

RECRUITMENT

GOVT OF INDIA MINISTRY OF DEFENCE

EMPLOYMENT NOTICE : GROUP C AND D POSTS

HQ MG & G AREA (ST) BRANCH

1. Application are invited for undermentioned vacancies from eligible Indian National candidates in the prescribed format as given below alongwith self attested photocopies of documents to reach **OFFICER COMMANDING, 752 TRANSPORT COMPANY (CIVIL GT), ROSS ROAD, NEAR RACE COURSE,PUNE, PIN – 411 001 (MAHARASHTRA)** by **speed / ordinary post** within 21 days (28 days in respect of the candidates belonging to Andaman & Nicobar Islands and Lakshdweep Regions) from the date of publication of this advertisement in the Employment News :-

Name of post with scale of pay as per 7 th CPC pay Matrix Level	Unit	Vacancies								Unit Location
		UR	SC	ST	OBC	ESM	EWS	MSP	PH	
MAZDOOR (LEVEL-1 18000/-) Rs	55 Coy ASC Supply Type D	02	-	01	02	-	-	-	-	KIRKEE(P UNE) MAHARA- SHTRA
CHOWKIDAR (LEVEL- 1Rs18000/-)		02	-	-	-	-	-	-	-	
MAZDOOR (LEVEL-1 18000/-) Rs	204 Pet PI ASC	-	-	-	01	-	-	-	-	KIRKEE (PUNE) MAHARA- SHTRA
CIVIL MOTOR DRIVER(CMD)(LE VEL-2 Rs 19900)	757 (I) Tpt PI ASC (Civ GT),	-	-	01	-	-	-	-	-	MUMBAI MAHARA- SHTRA

2. **Calculation of Age.** Age calculation will be reckoned from last crucial date of receipt of application, i.e 21 days and 28 days for candidates Andaman & Nicobar Islands and Lakshdweep Region in this advertisement of Employment News. Age limit as on the last date of receipt of application will be as under :-

- (a) General - 18 to 25 years
- (b) Scheduled Tribes - 18 to 30 years
- (c) Other Backward Classes- 18 to 28 years

3. Education Qualification, technical qualification and desirable skills will be as under :-

Events	CIVIL MOTOR DRIVER (CMD)	MAZDOOR	CHOWKIDAR
Education Qualification	10 th pass (Matric from a recognized educational board / university for CMD, Mazdoor and Chowkidar		
Essential Technical Qualification	Must possess Civil Driving License for Heavy Vehicles & must have minimum two years experience of driving such vehicles thereafter.	-	-
Desirable Skill	-	-	Conversant with duties of Chowkidar trades with one year's experience in the trade

4. Candidates fulfilling above conditions may submit their application as per the format given and attach the following documents alongwith application:-

- (a) Affixing two recent passport size photographs duly attested by a Gazetted Officer one on right hand corner of the application and another on the **acknowledgement card**.
- (b) Signature of Gazetted Officer and stamp of institution must be endorsed partially on application form and partially on the photograph. All photocopies of documents attached with the application should be clear and legible. Illegible / blurred copies or partially filled / faulty application will be summarily rejected.
- (c) Only clear colour photographs taken by still camera pasted on the application form and **Acknowledgement / Admission Card** will be accepted and unclear / scanned / digitally printed photographs will be not accepted and application will be summarily rejected.
- (d) Self attested copies of the following documents must be attached as applicable :-
 - (i) Educational certificate alongwith Date of birth is enclosed, (10th and 12th).
 - (ii) Technical qualification certificate.
 - (iii) Caste certificate.
 - (iv) Discharge certificate for Ex servicemen only.
 - (v) Civilian driving license for Heavy Vehicles Motor Driver alongwith two years experience certificate after the date of issue of License for Civilian Motor Driver only.
 - (vi) Two self addressed envelopes of 28 cm x 12 cm size with postal stamps of Rs 25/- each.

5. **Written Test.** Written Test will be conducted for only those candidates whose applications are found to be complete and in order.

- (a) The written test in all respect for **Mazdoor, Chowkidar and Civil Motor Driver (CMD)** will carry 150 marks. The question paper will be in bilingual format, objective type and matriculation level based. Answers to be marked on a OMR Sheet which will be issued at the examination centre. Negative marking 0.25 marks for each wrong Answer. The division of syllabus is as under :-

(i)	General Intelligence and Reasoning	-	25 marks
(ii)	Numerical Aptitude	-	25 marks
(iii)	General English	-	50 marks
(iv)	General Awareness	-	50 marks

(b) The number of candidates to be called based on merit list of written test for physical endurance/skill test and will be restricted to 10 times of the number of vacancies.

6. **Physical Endurance/Skill Test.** Physical endurance/skill test will be conducted for candidates who have qualified based on the merit of written test. The details of physical endurance/skill test are as under :-

- (a) **Physical Endurance Test for Mazdoor and Chowkidar Post.** Physical endurance test as deemed fit by the board of officers will be conducted for candidates who have qualified in the written test. This test carries no marks and candidates will be either **PASS OR FAIL**.
- (b) **Physical Endurance and Driving Test for Civil Motor Driver Post.** Physical endurance and driving test as deemed fit by the board of officers will be conducted for candidates who have qualified in the merit of written test. This test carries no marks and the candidates will be either **PASS OR FAIL**.

General Instructions.

1. Service liability of candidates is anywhere in India. Field service liability is also applicable. New entrants to central government service will come under new contributory pension scheme.
2. All applications shall be received by post only. No applications shall be accepted by hand/courier. The envelope must be superscribed with the application for the post of _____ (Gen/OBC/SC/ST/ESM/EWS/MSP/PH). Application received without marking any particular category shall be deemed to be incomplete and thus rejected. One application will be accepted for one post only. Application received without marking any particular category shall be deemed to be incomplete and thus rejected. Application received after due date/incomplete in any respect will be summarily rejected and no correspondence in this regard will be entertained. Please note that incomplete application without affixing photographs or without enclosing attested copies of educational certificate/showing date of birth and caste certificate (as applicable) or if applicant is found under age or over age on last of receipt of application as indicated above will be rejected and candidates will not be accepted for recruitment.
3. No TA or DA is admissible to any candidate. Candidates will make their own arrangements for lodging / boarding during the written test and physical endurance and practical test, whenever called.
4. Application **NOT** confirming / matching to the format given in notification, any mismatch in particulars will **NOT** be accepted and no repeat information on rejection of application will be given. Application must be on A4 size paper and **ACKNOWLEDGEMENT/ADMISSION CARD** also must be on A4 size paper separately.
5. **NO ORIGINAL CERTIFICATE SHOULD ACCOMPANY THE APPLICATION.** These should be produced only at the time of written test and during Physical / Skilled test or when called for. The unit assumes no liability towards loss of original certificate.
6. The vacancies shown above are provisional and may be increased / reduced or even made nil without assigning any reasons.
7. The recruitment process can be cancelled / postponed / suspended / terminated without any prior notice / assigning any reasons at any stage.
8. Caste certificate issued under the authority of Union Govt of India will be accepted.
9. Merely fulfilling the basic selection criteria does not automatically entitle a candidate to be called for the test.
10. No extra weightage will be allotted for additional / extra / higher qualification.
11. Any legal disputes will be under the jurisdiction Pune Court only.

WARNING : All the candidates are warned to be careful from the self styled agents / touts and also advised to report to the **OFFICER COMMANDING, 752 Transport Company (Civil GT) PUNE, PIN – 900449 c/o 56 APO** against any mal practice seen / observed by them.

**OFFICER COMMANDING, 752 TRANSPORT
COMPANY (CIVIL GT), ROSS ROAD,
NEAR RACE COURSE, PUNE, PIN – 411 001
MAHARASHTRA**

GOVERNMENT OF INDIA MINISTRY OF DEFENCE

(TO BE FILLED UP BY THE CANDIDATES IN HIS OWNHAND WRITING)

APPLICATION FOR THE POST OF _____

AFFIX LATEST
PASSPOST SIZE
PHOTOGRAPH
DULY ATTESTED
BY A GAZETTED
OFFICER

UR		SC		ST		OBC		ESM		EWS		MSP		PH	
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TO

**OFFICER COMMANDING,
752 TRANSPORT COMPANAY (CIVIL GT),
ROSS ROAD, NEAR RACE COURSE,
PUNE, PIN – 411 001 (MAHARASHTRA)**

- 1 Name of Candidate (in capital letters) :
- 2 Father's / Husband Name :
3. Sex :
4. Date of Birth :
(Attach copy of birth certificate duly attested)
- 5.Age as on last date prescribed for receipt of application :
____Year____Month & ____Days.
6. Nationality and Religion :
7. Caste (UR/OBC/ST/SC) :
(Attach copy of caste cert duly self attested)
8. Education qualification :
(Attach copy of education certificate duly self attested).
9. Any other qualification / experience :
(Attach copy of experience cert duly attested).
10. Whether registered with any employment exchange (If yes attach copy of registration cert duly attested) :Yes/No
11. Whether prepared to be posted anywhere in India :Yes/No
12. Technical training/ Experience (Attach copy of duly self attested) :
13. Aadhaar Number of candidates(Attach copy of Aadhaar card duly self attested) :
14. Address for correspondence in full with PIN Code No / Telephone No and Mobile No :
(a) Permanent Address :
(b) Correspondence Address :

15. I hereby declare that all statement made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any of the particulars or information given herein, being found false or incorrect, my candidature for written test and physical/trade test is liable to be rejected or cancelled and in any stage or after my appointment my service shall be liable to be terminated without any notice.

Left hand thumb impression of
Candidate

(Signature of the candidate)

ACKNOWLEDGEMENT / ADMISSION CARD

_____ **POST**

1.	Post applied for	UR/OBC/SC/ST/ESM/EWS/MSP/PH
2.	Name of the candidate	
3.	Signature of candidate	
4.	Thumb impression of candidate	
5.	Aadhaar Number of candidate	
6.	Correspondence address of candidate (for official use only)	
7.	Your application is hereby accepted	
8.	Index No	
9.	Written /Trade Test	(a) Date : _____ (b) Time _____ (c) Place : PUNE 64 COMPANY ASC (SUPPLY) Type C PUNE CANTT PUNE- 411 001 MAHARASHTRA
	Note : Candidate to bring original documents on the date of written exam.	

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