

RECRUITMENT OF CIVILIAN GROUP 'C' POST AT 2 ASC TRAINING CENTRE, BANGALORE

PIN 900493, C/O 56 APO

(Central Government Department under Ministry of Defence)

EMPLOYMENT NOTICE NO : CHQ/0362/DIRECT RECT/ST-12 (CIV) DATED 15 MAR 2016**(CLOSING DATE : 21 DAYS FROM PUBLICATION OF ADVERTISEMENT IN NEWSPAPER)**

1. Applications on plain paper, as per format given in the advertisement, are invited from the citizens of India and from such other persons declared eligible by the government of India, for filling up the following posts in specified Group 'C' categories as listed below. The applications in prescribed format, may be sent by ordinary post to the Adjutant, 2 ASC Training Centre, Post office – Agram, Bangalore-900493 upto 1700hrs of the closing date. Applications received after closing date will not be entertained. The envelope containing application should be clearly superscripted for Group 'c' post of _____, alongwith the community as applicable (i.e. SC/ST/OBC/UR) and category if applicable i.e. Ex-servicemen. No applications will be accepted by hand.

Ser No	Name of the Post	No of Posts					Grade Pay (Rs)	Age Limit (Including relaxation years)	Educational qualification and other qualification required for direct recruitment
		UR	OBC	SC/ST	Ex. S.Man	Total			
PAY BAND : Rs 5200-20200 (PB-1)									
(a)	Safaiwala	01	-	-	-	01	1800	18-25	(i) Essential : Matriculation or equivalent from recognized board. (ii) Desirable : Conversant with duties of respective trade work with one year experience.
(b)	Barber	01	02	01	-	04	1800	UR: 18-25 OBC : 18-28 SC/ST-18-30	(i) Essential : Matriculation or equivalent from recognized board with proficiency in trade work. (ii) Desirable : Conversant with duties of respective trade with one year experience.
(c)	Washerman	-	01	-	-	01	1800	18-28	(i) Essential : Matriculation or equivalent from recognized board with proficiency in trade work. (ii) Able to wash military/civilian clothes thoroughly well.
(d)	Equipment Boot Repair (EBR)	02	-	-	01	03	1800	UR: 18-25	(i) Essential : Matriculation or equivalent from recognized board. (ii) Should be able to carry out all canvas/textile and leather repair and replacement of equipment and boots.
(e)	Cook	01	01	-	01	03	1900	UR: 18-25 OBC : 18-28	(i) Essential : Matriculation or equivalent from recognized board. (ii) Must have knowledge of basic principles of Indian cooking and proficiency in trade.
(f)	Messenger	01	-	-	-	01	1800	18-25	(i) Essential : Matriculation or equivalent from recognized board. (ii) Desirable : Conversant with duties of respective trade work with one year experience.
(g)	Civil Catering Instructor (CCI)	-	01	-	-	01	1900	18-28	(i) Essential : Matriculation or equivalent from recognized board, diploma in Catering from Govt/Pvt institute is a must. (ii) Desirable : Should have knowledge of basic principles of Indian cooking and proficiency in the trade, degree in hospitality and hotel administration or bachelor in hotel management and work experience certificate from Govt/Pvt body is required.
(h)	Painter	01	-	-	-	01	1900	18-25	(i) Essential : Matriculation or equivalent from recognized board. (ii) Desirable : Conversant with duties of respective trade work with one year experience.

2. **Minimum Education Qualification/Eligibility Criteria :-**

2. **Minimum Education Qualification/Eligibility Criteria :-**
- (a) The candidates should be minimum 10th class pass or equivalent on the date of application. Candidates appearing at and/or awaiting results of final examination of class 10th are not eligible.
 - (b) Candidates having higher qualification may also apply but no weightage will be given for higher/additional qualification.
 - (c) Short listing of applications if required will be made on the basis of percentage of marks obtained in the essential qualifications prescribed for the above post.
3. **Age Limit and Relaxation :-**
- (a) For all the above vacancies, age limit will be 18 to 25 years and will be reckoned on the last date prescribed for receipt of application. "Caste certificate to be submitted strictly as per format prescribed by DOPT, GOI letter No 36036/2/2013-Estt(Res) dt 30 May 14, failing which application stands rejected."
 - (b) The upper age limit will be relaxed as under, subject to production of requisite certificate.
 - (c) Relaxation in age limit is allowed by 05 years for SC/ST candidates, 03 years for OBC candidates against vacancies identified for these categories to candidates who are in possession of valid certificate duly signed by the appropriate authority. --
 - (d) Candidates applying for post reserved for OBC should submit copy of the non-creamy layer certificate on the Proforma prescribed by the Central Govt.
 - (e) Candidates who apply against OBC category shall attach and produce "**Other Backward Class**" certificate applicable for Central Government service and not the "**Backward class**" Certificate duly signed by the appropriate authority.

(f) Age relaxation to ex-servicemen is allowed upto the extent of service rendered in Defence Forces plus three years provided they have put in minimum six month attested service. Ex-servicemen who have already joined the Govt. Service on civil side after availing of other benefits given to them as Ex-S.Men for further employment cannot claim ex-serviceman status for the purpose of this recruitment. Such a person will be deemed to be civil employee and will accordingly be entitled to only be such of the benefits like relaxation of age etc as admissible to civil employees in the normal course in accordance with the existing instructions in this regard subject to his fulfilment of the conditions governing the grant of such benefits. Sons/Daughters/Wards/of Ex-servicemen are not eligible to apply for the post reserved for ex-servicemen.

(g) No age relaxation is allowed to SC/ST/OBC candidates applying against unreserved posts.

4. **Proof of Age :-**

(a) Birth certificate issued by appropriate authority or.

(b) Matric certificate issued by board or equivalent.

5. **It May be Noted That :-**

(a) Caste certificate from competent authority for OBC candidates in the prescribed format have to be produced as given in advertisement.

(b) If the candidates wish to be considered against a specific community quota and tick the community column accordingly, their application will be rejected unless proof of community in the prescribed format is enclosed.

(c) Vacancy of Ex-serviceman given in the table is not separate but included in the total number of vacancies.

(d) Vacancies indicated above are only tentative and are subject to change.

(e) Any subsequent representation for change of community status will not be entertained under any circumstances.

(f) Before applying for the post the candidates should ensure that he/she fulfils the eligibility and other criteria. Recruitment authorities would be free to reject any application not fulfilling the requisite criteria, at any stage of recruitment and if erroneously appointed such candidates shall be liable to removal from service and onus of such rejection would be on the candidate himself. The application format should be typed on full scape paper (A4 size) and fwd to The Commandant, 2 ASC Training Centre, Bangalore-900493.

(g) No application will be accepted in person by hand or through any representative. The application must be posted to the addressee under Registered Cover. This establishment will not be responsible for any kind of postal delay.

(h) No TA/DA for the written test/practical proficiency test will be paid. Candidates will make their own boarding/lodging arrangement for said tests.

(j) This establishment will not be responsible to pay any damages in case of injury/death of candidates during physical test.

(k) Merely fulfilling the basic selection criteria does not automatically entitle a person to be called for test practical test.

(l) All India liability :- candidates can be transferred to anywhere in India.

The following enclosures are to be firmly stitched along with the application form :

- (i) All India liability :- Candidates can be transferred to anywhere in India.
6. **Enclosures** : The following enclosures only are to be firmly stitched alongwith the application form :-
- (a) Attested photocopy of certificate/documents as mentioned in the application form.
 - (b) Certificates/documents which are in language other than in Hindi or English, should be translated into Hindi or enclosed alongwith the attested Xerox copies of originals.
 - (c) Four passport size photograph (not older than 01 month) without wearing cap & goggles/coloured glasses should be enclosed with name and father/husband's name written on reverse. Do not put any mark or signature on the photograph. Photograph should be similar to the one pasted on application.
 - (d) Only Xerox, attested copies of certificates/documents should be enclosed. A Gazetted Officer should attest the certificates. Original copy of certificate/documents SHOULD NOT be enclosed with the application.
 - (e) No objection certificate from the employer, if already employed.
 - (f) A self addressed envelope with postal stamp of Rs 25/- will be enclosed with application form.
 - (g) Any certificate, photograph etc, received separately, subsequent to the receipt of application will not be entertained.
 - (h) Candidate applying for Ex-servicemen vacancies should enclose certificate as given in advertisement.
7. **Selection Procedure :-**
- (a) Application form should be as per format published in the advertisement.
 - (b) Incorrect/Incomplete information in the application will render the application invalid.
 - (c) Only shortlisted candidates will be called for the selection procedure for the specific post. The candidates appearing for shall undergo physical fitness test, written test and practical proficiency test. Candidates will be shortlisted at each stage of selection procedure.
 - (d) The number of posts/vacancies is tentative. The recruitment process can be cancelled/suspended/terminated by the Commandant, 2 ASC Training Centre, Bangalore at any stage and his decision in this regards is final and no appeal will be entertained.
 - (e) Date of test/practical proficiency test will be communicated to all eligible/shortlisted candidates through call letters sent by post.
8. **Disputes**. All disputes/representation during & in the subsequent stage of recruitment and thereafter will be under the jurisdiction of Bangalore Court only.
9. **WARNING : ALL THE CANDIDATES ARE WARNED TO BE CAREFUL FROM THE SELF STYLED AGENTS AND ALSO REQUESTED TO REPORT TO THE COMMANDANT, 2 ASC TRAINING CENTRE AGAINST ANY MALPRACTICE SEEN/OBSERVED BY THEM.**

Sd/-xxxxxxxxx
Centre Commandant

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PROFORMA FOR APPLICATION

APPLICATION FOR EMPLOYMENT IN 2 ASC TRAINING CENTRE, AGRAM
POST, BANGALORE-560007
(In A-4 Size Paper Only)

Latest passport
size photo of
Candidate duly
attested by
Gazetted offr.

(Size : 4x5cm)

1. Post applied for _____
2. Employment News Advertisement No, dated : _____
3. Name of the Candidate (In block letters) : _____
4. Father's/Husband Name (In block letters) : _____
5. Date of Birth (as per matriculation certificate : _____
(Att copy of birth certificate duly attested)
6. Age on closing date for receipt of application : Years ____ Months __ Days ____
(first day of publication of advertisement)
7. Address for correspondence (with PIN code) : _____

8. Permanent Address : _____

9. Caste : Gen/OBC/SC/ST _____ (Attach Certificate in case of SC/ST/OBC)
10. Educational Qualification : _____ (Attach educational certificate duly attested)
11. Any other Qualification/Experience _____
(Attach copy of experience certificate duly attested)
12. Category for which applied : Gen (UR)/OBC/SC/ST/Ex-Serviceman/Meritorious Sport
Person/Physically Handicapped _____ (Attach copy duly attested).
13. Technical Training/Experience.
14. Domicile: _____ (attach copy duly attested)
(Certificate issued by Tehsildar/Voter ID card/Aadhaar Card etc)
15. Whether registered with any Employment Exchange :- Yes/No : If yes, mention Registration
No and name of employment exchange.
16. I hereby certified that above particulars mentioned in the application are correct and true to the
best of my knowledge and belief. If particulars mentioned by me are found false at any stage then I
shall be liable to be terminated without any notice.

Dated :

(Signature of the Candidate)

FOR OFFICIAL USE ONLY

1. Received on _____
2. Accepted/Rejected _____
3. Reason for rejection : Underage/incomplete documents/Any other reason to be specified _____
4. Index No. _____ Date of Test/Interview _____

APPROVED FOR PUBLICATION

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ACKNOWLEDGEMENT CARD/ADMIT CARD

Post Applied for : _____

**Latest passport
size photo of
Candidate duly
attested by
Gazetted offr.**

1. Name _____
(In Block Letters)

2. Father's Name _____
(In block letters)

3. Address for correspondence: (To be filled same as per column 6 of application from)

House No _____

Street _____

Post Office _____

Tehsil _____

Police Station _____

District _____

State _____

Pin Code _____

4. Index No: _____ Date and time of written test/Interview _____

5. Venue of written test/interview _____

Note :- Serial No 4 & 5 above will not be filled by candidates & left blank for official use.

(Signature of Controlling Officer)

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PROFORMA OTHER BACKWARD CLASS CERTIFICATE

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt/Kumari _____ son/daughter of _____
Village/town _____ in District/Division _____ in the state/Union Territory _____
belongs to the _____ community which is recognized as a backward class under the
Government of India, Ministry of Social Justice and Empowerment's Resolution No _____
dated _____. Shri/Smt/Kumari _____ and/or his/her family ordinarily reside
(s) in the _____ District/Division of the _____ State/Union Territory.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned
in Column 3 of the schedule to the Government of India, Department of Personnel and Training O.M
No 36012/22/93-Estt (SCT), dated 8-9-1993**

District Magistrate.
Deputy Commissioner, etc

Dated :

Seal

*The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

**As amended from time to time.

Note :- The term "Ordinarily" used here will have the same meaning as in section 20 of the representation of the People Act, 1950.

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**UNDERTAKING TO BE GIVEN BY THE EX-SERVICEMEN
CATEGORY CANDIDATES**

1. I understand that, if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-servicemen in terms of the Ex-servicemen (Re-employment in Central Civil Services and posts rules, 1979, as amended from time to time). I also understand that I shall not be eligible to be appointed to a vacancy reserved to Ex-serviceman in regard to the recruitment covered by this examination. If I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertaking, Autonomous Bodies/Statutory bodies, Nationalized Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-Servicemen.

2. I further submit the following information :

- (a) Date of appointment in Armed Forces
- (b) Date of discharge
- (c) Length of service in Armed forces
- (d) My last Unit/Corps.....

Place :

(Signature of the Candidates)

Date :

darip 10602 / 11 / 0110 / 1576