

GOVERNMENT OF INDIA, MINISTRY OF DEFENCE

387 (I) SUP PL ASC

RECRUITMENT NOTICE 01/2017

**APPLICATION ARE INVITED FROM ELIGIBLE INDIAN NATIONALS TO FILL UP
FOLLOWING VACANCIES : GROUP 'C' (ERSTWHILE GROUP 'D')**

Ser No	Name of Post	Pay Scale of the post	Essential Qualification	Category			
				UR	SC	OBC	Total Posts
1.	Trades man Mate	Minimum Pay of Rs 18000 excluding allowances as per 7 th CPC	(a) 10 th Standard pass from a recognized Board. (b) Weight; age for written test & practical test will be there to 100 : Qualifying = 40% : Qualifying	02	01	03	06

Abbreviations : UR-Unreserved, SC-Scheduled caste, OBC-Other Backward Classes.

Age Limit-18 to 25 years for UR Candidates & 18 to 30 for SC candidates

(a) Upper age limit relaxable by 5 years for Gen, 8 years for OBC & 10 years for SC candidates who had ordinarily been domiciled in the state of Jammu & Kashmir during the period from 01-01-1980 to 31-12-1989 or as per Govt. Policy/Orders as applicable. Xerox copy of certificate to this effect issued either by concerned by concerned District Magistrate within whose jurisdiction the candidate is ordinarily residing or other authority designated in this behalf by the Govt of Jammu & Kashmir be attached with Application and original one to be produced at the time of recruitment tests.

(b) No age relaxation is admissible to SC/OBC candidates applying against unreserved post.

2. The lower/upper age limits prescribed for the post i.e cutoff date will be 21 days from the date of publication of this advertisement i.e the last date of receipt of application by the appointing authority.

PROBATION PERIOD

3. The post is temporary but likely to be permanent after a probation period of two years.
4. Candidate after selection will be subject to All India Service Liability Rule, Field Service Rules (All India Liability- candidates can be transferred to anywhere in India including field area transfer liability).
5. Selection will be subject to the performance of candidates in the under mentioned tests:-

(a) Test Paper, Stds and Marking System. The Board of Officers, so detailed, shall test the candidate appearing for following tests and mark the candidates as under :-

Ser No	Test	Timings/ Benchmark	Weightage	Weightage
(i)	Physical Endurance Test (a) 1.6 Kms Run (b) Bent Knee situps (c) Chin Ups	6 minutes 20 Nos 05 Nos	Qualifying	Fail: if any of these test not pass by candidate
(ii)	Written Test	2 hours	100 Max marks	100/40

6. Unit will not (WILL NOT) be responsible to pay for any damages in case of injury/death to/ of any candidate during various tests & thereafter.

7. Physical Tests will be carried out as laid out above in sequence. Candidates will be disqualified immediately on failing to qualify any event given above and will not (WILL NOT) be permitted to appear in next event/subsequent tests. The candidate will be immediately escorted out of unit premises/test venue.

8. Written Test. Written Test will comprise of four parts as per the details mentioned below and the Question-Paper-cum-Answer-Sheet of Written Test will be bilingual i.e in English and Hindi. However, the questions on the portion of English language will be in English only.

(a) Syllabus (commensurate to Educational Standard of 10th class or Equivalent)

(b) General Intelligence & Reasoning. The test will include questions on similarities and difference space visualization, problem solving, analysis, judgment, decision making visual memory, discriminating observation, relationship concepts, figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions.

(c) Numerical Aptitude. This paper will include question on problems relating to Number Systems, Computation of Whole Numbers, Decimals and Fractions and relationship between Numbers, Fundamental arithmetical operations, Percentages, Ratio and Proportion, Averages, Interest, Profit and Loss, Discount, use of Tables and Graphs, Mensuration, time and Distance, Ration and time, Time and Work etc.

(d) General English. Candidates understanding the Basic of English Language, its vocabulary, grammar, sentence structure synonyms, antonyms and its correct usage, etc his /her writing ability would also be tested.

(e) General Awareness. Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution and Scientific Research etc. These questions will be such that they do not require a special study of any discipline.

NOTE-I Only those candidates who pass/qualify in the practical tests will be permitted to appear in written examination and the marks obtained will not be disclosed to them either.

9. Selection will also be subject to the following conditions :-

- (a) Medical Fitness tests.
- (b) Verification of Character and Antecedents.
- (c) Verification of Education qualification certificates.
- (d) Verification of all certificates from Attesting Authority.

10. Verification of all documents mentioned at Para 9(b) to (d) is required to be verified within 90 days of initial dispatch of letters to various departments/agencies etc for document verification. In case any/some/all such letters draw no response within this stipulated time the candidature of the candidate(s) will stand terminated. 90 days time is sufficient for dispatching reminders & leveraging provisions of RTI Act 2005.

11. It may be noted that document verification is just another stage in the selection process. Merely being called for verification of documents does not indicate that his name will also appear in the final merit list. There may occur changes in the merit position including exclusion from the zone of consideration. Candidature of a candidate may be cancelled at any stage of the recruitment in case of violation of necessary instruction/condition/ eligibility.

CENTRE FOR RECRUITMENT TESTS

12. Test will be held at 387 (I) Sup PI ASC (Nearest Railway Station, Beas Military Station, Amritsar) or at a place decided and promulgated by Appointing Authority on dates mentioned in the Acknowledgement Card . Applicant should report to 387 (I) Sup PI ASC or as directed on date and time of test as mentioned therein. No separate letter will be issued for the same Acknowledgement Card will be dispatched by Registered Post to only those applicants whose applications and all supporting documents are found complete and correct in terms of age, mandatory education qualification and other parameters as mentioned above. Incomplete application will be rejected and no correspondence will be made/ entertained in this regard. Candidates not in possession of same will stand automatically disqualified.

HOW TO APPLY

13. Candidates fulfilling the condition can submit their application only by REGISTERD/SPEED POST as per the format given at Appendix 'A' & 'B' in this advertisement and must attach photocopies of under mentioned documents from (a) to (d) as applicable duly attested. Original certificate are not (NOT) to be dispatched with application form and should be brought in person on the day of the written test. Dispatch of original documents will entail outright rejection.

- (a) Education Qualification Certificate
- (b) Date of Birth Certificate
- (c) Discharge Certificate where applicable (for Ex-serviceman)
- (d) Domicile Certificate
- (e) Original Stamped Call Letter/Acknowledgement Card (Both).
- (f) Caste Certificate (for SC & OBC Candidates only).

14. Candidates will enclose two self-addressed envelopes affixing postal stamps of Rs. 25/- alongwith the application required for dispatch of Acknowledgement/Admit Card if screened successfully so as to reach Officer Commanding, 387 (I) Sup PI ASC, PIN – 905387, c/o 56 APO within 21 (TWENTY ONE) days from the date of publication of this advertisement. The candidates are required to super-scribe on the top of envelop APPLICATION FOR THE POST OF "INDUSTRIAL LABOUR (TRADESMAN MATE)" ALONG WITH SELF & FATHER'S NAME. Acknowledgement /Admit Card & Certificate attested to be typed on separate A4 size plain paper as per Appendix 'B'. Application will not (WILL NOT) be entertained without Appendix 'B' or non receipt of separate envelops duly affixed with postal stamps of Rs. 25/- and after closing date i.e 21 days from the date of publication of this advertisement notice in Employment News and /or other News Papers.

15. Individual who as furnished wrong information in the application form, false certificate to avail benefits/reservation, false/wrong information in the application form regarding relatives or who have fully or partially suppressed any material information shall be liable to cancellation of candidature at any stage of recruitment process and /or termination of service, if the candidate has been selected.

Station : c/o 56 APO

Dated : 29 May 2017



(Arvind Rana)

Maj

Officer Commanding

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GENERAL INSTRUCTIONS

1. Before applying for the post, candidates should ensure that he fulfills the eligibility and other criteria. Recruitment authorities would be free to reject application not fulfilling the requisite criteria, at any stage of recruitment and if erroneously appointed, such candidates shall be liable to be terminated from service.
2. No (NO) application will be accepted in person(s) by hand or through any representative. The application must be posted to the addressee only under **REGISTERED/ SPEED POST**. Application posted through Normal Post & Courier etc will not (**WILL NOT**) be accepted. Unit will not (**WILL NOT**) be responsible for any kind of postal delay either in receipt of application or in dispatch of acknowledgement cards. Two applications will not (**WILL NOT**) be accepted in single envelope.
3. No (NO) traveling allowance will be admissible for the recruitment tests. Candidates will make their own boarding/lodging arrangement for recruitment tests. Unit 387 (I) Sup PI ASC will not (**WILL NOT**) be responsible to pay for any damages in case of injury/death of candidates during various tests.
4. Date, time and place of tests will be mentioned in Acknowledgement Card. No separate letter except Acknowledgement Card will be issued. **At the time of test, the candidates should be in possession of original stamped Acknowledgement/Admit Card sent by this unit.** All ORIGINAL certificates in support of age, educational qualification, caste and registration certificate from their local Employment Exchange names already registered with them. Individuals who are not in possession of Acknowledgement/Admit Card or original certificates **will not be entertained.**
5. Application which is incomplete, incorrect, wrongly filled, without signature, without photograph, photo with wearing cap & goggles/colored glasses or without enclosing attested copies of photograph/documents if applicant is found under/over age on last date of receipt of application will be rejected on the spot without any reasons/notice. Application can also be rejected by any other reason as observed by the Board of Officers.
6. Candidates living with more than one spouse or married another spouse while the first spouse is alive are not eligible to apply, if such cases come to light at any stage of recruitment or post appointment stage the appointing authority will terminate the appointment.
7. Candidate already employed in central/State Govt. office/PSU should submit their application through proper channel duly submitting service certificate and '**NO Objection Certificate**' from the employer.
8. The number of candidates to be called for written test will be restricted to ten times of the number of vacancies. A benchmark percentage will be fixed for the same depending on the applicants. Since the applications may be shortlisted, mere fulfillment of essential qualifications and experience does not vest any right in a candidate for being called for written or Physical test. All applications received will be scrutinized/screened and Selection Board/Board of Officer (s) so detailed will organize a written test and subsequently for practical test. The Selection Board/Board of Officers reserves the right to call for Test only screened-in candidates and will not entertain any correspondence in this regard.
9. A select panel equal to the number of vacancies notified and based on the performance of candidates in written test, practical test will be drawn up. All the candidates on the select panel will be offered and appointment subject to medical fitness test, police verification, Education and caste certificate verification before actual appointments. The reserve panel will be operated strictly as per merit only in case a candidate from the select panel refuses appointment or is disqualified. The reserve panel will not be operated for any subsequent i.e. additional vacancies in the same year or next year.
10. Candidates who apply against OBC category shall attach and produce "Other Backward Class" certificate applicable for Central Government service and not the "Backward Class" Certificate duly signed by the appropriate authority.

11. Officer Commanding 387 (I) Sup PI ASC reserves the right to withdraw the vacancies and terminate the appointment during the period of probation without assigning any reasons.
12. Medium of writing in application form and test etc will be in Hindi/English only.
13. The date of publication will be the first day towards the accounting of number of days for submission of applications.
14. The recruitment process can be cancelled/suspended/postponed without assigning any specific reasons. The decision of Appointing Authority will be final and no (NO) appeal will be entertained. Recruitment will be carried out as per latest amendments and all prevailing Government Rules and Regulations.
15. All candidates considered for selection should have passed in each test. The candidates not passing in any test will not (WILL NOT) be permitted to appear in the subsequent tests. The minimum standard for passing in each test will be as under :-
 - (a) Practical Test - Qualifying
 - (b) Written Test - Minimum 40% in each subject
16. Any dispute with regards to the recruitment will be subject to jurisdiction of Amritsar Civil Courts.
17. Candidates application will be rejected if "POST APPLIED FOR" & SELF & FATHER's name is left blank on the envelope.
18. SC/OBC candidates who apply against un-reserved post will not be given any age or other concession meant for SC/OBC quota.
19. Ex-Serviceman and Meritorious Sportsmen will be selected first and will occupy the slot of SC/OBC/UR from any category they belong to and will be adjusted horizontally against the particular category as per post based reservation roaster. Reservation for rest of the category will be worked out after filling up vacancies for Ex-serviceman and Meritorious sportsman.

WARNING

20. All the candidate are warned to be careful from **self styled agents/touts** and also requested to report the same to the Officer Commanding 387 (I) Sup PI ASC any malpractice seen/observed by them.
21. Any miss-representation of facts or other details shall invite rejection of candidate and registration of criminal proceedings against such candidates.

File No : 184/ST-12(Civ)

Dated : 29 May 2017


(Arvind Raha)
Major
Officer Commanding

FORM OF APPLICATIONAPPLICATION FOR THE POST OF TRADESMAN MATE
IN R/O 387 (I) SUP PL ASC, C/O 56 APO, PIN-905387

Paste a passport
size highlighted
photograph duly
attested

1. Post applied for _____
2. Name of the candidate : _____
(In block capital letters)
3. Father's Name : _____
4. Date of birth (In Christian Era) : _____
(Attach photo copy of birth certificate duly stamped & attested)
5. Age as on last date prescribed for receipt of application (Years _____ Months _____ days _____)
6. Identification Mark _____
7. Address for Correspondence : House No: _____ Mohalla/Street _____
Village : _____ Post Office : _____
Tehsil : _____ District : _____
State : _____ PIN Code _____
8. Permanent Address House No: _____ Mohalla/Street _____
Village : _____ Post Office : _____
Tehsil : _____ District : _____
State : _____ PIN Code _____
9. Caste (Gen/OBC/SC) : _____ (Attach photo copy of certificate in case of SC/OBC duly attested).
10. Category for which applied _____ UR/OBC/SC/EX-Serviceman (Attach photo copy duly attested).
11. Education Qualification : _____ (Attach photo copy of education certificate duly attested).
12. Any other qualification/Experience _____ (Attach photo copy experience certificate duly attested).
13. Choice Option for Written Test _____ English/Hindi.
14. Domicile : _____ (Attach photo copy duly attested).
15. Whether registered with any Employment Exchange: Yes/No. If Yes, mention Registrar No and Name of employment exchange with complete postal address _____
16. I am OBC/SC candidate but have applied against the vacancy of general category. I will not avail the relaxation/service benefits/promotional benefits etc as admissible to the candidates belonging to OBC/SC categories (Applicable only for OBC/SC candidates).
17. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief, if particulars mentioned by me are bound false at any stage then I shall be liable to be terminated without any notice.

Signature of candidate

Date: May 2017

LEFT HAND THUMB IMPRESSION (For Male) (Signature of candidate)
RIGHT HAND THUMB IMPRESSION (For Female)

FOR OFFICIAL RECORDS ONLY

1.	Received on	
2.	Accepted/Rejected	
3.	Reasons for rejection	Underage/Overage/Incomplete Documents/Any other reason to be specified
4.	Index No	
5.	Date of Recruitment Tests	

ACKNOWLEDGEMENT/ADMIT CARD
(IN DUPLICATE)

(Ser No 1 to 7 to to be filled by the candidate)

1. Post applied for _____
2. Name of the candidate _____
3. Date of birth (In Christian era) _____ Age _____
4. Father's Name _____
5. Category : OBC.SC/GEN/EX-Serviceman _____
6. Address for Correspondence (To be filled same as per Column 7 of application form)
House No: _____ Mohalla /Street _____
Village : _____ Post Office : _____
Tehsil : _____ District : _____
State : _____ PIN Code _____
7. Identification Mark _____

Affix Passport size
photograph duly
attested



LEFT HAND THUMB IMPRESSION (FOR MALE)
RIGHT HAND THUMB IMPRESSION (FOR FEMALE)

(Signature of Candidate)

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8. Index No _____ (For Official use (Not to be filled in the candidate))
 9. Date and Time of Written test/Practical Test _____
 10. Venue for Written test/Practical Test _____
 11. Candidate should report to above venue at _____ hrs on _____ along with the ORIGINAL documents/Certificate as mentioned n Pare 13 (How to apply) of this advertisement.
 12. Production of this letter in original is mandatory for entry. Entry will be denied in case not produced or reported late on above given date & time.

Chest No

(Signature of Presiding Officer)

(To be on reporting of individual)

FORM OF CASTE CERTIFICATE

1. This is to certify that Shri/Smt/Kumari Son/Daughter of..... of Village/Town In District/Division of the state /union Territory belongs to the Caste which is recognized as a scheduled Caste.

2. This certificate is issued on the basis of the Scheduled Caste certificate issued to Shri/Smt/Kumari Father/Mother of Shri/Smt/Kumari of village/town..... in the District/ Division of the State /Union Territory..... who Belongs to the Caste in the State /Union Territory issued by the Dated.....

3. Shri/Smt/Kumari and/or his/her family ordinary reside (s) in village/town of District/Division of the State/Union Territory of

Please delete the words which are not applicable

Applicable in the case of SC persons who have migrated from one State/UT

AUTHORITIES EMPOWERED TO ISSUE CASTE CERTIFICATE

(G.I. Dept. of Per & Trg. O.M No 36012/6/88-Estt(SCT), (SRD,III) dated 24-4-1990)

The under mentioned authorities have been empowered to issue Caste Certificate of verification:-

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ 1st Class Stipendiary Magistrate/ Sub Division Magistrate/Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
2. Chief Presidency, Magistrate/Additional Chief Presidency Magjstrate/ Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar.
4. Sub Division Officer of the area where the candidate and /or his family normally resides.

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

(G.I Dept. of Per & Trg O.M No 36033/28/94-Estt (Res) dated 02.07.1997)

This is to certify that son ofof village/townDistrict/
Divisionin theState /Union Territory
Belongs to the Community which is recognized as a Backward class under

- (i) Government of India, Ministry of Welfare, Resolution No 12011/68/93-BCC(c), dated the 10th September 1993, published in the Gazette of India, Extraordinary Part-I, Section I, No 186, dated the 13th September 1993.
- (ii) Government of India, Ministry of Welfare, Resolution No 12011/7/94-BCC dated 19th October 1994, published in Gazette of India, Extraordinary Part-1, Section I, No 163 dated the 20th October 1994.
- (iii) Government of India, Ministry of Welfare, Resolution No 12011/7/95-BCC dated 24^h May 1995, published in Gazette of India, Extraordinary Part-1, Section I, No 88 dated the 25th May 1995.
- (iv) Government of India, Ministry of Welfare, Resolution No 12011/44/96-BCC dated 06th December 1996, published in Gazette of India, Extraordinary Part-1, Section I, No 210, dated the 11th December 1996.

Shri/Smt/Kumariand /or his family ordinarily reside(s) in theDistrict/Division of theState. **This is also to certify he/she does not belongs to the persons/ sections (creamy Layer)** mentioned in column 3 of the Schedule to the Government of India, Department of Personnel and Training O.M No 36012/22/93-Estt, (SCT) dated 8-9-1993.

District Magistrate
Deputy Commissioner etc

Dated:

SEAL

Strike out whichever is not applicable

N.B – (a) The term 'Ordinarily' used here will have the same meaning as Section 20 of the Representation of the People's Act 1950.

(b) The authorities competent to issue cast certificates are indicated below:-

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner / Additional Deputy Commissioner /Deputy Collector, First Class Stipendiary Magistrate /Sub Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant commissioner (Not below the rank of first Class Stipendiary Magistrate).

(ii) Chief Presidency, Magistrate/ Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar.

(iv) Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

DAVP/10602/11/0022/1718