

ADVERTISEMENT FOR RECRUITMENT OF GP 'C' CIVILIAN VACANCIES

1. Applications are invited from eligible Indian nationals for following posts; as per format given below on plain paper:-

Ser No	Name of Post	Category	Scale of Pay	Qualification	Age Limit
1.	MTS (Safaiwala)	(Total vac) 09 UR-05 SC-03 OBC-01	PB-1, Rs 5200- 20200 plus Grade Pay Rs 1800	Essential: Matriculation or equivalent from ecognized Board Desirable : Conversant with the duties of the repective trades with one year's experience in the trade	Between 18 and 25 years of age (Relaxable for Govt servant upto 35 years as per order/ instructions issued by the Central Govt) Note 1 : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District of Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman and Nocobar Inlands and Lakshadweep).
2.	Washer man	(Total vac) 02 SC-01 UR-01	-do-	Essential : (i) Matriculation pass or equivalent from recognized Board (ii) Must be able to the wash military/Civilian cloths	Note 2 : In respect of posts the appointment to which are made through the Employment Exchanges, the crucial date for determining the age limit shall in each case be the last date upto which the employment exchanges are asked to submit the names.
3.	Mess Waiter	(Total vac) 04 UR-04	-do-	Essential: Matriculation pass or equivalent from recognised Board Desirable : One year experience in the trade	
4.	Masalchi	(Total vac) 02 UR-02	-do-	Essential: Matriculation pass or equivalent from recognised Board and should be conversant with the duties of Masalchi	

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5.	Cook	(Total vac) <u>04</u> OBC-03 UR-01	PB-1 of Rs 5200- 20200 with Grade	Essential: (i) Matriculation or equivalent ; and (ii) Must have knowledge of Indian Cooking and proficiency in trade.	Between 18 and 25 years of age (Relaxable for Govt servant upto 40 years in accordance with order/instructions issued by the Central Govt) Note 1: The crucial date for determining the age limit for direct recruits shall in each case be the closing date for receipt of applications from candidates in Indian and not the closing date for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Ladakh Sub-Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep. Note 2 : In respect of posts the appointment to which are made through the Employment Exchanges, the crucial date for determining the age limit shall in each case be the last date upto which the employment exchanges are asked to submit the names.
6.	Cook Special	(Total vac) <u>05</u> UR-04 OBC-01	Pay of Rs 1900		
7.	Mess Cook	<u>01</u> UR			
8.	MTS Messenger	(Total vac) <u>01</u> UR			

2. **Age Limit and Relaxation** :- The prescribed age limit for the above post is between 18-25 years as on closing date of receipt of application. Necessary age relaxation as per existing Government Order for SC/ST/OBC, Ex-serviceman is applicable.

3. **Place of Posting** :- The posts are presently located at Delhi, Ferozpur, Srinagar, Phyang, Ramban/Banihal, Jammu, Pang. However all the posts carry All India Service liability & selected individuals are liable to be posted anywhere in India.

4. **Screening of The Applications:** In case, the large number of applications is received, the department reserves the right to screen applications on basis of percentage of marks obtained in exam of essential qualification so as to reduce the applicants called for written test. Merely fulfilling the basic criteria does not entitle an individual to be called for written test. Candidates would be intimated separately for appearing in examination. Only candidates who are intimated are required to appear for exam.

5. **Documents Required to Accompany The Applications** : Photocopies of following documents self attested should accompany the application forms :-

- Matriculation / 10th Pass Certificate.
- Birth Certificate.
- Caste Certificate (wherever applicable).
- Educational Qualification Certificate.
- Two self addressed envelopes affixed Rs 5/- postal stamp.
- Two latest passport size photographs.
- NOC from present employer (if the applicant is already a Government Servant).

(Candidates must carry the Originals of all the above documents while appearing for examination for verification)

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6. **Scheme of Examination** : A written test will be held which will have questions of the level of Class 10th. Candidates appearing for written test would also be subjected to Practical examination whenever applicable.

7. **Last Date for Receipt of Applications** : The last date for the receipt of Application would be 21 days from publication of the advertisement in Employment News. Applications received after due date will not be entertained.

8. **Submission of Applications** : Applications completed in all respects as per the Performa attached and accompanied by requisite documents as stated above should reach **OC, 179 MC/MF Det, Delhi Cantt Railway Station, Delhi cantt -110010** on or before 21 days of the date of publication of the advertisement in the Employment News.

9. **Place of Written Test & Practical** : The written test & Practical would be held at **Delhi Cantt-10**. Candidates should come prepared to stay for two-three days for completion of the recruitment process. Candidates have to make their own arrangements for boarding / lodging during the period of stay. No TA/DA would be paid to Candidates called for the examination.

10. **Call Letter for Examination** : Shortlisted candidates would be intimated the date, time and venue for conduct of written examination & practical test. Only candidates who received call letters are required to appear for the examination alongwith the call letters received. The Department is not responsible for any postal delay that may occur.

11. Applications which are incomplete in any respect not accompanied by requisite documents are liable to be summarily rejected. No correspondence in this regard would be entertained by the Department.

12. **General Conditions** :-

(a) Appointments are initially on a temporary basis.

(b) Department reserves the right to postpone / cancel / suspend / terminate the entire recruitment process without any prior notice / assigning any reason at any stage. No correspondence would be entertained in this regard.

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Application Format

Self attested
Passport
Size
Photograph

1. Post applied for _____
2. Name (in block letters) _____
3. Father's Name _____ Mother's Name _____
4. Date of Birth _____
5. Age as on (closing date of Application) : _____ Yrs _____ Months _____ Days
6. Educational Qualifications : _____
7. Category (UR/OBC/SC/ST/ESM) : _____

8. (a) Correspondence Address :-

- (b) Permanent Address :-

9. I hereby certify that :-

(a) I am not involved in any criminal case and no proceedings Criminal / Civil are pending / contemplated against me in any court of law.

(b) The above particulars are true and correct to the best of my knowledge and belief. If any particular is found to be incorrect and false at any stage my selection / appointment / services are liable to be terminated without notice.

Date :

Place :

(Signature of Applicant)

dap 10622 / 11 / 0011 / 1617