

**GOVERNMENT OF INDIA MINISTRY OF DEFENCE**  
**755 (I) TPT PL ASC (CIV GT)**  
**RECRUITMENT NOTICE NO 01/2016**  
**APPLICATIONS ARE INVITED FROM ELIGIBLE INDIAN NATIONALS TO FILL UP FOLLOWING**  
**VACANCIES: GROUP 'C' (ERSTHWHILE GROUP 'D')**

**GENERAL INSTRUCTIONS**

**Note :** Please read instructions carefully before filling up of application form. Non completion of any one or more instruction(s) will entail outright rejection of application.

Ser No	Name of the Post	Pay scale of the post	Essential qualification and Experience	Category		
				UR	OBC/SC/ST	Total
1	Civilian Motor Driver (Ordinary Grade) – Only for male candidate	Pay Band-1 Rs 5200-20200 with Grade Pay Rs 1900/-	(a) Matriculation pass or equivalent from recognized Board/Institute  (b) Must possess Driving License for Heavy vehicle  (c) Two years of driving experience must commence after date of issue of civ heavy driving licensee.	3	1	4
2	Cleaner (For Vehicles) Only for male candidates	Pay Band-1 Rs 5200-20200 with Grade Pay Rs 1800/-	<b>Essential</b> - Matriculation pass or equivalent from recognized Board  <b>Desirable</b> Should have proficiency in the trade	-	1	1

**Abbreviations:** UR- Un Reserved, OBC – Other Backward Classes, SC- Scheduled Cast & ST- Scheduled Tribe.

- Age Limit** (For the post of Civil Motor Driver (Ordinary Grade)
  - 18 to 27 years for UR candidates
  - 18 to 30 years for OBC candidates
  - 18 to 32 years for SC/ST candidates
- Age Limit** (For the post of Cleaner)
  - 18 to 25 years for UR candidates
  - 18 to 28 years for OBC candidates
  - 18 to 30 years for SC/ST candidates

2. **Age limit for**

(a) **Ex-servicemen.** Resultant age after deducting period of service from actual age should not exceed prescribed age limit by more than 3 years. Calculation of age shall be as per the category for which the application has been made.

(b) Age relaxation up to five years is available for candidates who have originally been domiciled in the state of Jammu & Kashmir during the period from 01 Jan 1980 to 31 Dec 1989 or as per Govt policy/orders as applicable. Xerox copy of certificate to this effect issued either by concerned District Magistrate within whose jurisdiction the candidate is originally residing or other authority designated in this behalf by the Govt of Jammu & Kashmir be attached with application and original one to be produced at the time of interview.

(c) No age relaxation is admissible to SC/ST/OBC candidates applying against unreserved posts.

3. The lower/upper age limits prescribed for the post i.e. cut of date will be 21 days from the date of publication of this advertisement i.e the last date of receipt of application by the appointing authority.

4. Candidates selected under Ex-servicemen quota will be adjusted against the respective category i.e SC/ST/OBC/UR

**PROBATION PERIOD**

- All posts are temporary but likely to be permanent after a probation period of two years.
- Candidates after selection will be subject to All India Service Liability Rule, Field Service Rules and Army Act 1950. (All India Liability – Candidate can be transferred to anywhere in India including field area transfer liability.)
- Selection will be subject to the performance of candidates in the under mentioned tests:-

(a) **Test paper, Stds and Marking system.** The Board of Officers, so detailed, shall test the candidates appearing for following tests and mark the candidates as under:-

S No	Test	Timing	Pass Marks	Max marks
(i)	<b>Physical Endurance Test</b> (aa) 1.6 Kms run - 6 mins (ab) Bent Knee Situps- 20 Nos (ac) Chin Ups - 05 Nos (ad) 9" Ditch - qualify	May vary as per discretion of selection board	Pass/Fail	None of these tests carry any marks towards selection.
(ii)	Written Test	2 Hrs for all candidates	40% for all post	100 Marks
(iii)	Practical Test	-	40% for all post	50 Marks
(iv)	Interview	-	40% for all post	50 Marks

8. Physical test will be carried out as laid out above in sequence. Depending upon the number of candidates, the test may vary as per discretion of the board of officers on the day of the test. Candidates will be disqualified immediately on failing to qualify any event given above and will not (WILL NOT) be permitted to appear in next event/subsequent tests. The candidates will be immediately escorted out of unit premises/test venue.

9. **Written Test.** The written test will comprise of four parts as per the details mentioned below and the question paper-cum- answer sheet of written test will be bilingual i.e in English and Hindi. However, the questions on the portion of English language will be in English only.

(a) **For CMD (OG)/Cleaner.**

Paper	Subject( All parts will be objective Multiple Choice Type)	No of questions	Marks	Total Duration
Part-I	General Intelligence & Reasoning	25	25	2 Hrs for all candidates
Part-II	Numerical Aptitude	25	25	
Part -III	General English	25	25	
Part -IV	General Awareness	25	25	
	Total	100	100	

10. Selection will also be subject to the following conditions:-

- Verification of Education Qualification Certificates & experience certificate.
- Verification of SC/ST/OBC status (Belonging/not belonging to creamy layer).
- Verification of Character and Antecedents.
- Medical fitness tests.

11. Verification of all documents mentioned at para10 (a) to (d) are required to be verified **within 90 days of initial** dispatch of letters to various departments/agencies etc for document verification. In case any/ some/ all such letters draw no **response within the stipulated time the candidature of the candidate(s) will stand terminated.** 90 days time is sufficient for dispatching reminder & leveraging provisions of RTI Act 2005.

#### **CENTRE FOR TESTS AND INTERVIEWS**

12. Test/Interview will be held at 755 (I) Tpt PI ASC (Civ GT) (Nearest Railway Station Bairagarh, Bhopal, (MP) on date mentioned in the acknowledgement card. Applicant should report to 755 (I) Tpt PI ASC (Civ GT) as directed on the date and time of test, /practical/interview as mentioned therein. No separate letter will be issued for the same. Acknowledgement card will be dispatched by Registered post to only that applicant whose applications and supporting documents are found complete and correct in terms of age,

13. **How to apply.** Candidate fulfilling the conditions can submit their applications on **(A-4 size plain paper in typed )** as per format given at appendix 'A' & 'B' in this advertisement and must attach the photo copy of under mentioned documents from (a) to (j) as applicable. The photograph and document should be attested by the same serving Group A/B Gazetted Officer (As per DOPT's Order No S.O 946(E) dated 09 Apr 2009) ([www.persmin.nic.in/dopt.asp](http://www.persmin.nic.in/dopt.asp)) alongwith the application. If applying for more than one post separate applications in separate envelope should be sent for each post. Original certificates are not (NOT) to be dispatched with application form, and should be **brought in person** on the day of the written test. Dispatch of original documents will entail outright rejection.

- Education qualification certificates.
- Date of Birth Certificate.
- Caste certificate ( Duly signed by appropriate authority)
- Discharge certificate where applicable ( for Ex-serviceman)
- Driving Licence issued by RTO ( For Civilian Motor Driver (OG) only)
- Experience certificate.
- Domicile Certificate.
- Photo ID proof
- Call Letter/Acknowledgement Card.

14. Candidate will enclose a self addressed envelope affixing postal stamp of ₹ 25/- along with application required to dispatch of acknowledgement/ admit card if screened successfully so as to reach **Officer Commanding, 755 (I) Tpt PI ASC (Civ GT), PIN 905755, C/o 56 APO within 21 (Twenty one) days** from the date of publication of this advertisement. The candidates are required to superscribe on the top of envelope **"APPLICATION FOR THE POST OF \_\_\_\_\_ AGAINST VACANCY FOR UR/SC/ST/OBC ALONGWITH SELF AND FATHER'S NAME"**. Acknowledgement /Admit Card to be typed on separate A4 size plain papers as per appendix 'B'. **Application will not (WILL NOT) be entertained without Appendix 'B' or non receipt of separate envelope duly affixed postal stamp of ₹. 25/- and after closing the date of ie 21 days from the date of publication of this advertisement notice.**

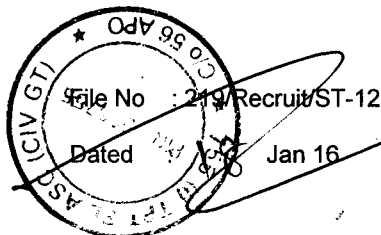
#### **GENERAL INSTRUCTIONS**

15. No (NO) application will be accepted in person by hand or through any representative. The application must be posted to the addressee only under 'REGISTERED POST'. Application posted through Normal Post, Courier & Speed Post etc will not (WILL NOT) be accepted. The unit will not (WILL NOT) be responsible for any kind of postal delay either in receipt of application or in dispatch of acknowledgement cards. Two applications will not (WILL NOT) be accepted in a single envelope.

16. No (NO) travelling allowance will be admissible for the test/interview/practical. Candidate will make their own boarding/lodging arrangement for test/interview/practical. Unit ( 755 (I) Tpt PI ASC (Civ GT) will not (WILL NOT) be responsible to pay for any damage in case of injury/death of the candidate during various tests/practicals/interview.
17. Candidate living with more than one spouse or married another spouse while the first spouse is alive are not eligible to apply, if such cases(s) comes to light at any stage of recruitment or post appointment stage the appointing authority will terminate the appointment.
18. Candidates already employed in Centre/State Govt /PSU should submit their application through proper channel duly submitting service certificate and 'No objection certificate' from the employer.
19. The number of candidates to be called for interview will be restricted to ten times of the number of vacancies.
20. A select panel equal to the number of vacancies notified and based on the performance of candidates in written test, practical test and interview will be drawn up. All the candidates on the select panel will be offered an appointment subject to medical fitness test, police verification, education & caste verification before permanent appointments. The reserve panel will be operated strictly as per merit only in case a candidate from the select panel refuses appointment or is disqualified. The reserve panel will not be operated for any subsequent recruitment i.e. additional vacancies in the same year or next year.
21. Candidate who apply against OBC category shall attach and produce "Other Backward Class" certificate applicable for Central Government service and not the "Backward Class" certificate duly signed by the appropriate authority.
22. Officer Commanding , 755 (I) Tpt PI ASC (Civ GT) reserves the right to withdraw the vacancies and terminate the appointment during the period of probation without assigning any reasons.
23. Medium of writing in application form and test etc will be in Hindi/English only.
24. The date of publication will be the first day towards the accounting of number of days for submission of applications
25. The recruitment process can be cancelled /suspended/postponed without assigning any specific reason. The decision of appointing auth will be final and no (NO) appeal will be entertained. Recruitment will be carried out as per latest amendments and all prevailing Government Rules and Regulations.
26. Any dispute with regards to the recruitment will be subject to jurisdiction of Bhopal Civil Court.
27. OBC/SC/ST candidates who apply against un-reserved post will not be given any age other concession meant for OBC/SC/ST. Similarly OBC/SC/ST candidates selected on merit vis-avis the general candidates would not be counted towards OBC/SC/ST quota.
28. Ex-serviceman will be selected first and will occupy the slot of UR/OBC/SC/ST i.e from any category they belong to and will be adjusted horizontally against the particular category as per post based reservation roster. Reservation for rest of the category will be worked out after filling up vacancies for physically handicapped person, Ex-serviceman and Meritorious sportsman.

**WARNING**

29. All the candidates are warned to be careful from "self styled agents/touts" and also requested to report the same to the Officer Commanding, 755 (I) Tpt PL ASC (CIV GT) against any malpractice seen/observed by them.
30. Any misrepresentation of facts or other details shall invite rejection of candidature and registration of criminal proceedings against such candidates.



(Officer Commanding)  
Lt Col  
Officer Commanding  
755 (I) TPT PL ASC (CIV GT)

- M -  
**FORM OF APPLICATION**

**Appendix 'A'**

**APPLICATION FOR THE POST OF  
IN 755 (I) TPT PL ASC (CIV GT) PIN 905755, C/O 56 APO**

Paste passport size coloured photograph duly attested by a serving Gazetted Officer

1. (a) Post applied for  
(b) Have you also applied for any other post featured in this advt - (Yes/No)  
(CMD (OG)/ Cleaner) (if yes tick the post applied for)
2. Name of the Candidate (IN BLOCK LETTERS)
3. Father's Name
4. Date of Birth  
(att copy of birth certificate duly attested by a serving Gazetted Officer)
5. Age as on date prescribed for receipt of application - Yrs \_\_\_\_\_ Months \_\_\_\_\_ Days \_\_\_\_\_
6. Identification Marks (a)  
(b)
7. Address for correspondence  
House No / Name \_\_\_\_\_  
Village/ Street \_\_\_\_\_  
Tehsil \_\_\_\_\_  
State \_\_\_\_\_  
Post Office \_\_\_\_\_  
Dist \_\_\_\_\_  
PIN Code \_\_\_\_\_
8. Permanent Address  
House No / Name \_\_\_\_\_  
Village/ Street \_\_\_\_\_  
Tehsil \_\_\_\_\_  
State \_\_\_\_\_  
Post Office \_\_\_\_\_  
Dist \_\_\_\_\_  
PIN Code \_\_\_\_\_
9. Caste - Gen/OBC/SC/ST) \_\_\_\_\_ (Attach photocopy of certificate in case of SC/ST/OBC duly stamped and signed by a serving Gazetted Officer)
10. Category for which applied \_\_\_\_\_ UR/SC/ST/OBC/Ex-serviceman. (Attach photocopy of certificate duly stamped and signed by a serving Gazetted Officer)
11. Educational qualification \_\_\_\_\_ (Attach photo copy of Education certificate, duly stamped and signed by a serving Gazetted Officer)
12. Any other qualification/Experience \_\_\_\_\_  
(Attach copy of experience certificate duly stamped and signed by a serving Gazetted Officer)
13. Technical Training/Experience (if any) \_\_\_\_\_  
(Attach copy of experience certificate duly stamped and signed by a serving Gazetted Officer)
14. Civil driving licence (For the post of CMD (OG) only) No \_\_\_\_\_ dt \_\_\_\_\_ and heavy vehicle valid up to \_\_\_\_\_ (with date) issued by \_\_\_\_\_ ( Attach photocopy of the driving licence duly stamped and signed by a serving Gazetted Officer)
15. Driving experience certificate (for heavy vehicles) (for the post of CMD (OG) only) for two years with date of issue (must be the date of issue of Driving licence) ( Attach photocopy of the driving licence duly stamped and signed by a serving Gazetted Officer)
16. Domicile \_\_\_\_\_ (Attach copy duly stamped and signed by a serving Gazetted Officer)
17. Whether registered with any Employment Exchange \_ Yes/No  
(If yes mention registration No and Name of any Employment Exchange with complete postal address )
18. I am OBC/SC/ST candidate but have applied against the vacancy of general category, I will not avail the relaxation/service benefits/promotional benefits etc as admissible to the candidates belonging to OBC, SC & ST categories. (Applicable only for OBC, SC & ST categories)
19. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief if particulars mentioned by me are found false at any stage then I shall be liable to be terminated without any notice.



Dated: \_\_\_\_\_

Left Hand Thumb impression

(Sig of the candidate)

**FOR OFFICIAL RECORDS ONLY**

1.	Received on	
2.	Accepted/rejected	
3.	Reason for rejection	
4.	Index No	
5.	Date of Test & interview	

- 5 -

- 5 -

**ACKNOWLEDGEMENT / ADMIT CARD**

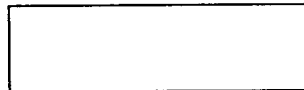
**TO BE FILLED IN BY CANDIDATE**

1. Post applied for \_\_\_\_\_
2. Name \_\_\_\_\_
3. Date of Birth \_\_\_\_\_ Age \_\_\_\_\_
4. Father's Name \_\_\_\_\_
5. Category : Gen/OBC/SC/ST/Ex-serviceman \_\_\_\_\_
6. Address for Correspondence :

Paste passport size  
coloured photograph duly  
attested by a serving  
Gazetted Officer

House No / Name	_____	Post Office	_____
Village/ Street	_____	Dist	_____
Tehsil	_____	PIN Code	_____
State	_____		

6. Identification Marks (a)
- (b)



LEFT HAND THUMB IMPRESSION

Signature of Candidate)

**FOR OFFICIAL RECORDS ONLY (NOT TO BE FILLED BY THE CANDIDATE)**

1.	Index No	
2.	Date & Time, of Written Test/Practical Test/Interview	
3.	Venue of Written Test/Practical Test/Interview	755 (I) Tpt PI ASC (Civ GT) location
4.	Candidate should report to the venue at _____ hrs on the date of written Test alongwith the <b>Original</b> documents/Certificates as mentioned in para 13 (How to apply) of this advertisement.	
5.	Production of this letter in original is mandatory for entry. Entry will be denied in case not produced.	



(Sig of Presiding Officer)/  
Appointing authority

Chest No  
(To be filled on reporting of individual)

day 10602/11/0111/1516