

RECRUITMENT NOTICE

GOVERNMENT OF INDIA, MINISTRY OF DEFENCE
ARMY AIR DEFENCE RECORDS

Applications are invited from the eligible candidates for filling up following posts in AAD Records, Gopalpur Military Station, Dist – Ganjam (Odisha) :-

Ser No	Description	Post
		LDC (Lower Division Clerk)
(a)	Vacancies	19 (Nineteen) [Unreserved (Gen) - 07, SC - 03, ST- 04, OBC - 02, ESM - 02 & PWD-1]
(b)	Scale of Pay	Rs 19,900/- (As per recommendation of 7 th CPC)
(c)	Qualification	(a) 12 th Class passed from a recognized Board or University. (b) Typing speed of 35 words per minute in English on computer or typing speed of 30 words per minute in Hindi on computer (35 w.p.m and 30 w.p.m.correspond to 10500/9000 key depressions per hour on an average of 5 key depressions for each word.)
(d)	Documents required to be submitted alongwith application duly attested by Gazetted Officer	(a) Matriculation Certificate and Mark sheet. (b) 12 th Class Pass Certificate and Marksheet. (c) Certificate for any other higher qualification. (d) Caste certificate issued by competent authority (for reserved category only). (e) Pass port size photograph duly affixed on application (duly attested on front of the photograph after pasted in the application) and one additional photograph to be enclosed with the application. (f) Army Discharge Certificate /Book. (for Ex-Serviceman category only) (g) Physical Handicapped Certificate issued by competent authority (for PWD candidates only)
(e)	Age	Unreserved (Gen) - 18 to 25 Years SC (Scheduled Caste) - 18 to 30 Years ST (Scheduled Tribe) - 18 to 30 Years OBC (Other Backward Classes) - 18 to 28 Years PWD - 18 to 35 Years <u>ESM (Ex-Serviceman)</u> - The past service rendered by these category should be deducted from the actual age and if the resultant age does not exceed by more than 3 years for unreserved category of the maximum prescribed age limit for the post, the individual will be deemed to have satisfied the condition from age point of view.

