

**GOVT OF INDIA, MINISTRY OF DEFENCE**  
**5011 ASC BN (MT) (CIV (GT)**  
**RECRUTMENT NOTICE 01/2016**

**APPLICATIONS RE INVITED FROM ELIGIBLE INDIAN NATIONALS TO**  
**FILL UP FOLLOWING VACANCIES : GROUP 'C' (ERSTWHILE GROUP 'D')**

**Note :** Please read instructions carefully before filling up of Application Form. Non completion of any one / or more instruction(s) will entail outright rejection of application.

Ser No	Name of Post	Pay Scale of the post	Essential Qualification and Experience	Category			
				UR	SC	OBC	Total Posts
1.	Cleaner (For Vehicles)  (Only for Male candidate)	Pay Band-1 Rs.5200-20200.00 with Grade Pay of Rs 1800.00	(a) 10 <sup>th</sup> Standard pass or equivalent from a recognised board.  (b) Should be proficient in trade.  (c) Weightage for written test will be 100%.	02	-	-	02
2.	Civilian Motor Driver (CMD) (Ordinary Grade) (OG)  (Only for Male candidate)	Pay Band -1 Rs.5200-20200.00 with Grade Pay of Rs 1900.00	(a) Matriculation Pass or Equivalent from a Recognized Board.  (b) Must possess Driving license for Heavy Vehicles & have minimum two years experience of driving such vehicles thereafter.  (c) Two years driving experience must commence after date of issue of Civ Hy Driving License.  (d) Weightage for written test will be 100%.	02	03	01	06

3.	Camp Guard (Only for Male candidate)	Pay Band-1 Rs.5200-20200.00 with Grade Pay of Rs 1800.00	<p>test will be 100%.</p> <p>(a) 10<sup>th</sup> Standard pass or equivalent from a recognised board.</p> <p>(b) Should be proficient in trade.</p> <p>(c) Weightage for written test will be 100%.</p>	01	-	01	02
5.	LDC	Pay Band-1 Rs.5200-20200.00 with Grade Pay of Rs 1900.00	<p><b>Essential</b></p> <p>(a) 12th Class equivalent qualification from recognized board or University.</p> <p>(b) English typing @ 35 w.p.m on computer OR Hindi Typing @ 30 w.p.m. on computer (35 words per minute corresponding to 10500/9000 KDPH on an average of 5 key depressions for each word.</p> <p>(c) Weightage for written will be 100%.</p>	01	-	-	01

**Abbreviations:** UR – unreserved, SC-Scheduled Caste, OBC Other Backward Classes.

**Note:** Above vacs are provisional and indicative of the number of vacancies allotted and are subject to change (increase/decrease) at a later stage without any further notification.

\*Ex serviceman applying for the post of CMD (OG) must have a valid Civil Driving License for heavy vehicles or equivalent as issued by Regional Transport Office or equivalent authority. Application of Ex serviceman applying with Military driving license will not (WILL NOT) be accepted and the same will be rejected on the spot. Two years experience is also mandatory for Ex serviceman which should be after date of issue of civil driving license only.

1. **Age limit for the post of Cleaner & LDC:-**

- (a) 18 to 25 yrs for UR Candidate.
- (b) 18 to 28 yrs for OBC Candidate.
- (c) 18 to 30 yrs for SC Candidate.

2. **Age limit for the post Civilian Motor Driver (Ordinary Grade) :-**

- (a) 18 to 27 yrs for UR Candidate.
- (b) 18 to 30 yrs for OBC Candidate.
- (c) 18 to 32 yrs for SC Candidate.

3. **Age limit for the post of Camp Guard :-**

- (a) 18 to 25 yrs for UR Candidate.
- (b) 18 to 28 yrs for OBC Candidate.
- (c) 18 to 30 yrs for SC Candidate.

4. **Age Limit for :-**

(a) **Ex serviceman.** Resultant age after deducting period of service from actual age should not exceed prescribed age limit by more than 3 years . Calculation of age shall be as per the category for which the application has been made.

(b) **Meritorious Sports persons.** The age limit is 18 to 30 yrs for UR, 18 to 33 yrs for OBC and 18 to 35 yrs for SC/ST category. Meritorious sports persons should be in possession of certificate of the competition awarded by following authorities:-

(i) **International Competition.** Secretary of the National Federation of the game concerned.

(ii) **National Competition** . Secretary of the national Federation OR Secretary of the State Sports Association of the game concerned.

(iii) **Inter University Tournament** . Dean of sports OR other officer in overall charge of sports of the University concerned.

(iv) **Physical Efficiency Drive** . Secretary or the officer in overall charge of physical efficiency in the Govt of India, Ministry of Education and Social Welfare.

(c) Age relaxation upto five years is available for candidates who have originally been domiciled in the state of Jammu & Kashmir during the period from 01-01-1980 to 31-12-1989 or as per Govt Policy/Orders as applicable. Xerox copy of certificate to this effect issued either by concerned District Magistrate within whose jurisdiction the candidate is ordinarily residing or other authority designated in this behalf by the Govt of Jammu & Kashmir be attached with application.

(d) Age relaxable for government servants for the post of Cleaner is upto the age of 40 yrs in the case of UR candidates and upto 45 years in the case of candidates belonging to the SC/ST category as per orders or instruction issued by the Central Government from time to time.

(e) No age relaxation is admissible to SC/OBC candidates applying against unreserved posts.

5. The lower/upper age limits prescribed for the post i.e cutoff date will be 21 days from the date of publication of this advertisement ie the last date of receipt of application by the appointing authority.

6. Candidates selected under Ex-serviceman quota will be adjusted against the respective category i.e SC/OBC/UR.

### **Probation Period**

7. All posts are temporary but likely to be permanent after a probation period of two years.

8. Candidates after selection will be subject to All India Service Liability Rule, Field Service Rules and Army Act 1950. **(All India Liability- candidates can be transferred to anywhere in India including field area transfer liability).**

9. Selection will be subject to the performance of candidates in the under mentioned tests :-

(a) **Test paper, Stds and Marking System** The Board of Officers (s) so detailed shall test the candidates appearing for following tests and mark the candidates as under :-

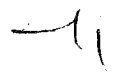
Ser No	Test	Timings/ Benchmark	Pass Marks	Max Marks / Weightage
(i)	<b><u>Physical Endurance test</u></b>  (aa) 1.6 Kms Run (ab) Bent Knee Situp (ac) 3 mtrs Vertical Rope (ad) Chin Ups (ae) 9" Ditch	6 mins  20 Nos  Qualify  05 Nos Qualify	To qualify	<b><u>None</u></b> of these tests carry any marks towards selection, if those who do not qualify in these tests will not be allowed for further tests.
(ii)	Practical and / or Skill Test	-	To qualify	
(iii)	Written Tests	<b>2 hours</b>	40%	100/100%

...	Written Tests	Physical	40%	100/100%
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10. Unit will not **(WILL NOT)** be responsible to pay for any damages in case of injury/death to / of any candidate during various tests / interview and thereafter.

11. Physical Tests will be carried out as laid out above in sequence . Candidates will be disqualified immediately on failing to qualify any event given above and will not **(WILL NOT)** be permitted to appear in next event / subsequent tests. The candidates will be immediately escorted out of unit premises / test venue.

12. **Written Test** The written test will comprise of four parts as per the details mentioned below and the Question- Paper-cum –Answer Sheet of written Test will be bilingual i.e in English and Hindi. However the question on the portion of English language will be in English only.



(a) **For CMD (OG), Cleaner and Camp Guard**

Paper	Subject (All parts will be objective Multiple Choice Type)	No of Questions	Max Marks	Total Duration
Part I	General Intelligence & Reasoning	25	25	2 hrs
Part II	Numerical Aptitude	25	25	
Part III	General English	25	25	
Part IV	General Awareness	25	25	
	Total	100	100	

(b) Syllabus for CMD (OG), Cleaner and Camp Guard (Commensurate to Standard of 10<sup>th</sup> Class or Equivalent):-

(i) **General Intelligence & Reasoning.** It will include questions of both verbal and non verbal type. The test will include questions on similarities and differences, space visualization, problem solving, analysis judgment, decision making, visual memory, discriminating observation, relationship concepts, figure classification, arithmetical number series, non verbal series etc. The test will also include question designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions.

(ii) **Numerical Aptitude.** This paper will include questions on problems relating to Number Systems. Computation of Whole Numbers, Decimals and Fractions and relationship between Numbers, Fundamental arithmetical operations, Percentages. Ratio and Proportion, Averages, Interest, Profit and loss, Discount, use of Tables and Graphs, Menstruation, Time and Distance, Ratio and Time and Work etc.

(iii) **General English.** Candidates understanding of the English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage, etc his / her writing ability would also be tested.

(iv) **General Awareness.** Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline.

that they do not require a special study of any discipline.

**Note – I :** Only those candidates who qualify in the physical and practical will be called for written test. Candidates failing to qualify the physical test will not (WILL NOT) be permitted to appear in next event / subsequent tests and the marks obtained will not be disclosed to them either.

( b ) **For Lower Division Clerk (LDC)**

<b>Paper</b>	<b>Subject (all-parts will be objective Multiple Choice Type)</b>	<b>No of Questions</b>	<b>Marks</b>	<b>Total Duration</b>
Part-I	General Intelligence	25	25	<b>2 hrs</b>
Part –II	English Language (Basic –Knowledge)	25	25	
Part-III	Numerical Aptitude (Basic, Arithmetic, Skill)	25	25	
Part-IV	General Awareness	25	25	
	<b>Total</b>	<b>100</b>	<b>100</b>	



(c) **Syllabus for LDC (Commensurate to Educational Standard of 12th Class Examination)**

- (i) **General Intelligence** :- It would include questions of both verbal and non verbal type. The test will include questions on analogies , similarities and differences, space visualization, problem solving ,analysis, judgment, decision making, visual memory, discriminating observations, relationship concepts, verbal and figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbiosis and their relationship, arithmetical computation and other analytical functions.
- (ii) **English Language** :- In addition to the testing of candidates understanding of English Language, its vocabulary, grammar , sentence structure, synonyms, antonyms and its correct usage, etc his/her writing ability would also be tested.
- (iii) **Numerical Aptitude** :- the paper will include questions on problems relating to numbers System. computation of Whole numbers, Decimals and Functions and relationship between Numbers. fundamental arithmetical operations, Percentage, ratio and Proportion, Averages, Interest, Profit and Loss. Discount use of Tables and Graphs, Mensuration, Time and Distance, Ratio and time. Time and Work etc.
- (iv) **General Awareness** :- Questions will be designed to test the ability of the candidates general awareness on the environmental around him and its application to society. Questions will also be designed to test knowledge of current events and such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The test will also include questions relating to India neighboring countries especially pertaining to Sports, History Culture, Geography Economic scene, General Polity including Indian Constitution and scientific research etc. These questions will be such that they do not require a special study on any discipline.
- (v) **Skill Test for LDCs.** Typing test will be of qualifying nature only English Typing @ 35 WPM OR Hindi Typing @ 30 WPM (Time allowed 10 minutes). Typing test will only be conducted later for those candidates who qualify in the Written Examination.

13. Selection will also be subject to the following conditions :-

- (a) Medical Fitness tests.
- (b) Verification of Character and Antecedents.
- (c) Verification of SC and OBC status (Belonging / Not belonging to creamy layer)
- (d) Verification of Educations qualification certificates & Experience certificates.
- (e) Verification of all certificate from Attesting Authority.

14 Verification of all documents mentioned at Para 12 (b) to (e) are required to be verified within 90 days of initial dispatch of letters to various departments / agencies etc for documents verification. In case any / some / all such letters draw no response within this stipulated time the candidature of the candidates will stand terminated 90 days time is sufficient for dispatching reminders & leveraging provisions of RTI Act 2005.

15. It may be noted that document verification is just another stage in the selection process Merely being called for verification of documents does not indicate that his/her name will also appear in the final merit list . There may occur changes in the merit position including exclusion from the zone of consideration. Candidature of a candidate may be cancelled at any stage of the recruitment in case of violation of necessary instruction/conditions/eligibility.

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### **Centre For Tests**

16. Test will be held at 5011 ASC Bn (MT) (Nearest Railway Station , Jalandhar Cantt, Punjab) or at a place decided and promulgated by Appointing Authority on dates mentioned in the Acknowledgement Card. Applicants should report to 5011 ASC Bn (MT) or as directed on date and time of test as mentioned therein. No separate letter will be issued for the same. Acknowledgement Card will be dispatched by Registered Post to only those application and all supporting documents are found complete and correct in terms of age, mandatory educational qualification and other parameters as mentioned above. Incomplete applications will be rejected and no correspondence will be made / entertained in this regard. Candidate not in possession of same will stand automatically disqualified.

### **How to Apply**

17. Candidates fulfilling the conditions can submit their application only by **REGISTERED / SPEED POST** as per the format given at Appendices 'A' to 'C' in this advertisement and must attach photocopies of under mentioned documents from (a) to (h) as applicable duly attested. The photograph and document should be attested **By the same Serving Group A/ B Gazetted officer** (as per DOPT,s Order No S.O.946(E) dated 09 Apr 2009) ([www.persmin.nic.in/dopt.asp](http://www.persmin.nic.in/dopt.asp)) alongwith the application. If applying for more than one post separate applications in separate envelopes should be sent for each post. Original certificates are not (**NOT**) to be dispatched with application form and should be brought in person on the day of the written test. Dispatch of original documents will entail outright rejection.

- (a) Education Qualification Certificate.
- (b) Date of Birth Certificate.
- (c) Caste certificate (as per Appendix 'D' or Appendix 'E' as applicable)
- (d) Discharge Certificate where applicable (for Ex serviceman).
- (e) Driving license issued by RTO (For CMD (OG) post only).
- (f) Experience Certificate.
- (g) Domicile Certificate.
- (h) Original Stamped Call Letter / Acknowledge Card.

18. Candidates will enclose a self addressed envelope, affixing postal stamps of Rs. 25/- alongwith the application required for dispatch of Acknowledgement / Admit Card if screened successfully so as to reach **Commanding Officer , 5011 ASC BN (MT) , PIN:905011 c/o 56 APO, within 21 (TWENTY ONE) days** from the date of publication of this advertisement . The candidates are required to superscribe on the top of envelop **“APPLICATION FOR THE POST OF “** **“ALONG WITH SELF & FATHER’s NAME.** Acknowledgement/Admit Card & Certificate from Attestation Authority to be typed on separate A4 size plain paper as per Appendix ‘B’ & ‘C’. Application will not (WILL NOT) be entertained without Appendix ‘B’ & ‘C’ or non receipt of separate envelope duly affixed with postal stamps of Rs. 25/- and after closing date i.e. 21 days from the date of publication of this advertisement notice in Employment News and / or other Newspapers.

19. Individual who has furnished wrong information in the application form, false certificate to avail benefits / reservation false/ wrong information in the application form regarding relatives or who have fully or partially suppressed any material information shall be liable to cancellation of candidature at any stage of recruitment process and / or termination of service of the candidate has been selected.

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**FORM OF APPLICATION****APPLICATION FOR THE POST OF****IN 5011 ASC BN (MT) CIV (GT)**

Paste a passport size  
coloured photograph duly  
stamped & attested by a  
Serving Group A/B  
Gazetted Officer

1. (a) Post applied for \_\_\_\_\_  
(b) Have you also applied for any other post featured in this advt : **(YES /NO) Cleaner /Camp Guard/ Civilian Motor Driver (Ordinary Grade)/LDC** (If yes tick the post/posts applied for).
2. Name of the candidate \_\_\_\_\_  
(IN BLOCK LETTERS)
3. Father's Name \_\_\_\_\_
4. Date of birth \_\_\_\_/\_\_\_\_/\_\_\_\_ (Attach photo copy of birth certificate duly stamped & attested by a Serving Group A / B Gazetted Officer)
5. Age as on last date prescribed for receipt of application Years\_\_\_\_Month\_\_Days\_\_).
6. Identification Mark \_\_\_\_\_
7. Address for Correspondence :-  
House No/ street/ Village \_\_\_\_\_ Post Office \_\_\_\_\_ Tehsil \_\_\_\_\_ Distt \_\_\_\_\_  
State \_\_\_\_\_ Pin Code \_\_\_\_\_
8. Permanent Address :-  
House No/ street/ Village \_\_\_\_\_ Post Office \_\_\_\_\_ Tehsil \_\_\_\_\_  
Distt \_\_\_\_\_ State \_\_\_\_\_ Pin Code \_\_\_\_\_
9. Caste (Gen / OBC / SC) \_\_\_\_\_ (Attach photo copy of certificate in case of SC/OBC/ duly stamped & attested by a Serving Group A / B Gazetted Officer)
10. Category for which applied \_\_\_\_\_ (UR/OBC/Ex Serviceman (Attach photo copy duly stamped & attested by a Serving Group A /B Gazetted Officer).

copy duly stamped & attested by a Serving Group A / B Gazetted Officer).

11. Education Qualification \_\_\_\_\_ (Attach photo copy of education certificate duly stamped & attested by a Serving Group A / B Gazetted Officer).
12. Any other qualification / Experience \_\_\_\_\_ (Attach photo copy of certificate duly stamped & attested by a Serving Group A / B Gazetted Officer).
13. Technical Training / Experience (if any) \_\_\_\_\_ (Attach photo copy of duly stamped & attested by a Serving Group A / B Gazetted Officer).
14. Experience Certificate (for the post of Cleaner of vehicle) for one year with date of issue (must be after passing 10<sup>th</sup> class). (Attach photo copy of duly stamped & attested by a Serving Group A / B Gazetted Officer).
15. Civil Driving Licence (for the post of Civilian Motor Driver (OG) only) No \_\_\_\_\_ dt \_\_\_\_\_ for heavy vehicle valid up to \_\_\_\_\_ (with date) issued by \_\_\_\_\_ (Attach photo copy of driving licence duly stamped & attested by a Serving Group A / B Gazetted Officer).
16. Driving Experience Certificate (for heavy vehicles) (for the post of Civilian Motor Driver (OG) only) for two years with date of issue (must be after the date of issue of Driving Licence). (Attach photo copy of duly stamped & attested by a Serving Group A / B Gazetted Officer).

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17. Choice / option for written Test (for all post) : \_\_\_\_\_ ( **ENGLISH / HINDI**).
18. Domicile \_\_\_\_\_ (Attach photo copy of duly stamped & attested by a Serving Group A / B Gazetted Officer).
19. Whether registered with any Employment Exchange Yes/No if yes mention Registration No and Name of employment exchange with complete postal address \_\_\_\_\_.
20. I am OBC / SC \* candidate but have applied against the vacancy of general category I will not avail the relaxation/service benefits/promotional benefits etc as admissible to the candidates belonging to OBC / SC categories (Application only for OBC /SC candidates \* strike out if not applicable).
21. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief if particulars mentioned by me are found false at any stage then I shall be liable to be terminated without any notice.



Date : \_\_\_\_\_ LEFT HANDTHUMB IMPRESSION( For Male) (Signature of Candidates)

**FOR OFFICIAL RECORDS ONLY**

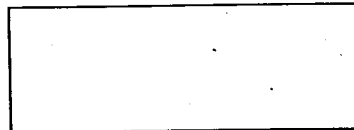
1.	Received on	
2.	Accepted/Rejected	
3.	Reasons for rejection	Underage / overage / Incomplete Documents/Any other reason to be specified
4.	Index No	
5.	Date of Tests	

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**ACKNOWLEDGE / ADMIT CARD****(IN DUPLICATE)****TO BE FILLED IN BY CANDIDATE**

1. Post applied for \_\_\_\_\_
2. Name \_\_\_\_\_
3. Date of Birth \_\_\_\_\_ Age \_\_\_\_\_
4. Father's Name \_\_\_\_\_
5. Category : OBC /SC/GEN/Ex-serviceman \_\_\_\_\_
6. Address for Correspondence  
(To be filled same as per Column 7 of application form)  
House No/Street/Village \_\_\_\_\_  
Post Office \_\_\_\_\_ Tehsil \_\_\_\_\_  
Dist: \_\_\_\_\_ State \_\_\_\_\_  
PIN Code \_\_\_\_\_
7. Identification Mark \_\_\_\_\_

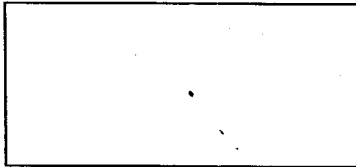
Paste a passport size  
coloured photograph  
duly stamped &  
attested by a Serving  
Group A/B Gazetted  
Officer

**LEFT HAND THUMB IMPRESSION****(Signature of Candidate)**



**FOR OFFICE USE (NOT B FILLED IN BY THE CANDIDATE)**

8. Index No \_\_\_\_\_
9. Date and Time of Physical/Skill /Written Test \_\_\_\_\_
10. Venue of Physical/Skill /Written Test \_\_\_\_\_
11. Candidates should report to above venue at \_\_\_\_\_ hrs on \_\_\_\_\_ along with the ORIGINAL documents / certificates as mentioned in Para 16 ( How to apply) of this advertisement .
12. Production of this letter in original is mandatory for entry. Entry will be denied in case not produced or reported late on above given date & time.



(Signature of Presiding Officer)

**Chest No**

(To be filled on reporting of individual)

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## GENERAL INSTRUCTIONS

1. Before applying for the post, the candidates should ensure that he fulfills the eligibility and other criteria. Recruitment authorities would be free to reject application not fulfilling the requisite criteria at any stage of recruitment and if erroneously appointed, such candidates shall be liable to be termination from service.
2. No (NO) application will be accepted in person by hand or through any representative . The application must be posted to the addressee only under **REGISTERED /SPEED POST** . Application posted through Normal post & courier etc will not (WILL NOT) be accepted. The unit will not (WILL NOT) be responsible for any kind of postal delay either in receipt of application dispatch of acknowledgement cards. Two application will no (WILL NOT) be accepted in a single envelope.
3. No (NO) travelling allowance will be admissible for the tests. Candidates will make their own boarding / lodging arrangement for test. Unit 5011 ASC Bn (MT) will not (WILL NOT) be responsible to pay for any damages in case of injury/death of candidate during various tests.
4. Date , time and place of test will be mentioned in the Acknowledgement Card. No separate letter except Acknowledgement Card will be issued. **At the time of test**, the candidates should be in possession of original stamped Acknowledgement/Admit Card sent by this unit, all ORIGINAL certificates in support of age, educational qualification, experience, caste and registration certificate from their local Employment Exchanges names already registered with them. Individual who are not in possession of Acknowledgement/ Admit Card or original certificates will not be entertained.
5. Application which is incomplete/incorrect, wrongly filled without signature, without photograph, photo with wearing cap & goggles/coloured glasses, or without enclosing attested copies of photograph / documents by same serving Group A /B Gazetted Officer or if applicant is found under / over age on last date of receipt of application will be rejected on the spot without any reasons/notice . Application can also be rejected by any other reason as observed by the Board of Officers.

6. Candidates living with more than one spouse or married another spouse while the first spouse is alive are not eligible to apply, if such case comes to light at any stage of recruitment or post appointment stage the appointing authority will terminate the appointment.

7. Candidates already employed in Centre / State Govt offices / PSU should submit their application through proper channel duly submitting service certificate and 'No Objections Certificate' from the employer.

8. The number of candidates to be called for written test will be restricted to ten times of the number of vacancies. A bench mark percentage will be fixed for the same depending on the number of applicants since the applications may be short listed, mere fulfillment of essential qualifications and experience does not vest any right in a candidates for being called for physical /written test. All applications received will be scrutinized / screened and Selection Board / Board of Officer so detailed will organize physical/practical test and subsequently written test. The Selection Board of Officer reserves the right to call for written test only screened in candidates and will not entertain any correspondence in this regard.

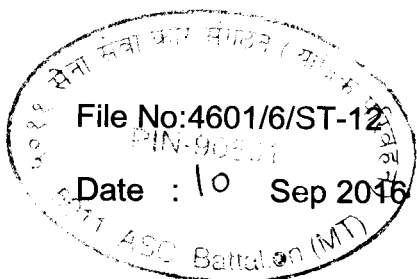
9. A select panel equal to the number of vacancies notified and based on the performance of candidate in physical/practical, written test will be drawn up . All the candidates on the select panel will be offered an appointment subject to medical fitness test, police verification . Education Certificate and Caste Certificate verification before actual appointment . The reserve panel will be operated strictly as per merit only in case a candidate from the select panel refuses appointment or is disqualified . The reserve panel will not be operated for any subsequent recruitment i.e. additional vacancies in the same year or next year

10. Candidate who apply against OBC category shall attach and produce "Other Backward Class" certificate applicable for Central Govt service and not the "Backward Class" certificate duly signed by the appropriate authority.

11. Commanding Officer, 5011 ASC Bn (MT) reserves the right to withdraw the vacancies and terminate the appointment during the period of probation without assigning any reasons.
12. Medium of writing in application form and test etc will be in Hindi / English only.
13. The date of publication will be the first day towards the accounting of number of days for submission of applications.
14. The recruitment process can be cancelled / suspended / postponed without assigning any specific reasons. The decision of Appointing Authority will be final and no (NO) appeal will be entertained. Recruitment will be carried out as per latest amendments and all prevailing Govt Rules and Regulations.
15. All candidates considered for selection should have passed in each test. The candidates not passing in any test will not (WILL NOT) be permitted to appear in the subsequent test(s). The minimum standard for passing in each test will be as under :-
- |     |                |  |
|-----|----------------|--|
| (a) | Physical Test  | To Qualify   |
| (b) | Practical Test | To Qualify   |
| (c) | Written test   | 40% minimum in each subjects & 40% overall aggregate |
16. Any dispute with regards to the recruitment will be subject to jurisdiction of Jalandhar Civil Courts.
17. Candidate's application will be rejected, if "POST APPLIED FOR" column & SELF & FATHER's name is left blank on the envelope.
18. SC/OBC candidate who apply against un-reserved post will not be given any age of other concession meant for SC/OBC. Similarly, SC/OBC candidates selected on merit vis-à-vis the general candidate would not be counted towards SC/OBC quota.
19. Ex-serviceman and Meritorious Sportsman will be selected first and will occupy the slot of SC/OBC/UR i.e. from any category they belong to and will be adjusted horizontally against the particular category as per post based reservation roster. Reservation for rest of the category will be worked out after filling up vacancies for Ex-serviceman and Meritorious Sportsman.

**WARNING**

20. All the candidates are warned to be careful from self styled agents/touts and also requested to report the same to the Commanding Officer 5011 ASC Bn (MT) against any malpractice seen / observed by them.
21. Any mis-representation of facts or other details shall invite rejection of candidature and registration of criminal proceedings against such candidate(s).



*J Singh*  
कर्नल / Cdr  
Commanding Officer  
कमान ऑफिसर  
Commanding Officer  
5011 सेना सेवा कोर बटालियन  
5011 ASC Battalion (MT)

**CERTIFICATE FROM ATTESTING AUTHORITY**

Certified that I have attested both photograph and documents in respect of  
 Shri/Smt/Kumari .....Son / daughter / wife of Shri.....  
 Resident of Vill..... Distt ..... State ..... On ..... being a  
 Serving A/B \* Gazetted Officer with Grade pay of Rs.....  
 pertaining a Central / \_\_\_\_\_ (Specify State) Govt in terms of DOPT's Order dated  
 09 Apr 2009 My official address for re-verification is as under:-

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Date :

\* Strike out which is not required

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Office Seal

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**FORM OF CERTIFICATE PRESCRIBED**

Form of certificate as prescribed in M.A.H., O.M. No 42/21/49-N.G.S. dated 28-1-1952 as revised Dept. of per, & A.R. Letter No 36012/6/76-Estt.(S.C.T) dated 29-10-1977. To be produced by a candidate belonging to a Schedule Cast or Schedule Tribe in support of his claim.

**FORM OF CAST CERTIFICATE**

1. This is certify that Shri/Shrimati /Kumari..... Son/daughter of .....  
of village.....in District/Division.....of the state/ Union  
Territory.....belongs to the.....

Caste/Tribe which is recognized as a Scheduled Caste

Scheduled Tribe

Under:

\*The constitution (Scheduled Castes) Order 1950.

\*The constitution (Scheduled Tribes) Order 1950

\*The constitution (Scheduled Castes) (Union territories) Order 1951

\*The constitution (Scheduled Tribes) (Union territories) Order 1951

(as amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956 the Bombay Reorganization Act. 1960, the Punjab Reorganization Act 1966, the state of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganization) Act. 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 1976).

\*The constitution (Jammu and Kashmir) Scheduled Castes Orders, 1956.

\*The constitution (Andaman and Nicobar Island) Scheduled Tribes Order 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.

\*The constitution (Dadra and Nagar Haveli) Scheduled Castes Orders, 1962

\*The constitution (Dadra and Nagar Haveli) Scheduled Tribes Orders, 1962

\*The constitution (Pondicherry) Scheduled Castes Orders, 1964.

\*The constitution (Uttar Pradesh) Scheduled tribes Orders, 1967.

\*The constitution (Goa, Daman and Div) Scheduled Castes Orders, 1968.

\*The constitution (Goa, Daman and Div) Scheduled Tribes Orders, 1968.

\*The constitution (Nagaland) Scheduled Tribes Orders, 1970.

\*The constitution (Sikkim) Scheduled Castes Orders, 1978.

\*The constitution (Sikkim) Scheduled Tribes Orders, 1978.

\*The constitution (Jammu and Kashmir) Scheduled Tribes Orders, 1989.

\*The constitution (Scheduled Castes) Orders (Amendment, Act, 1990.

\*The constitution (Scheduled Tribes) Orders (Amendment, Act, 1991.

\*The constitution (Scheduled Tribes) Orders Second Amendment, Act, 1991.

14-

2. \*\*This certificate is issued on the basis of Scheduled Cates/Scheduled tribes certificate issue to Shri/Shrimati\*.....Father/Mother\* of Shri/Shrimati/Kumari\* .....village/town\*.....in the District/Division\*.....of the State/Union territory .....who belong to the Caste/Tribes\* In the State/Union territory .....issued by the .....dated .....

3. Shri/Shrimati/Kumari\*.....and/or\* his/her\* family ordinary resides (s) in village/town\*.....of .....district/ Division\* of the State/Union Territory of.....

\* Please delete the words which are not applicable.

\* Applicable in the case of SCs/ STs persons who have migrated from one State/UT

### **AUTHORITIES EMPOWERED TO ISSUE CASTE CERTIFICATE**

(G.I., Dept. of per & Trg., O.M. No. 36012/6/88-Estt.(SCT).(SRD.III) dated 24-4-1990)

The under mentioned authorities have been empowered to issue Caste certificate of verification :-

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ Sub Divisional Magistrate? Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
2. Chief Presidency, Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
3. Revenue Officer not below the rank of Tahsildar.
4. Sub Divisional Officer of the area where the candidate and/or his family normally resides



**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD  
CLASSES APPLYING FOR APPOINTMENT TO POSTS  
UNDER THE GOVERNMENT OF INDIA**

(G.I., Dept. of per & Trg., O.M. No. 36033/28/94-Estt.(Res) dated 02-07-1997)

This is to certify that..... son of ..... of  
village.....District/Division in the .....  
State..... Belongs to the .....Community which is recognized as a  
Backward Class under \_\_\_\_\_

\*(i) Government of India, Ministry of Welfare. Resolution No 12011/68/93-BCC(c).  
dated the 10<sup>th</sup> September, 1993, published in the Gazette of India Extraordinary, Part-I,  
Sanction-1, No 186, dated the 13<sup>th</sup> September 1993.

\*(ii) Government of India, Ministry of Welfare. Resolution No 12011/9/94-BCC(c).  
dated the 19<sup>th</sup> October, 1963, published in the Gazette of India Extraordinary, Part-I,  
Sanction-I, No 163, dated the 20<sup>th</sup> October 1994

\*(iii) Government of India, Ministry of Welfare. Resolution No 12011/7/95-BCC.  
dated the 24<sup>th</sup> May 1995, published in the Gazette of India Extraordinary, Part-I,  
Sanction-I No 88, dated the 25<sup>th</sup> May 1995.

\*(iv) Government of India, Ministry of Welfare. Resolution No 12011/44/96-BCC.  
dated the 6<sup>th</sup> December, 1996, published in the Gazette of India, Extraordinary, Part-I,  
Section-I, No 210, dated the 11<sup>th</sup> December 1996

Shri.....and/or his family ordinarily reside(s) in the..... District/Division  
of the.....State. This is also to certify that he/ she does not belong to the persons/  
sections( Creamy Layer) mentioned in column 3 of the Schedule to the Government of India.  
Department of Personnel and Training. O.M. No. 36012/22/93-Estt. (SCT) dated 08-09-1993.

Dated :

District Magistrate  
Deputy Commissioner

SEAL

**\*Strike out whichever is not applicable**

**N.B. – (a) The term 'Ordinarily' used here will have the same meaning as Section 20 of the Representation of the People's Act 1950.**

**(b) The authorities competent to issue caste certificates are indicated below:-**

**(i) District Magistrate/Additional District Magistrate/ Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/First Class Stipendiary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Excutive Magistrate/Extra Assistant Commissioner (Not below the rank of First Class Stipendiary Magistrate).**

**(ii) Chief Presidency, Magistrate/Additional Chief Presidency Magistrate**

**(iii) Revenue Officer not below the rank of Tahsildar : and**

**(iv) Sub-Divisional Officer of the area where the candidates and/ or his family normally resides.**

— 16 —

Extract of Dte General of Supply & Transport Quarter Master General's Branch Integrated HQ of MOD (Army) letter NO 78855/DR/Q/ST-12 (Civ) dt 10 Nov 11

1 to 8 x-x-x-x-x-x

**Notification of Vacancies**

9. Following the instructions issued by department of Personnel and Training vide their OM No 14024/2/96-Estt (D) dated 18 May 1998, all vacancies to be filled on regular basis, except those which fall within the purview of UPSC/Staff Selection Commission are to be notified to the local Employment Exchange. In addition, the vacancies are also required to be given vide publicity in the Employment News/Local News Paper. Such recruitment notices are also to be displayed on the Notice Board of the Units concerned. A specimen copy of advertisement is attached as Annexure I.

10 to 23 x-x-x-x-x-x-x

*deep* 10602/11/0045/1617