (MTS), Cook and Barber posts only:-**

- (i) **For Unreserved** - Between 18 to 25 years of age (Relaxable for Government servant upto 35 years as per orders/instructions issued by the Central Government).
- (ii) **For Schedule Caste and Schedule Tribe** - Between 18 to 30 years of age (Relaxable for Government servant upto 35 years as per orders/instructions issued by the Central Government).
- (iii) **For Other Backward Caste** - Between 18 to 28 years of age (Relaxable for Government servant upto 35 years as per instructions or orders issued by the Central Government).
- (iv) **For Ex-Servicemen (Applicable only for Washerman post).** - Between 18 to 25 years of age and as per Ex-Servicemen rules. (i.e. Age relaxation for Ex-Servicemen will be present age minus total military service plus 03 years, which should not be more than prescribed age of eligibility.
- Example: - If prescribed age of eligibility = 25, present age = 40 and Military service = 15 then $40 - 25 + 03 = 18$ yrs. That means individual is eligible).

(b) **For Ward Sahayika post only :-**

- (i) For Unreserved *Between 18 to 25 years of age.
- (ii) For Schedule Caste and Schedule Tribe *Between 18 to 30 years of age.
- *(Relaxable for Government servant upto 40 years in case of general candidates and upto 45 years in case of candidates belonging to the Scheduled Castes or the Scheduled Tribes in accordance with the instructions or orders issued by the Central Government from time to time).

3. **Educational qualification:-**

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|------------------------------|---|---|
| (a) For Washerman post | Essential | <ul style="list-style-type: none"> - (i) Matriculation pass or equivalent from recognized Board. - (ii) Must be able to wash Military/Civilian cloths throughly well. |
| (b) For Safaiwali (MTS) post | <ul style="list-style-type: none"> (i) Essential (ii) Desirable | <ul style="list-style-type: none"> - Matriculation pass or equivalent from recognized Board. - Conversant with the duties of the respective trades with one year's experience in the trade. |
| (c) For Ward Sahayika post | <ul style="list-style-type: none"> (i) Essential (ii) Desirable | <ul style="list-style-type: none"> - Matriculation pass or equivalent from a recognized Board. - Experience as a Dai in a family wing of Civil Hospital or three years experience in the trade of Dai in a Government department. |
| (d) For Messenger (MTS) post | <ul style="list-style-type: none"> (i) Essential (ii) Desirable | <ul style="list-style-type: none"> - Matriculation pass or equivalent from a recognized Board. - Conversant with the duties of the respective trades with one year's Experience in the trades. |
| (e) For Cook post | <ul style="list-style-type: none"> (i) Matriculation pass or equivalent from a recognized Board. (ii) Must have knowledge of Indian Cooking and proficiency in trade. | |
| (f) For Barber post | <ul style="list-style-type: none"> (i) Essential (ii) Desirable | <ul style="list-style-type: none"> - Matriculation pass or equivalent from a recognized Board with proficiency in Barber's trade job - One year experience in the trade. |

GENERAL INSTRUCTIONS:-

1. Candidates will forward application properly sealed in an envelope to the following address strictly as per format given in this advertisement against the post applied for through Registered post. Ordinary post/application in person will not be accepted. Candidates are requested to superscribe the words "**APPLICATION FOR THE POST OF**" on the top of envelope while sending the application form:-
**The Commandant
 Military Hospital
 Jabalpur (M.P.) - 482001**
2. Last date for receipt of the application is **21 days** from the date of publication of advertisement in the Employment News / Nai Duniya. This hospital will not be responsible for any postal delay. Application by hand will not be accepted.
3. The date for determining the age limit shall be the closing date for receipt of application.
4. One self addressed envelope 12 cm X 27 cm size duly affixed postage stamps of Rs. 25/- on the top corner of the envelope and self attested photocopies of following documents/certificates to be attached alongwith application :-
 - (i) Education qualification certificate.
 - (ii) Date of birth certificate.
 - (iii) Caste certificate where applicable.
 - (iv) Experience certificate where applicable.
 - (v) Service discharge certificate from concerned authorities (applicable for Ex-Servicemen candidates only).
5. Incomplete/ineligible applications will be deemed invalid and rejected without intimation to the candidates. Only the eligible candidates will be called for written examination. Physical test/Skill test / trade test wherever applicable, will be conducted after written test and will be qualifying in nature which will also be counted for final merit. No claim will be entertained for any injury which may occur during the physical / skill / trade test.
6. The question paper for written test (**Objective type**) will be in bilingual (i.e., English & Hindi) as under:-

Subject	No. of questions	Maximum Marks	Duration	Remarks
(i) General Intelligence & Reasoning	25	25	2 Hours	The standard of questions will be of Matriculation level. Negative Marking: 0.25 marks for each wrong answer.
(ii) Numerical Aptitude	25	25		
(iii) General English	50	50		
(iv) General Awareness	50	50		

7. Post are temporary but likely to become permanent with probation period of two years.
8. Date & Time of Written/Practical/Skill test will be intimated by post separately to those eligible candidates whose applications are found to be in order. Reporting for Written/Practical/Skill test will be at candidates own cost. No TA/DA will be given by this hospital. Candidates will make their own arrangement for their lodging/boarding during the test.

9. Candidates will bring original certificates in support of age, caste, qualification, experience and discharge certificate from concerned authorities (in case of Ex-Servicemen candidate) etc., on the date of test.
10. Incomplete application forms, application not as per given/published format, furnishing of false, inaccurate or tampered information, suppressing material information, more than one application submitted by the candidate, any other reason as observed by the Board of Officers will be rejected and would render a candidate / application disqualified.
11. If more than one application submitted by the candidate in this situation both applications would be rejected without any intimation. No enquiry or correspondence will be entertained on this subject matter.
12. Right to change date for written test / practical / skill test or any contents of this advertisement at any stage will rest / reserved with Commandant Military Hospital, Jabalpur (M.P.). Any dispute with regard to the recruitment will be subject to the courts having jurisdiction in Jabalpur only.

Sd/-XXXXXX
Commandant, MH Jabalpur

SPECIMEN OF APPLICATION FORM

To,

The Commandant
Military Hospital
Jabalpur (M.P.)

Affix your self attested recent
passport Size coloured photograph.

APPLICATION FOR THE POST OF _____.

1. Name of the post applied for - _____
2. Name of the applicant (in full, as per Xth Class Marksheet) - _____
3. Father's name (in full, as per Xth Class Marksheet) - _____
4. Husband's name (in full, as per marriage certificate issued by competent authority) - _____
5. Date of birth (as per certificate) - (in figure)

DD		MM		YYYY			
6. Age as on closing date of receipt of application form. -

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 Years

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 month

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 days
7. Educational qualifications -

SNo.	Qualification	Name of School/College	Name of Board/ University	Percentage Obtained
8. If applied for the post as Ex-Servicemen :-
 - (i) Date of enrolment (in Army/Navy /Airforce) :- (in figure)

DD		MM		YYYY			
 - (ii) Date of retirement :- (in figure)

DD		MM		YYYY			
 - (iii) Total Service :-

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 Years

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 month

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 days
(attach photocopy of service discharge certificate)
9. Correspondence address - _____

Mobile / Telephone Number -

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10. Permanent address - _____

11. Caste (as per caste certificate, if applicable) - _____
12. Sub-Caste - _____
13. Details of self certified documents/certificates attached:-

DECLARATION

I hereby certify that the above particulars mentioned in the application are correct and true as to best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement, my candidature/appointment is liable to be cancelled/terminated at any stage. I am willing to serve anywhere; I agree that department has the right to transfer me to anywhere in India.

Place:- _____

Dated:- _____

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(Signature of the Candidate)

FOR OFFICIAL USE ONLY

1. Application Accepted / Rejected: - _____

2. Reason for rejection: - Underage / Overage / Incomplete documents / Any other reason to be specified _____

3. Signature of Presiding Officer / Board of Officer: - _____

Davp/10622/11/0049/1718