

RECRUITMENT OF CIVILIAN GROUP 'C' AT 706 TPT COY ASC (CIV GT)

PIN: 905706, C/O 56 APO

APPLICAIION ARE INVITED FROM ELIGIBLE CANDIDATES OF INDIAN NATIONALS TO FILL UP FOLLOWING VACANCIES : GROUP 'C'

1. Application on plain paper as per format given in the advertisement are invited from the Citizens of India and from such other persons declared eligible by Government of India for filling up unfilled posts in specified Group 'C' categories listed below. The application in prescribed format may be sent by ordinary post to 706 Tpt Coy ASC (Civ GT), PIN: 905706, C/o 56 APO upto 1700 hrs of the closing date. Application received after closing date will not be entertained. The envelopes containing application should be clearly superscripted. **"Application for Group 'C' Post of Civilian Motor Driver (Ordinary Grade) or Cook"** alongwith the community as applicable (i.e. UR/ST/SC/OBC).

Note :- Please read instructions carefully before filling up of Application Form. Non completion of any one or more instruction (s) will entail outright rejection of application.

Ser No	Name of post	Pay Scale of the post	Essential Qualification and Experience	Category			
				UR	SC	ST	OBC
(a)	Civilian Motor Driver (Ordinary Grade)	Pay Band-1 Rs. 5,200-20,200 with Grade Pay of Rs. 1,900	(a) Matriculation Pass or Equivalent from a recognized Board. (b) Must possess Driving License for Heavy Vehicles & have minimum two years experience of driving such vehicles thereafter. (c) Two years driving experience must commence after date of issue of Civ Hy Driving License.	01	01	01	01
(b)	Cook (Only for Male Candidate)	Pay Band-1 Rs. 5,200-20,200 with Grade Pay of Rs. 1,900	(a) Matriculation Pass or Equivalent from a recognized Board. (b) Must have knowledge of Indian Cooking and proficiency in trade.	01	-	-	

02. **Abbreviations :** UR-Unreserved, SC- Scheduled-caste, ST- Schedule Tribe
OBC-Other Backward Class

03. **Age Limit** and Relaxation

- (a) For all the above vacancies age limit will be Civilian Motor Driver (Ordinary Grade) 18 to 27 Years, Cook 18 to 25 Years and will be reckoned on the last date prescribed for receipt of application.
- (b) **FIVE** year relaxation for SC/ST/OBC candidates in possession of valid certificate issued by the approved authority.
- (c) No age relaxation is allowed to SC/ST/OBC candidate applying against unreserved post.
- (d) **Proof of age:-**
 - (a) Birth Certificate issued by appropriate authority or Matric certificate issued by Board or equivalent.
- (e) It may be noted that :-
 - (i) If the candidate wishes to be considered against a specific community quota and tick the community column accordingly their application will be rejected unless proof of community in the prescribed format is enclosed.
 - (ii) Before applying for the post the candidates should ensure that he fulfills the eligibility criteria. Recruitment authorities would be free to reject any application not fulfilling the requisite criteria at any stage of recruitment and if erroneously appointed such candidates shall be liable to removal from service.
 - (iii) Any subsequent representation for change of community status will not be entertained under any circumstances.

04. Last date for submission of application is **28 days from date of publication of advertisement.**

05 **Enclosures** :- The following enclosures only are to be firmly stitched along with the application form :-

- (a) Attested photo copy Education Qualification Certificate
- (b) Attested photo copy Date of Birth Certificate
- (c) Attested photo copy Caste Certificate
- (d) Attested photo copy Driving License Issued by RTO (For Civilian Motor Driver (OG) post only)
- (e) Attested photo copy Experience Certificate
- (f) Attested photo copy Domicile Certificate
- (g) Original Stamped Call Letter/Acknowledgment card
- (h) Four passport size photograph (not older than 1 Month) without wearing cap and goggles/ coloured glasses should be enclosed with name and father's name. Do not put any mark or signature on the photograph. Photograph should be similar to the one on the application.
 - (i) Only Xerox attested copies of certificate/documents should be enclosed. A Gazetted Officer should attest. Original copy certificate/documents **SHOULD NOT BE** enclosed with the application.
 - (j) No objection certificate from the employer, if already employed.

(Note: - Original certificate are not (**NOT**) to be dispatched with application form and should be brought in person on the day of written test)

06. All post are temporary but likely to be permanent after probation period of **TWO YEARS**

07. **Selection Procedure**

(a). **How to Apply** - Candidates fulfilling the conditions can submit their application (On A-4 Size Plain Paper) as per format given at A & B in this advertisement and must attach the above mentioned documents in Ser No 5. The photograph and documents should be attested by the same Serving Group A/B gazette Officer along with the application, **if applying for more than one post, separate application in separate envelopes should be sent for each test.**

(b) Incorrect/incomplete information in the application will render the application invalid and will be rejected.

(c) The candidate shall undergo physical fitness test, written test practical test (for cook only) and if the documents are found in order. Candidate will be short listed at each stage of selection procedure. Candidates will enclose a self address envelop, affix postal stamps of Rs. 25/- along with the application for dispatch of Acknowledge/Admit Card, if screened successfully. Application to reach **Officer Commanding 706 Tpt Coy ASC (Civ GT), PIN:905706,C/o 56 APO** within **28 days (TWENTY EIGHT)** days from the date of publication of this advertisement. The candidate are required to superscribe on the top of separate envelope **APPLICATION FOR THE POST OF CIVILIAN MOTOR DRIVER (ORDINARY GRADE) OR APPLICATION FOR THE POST OF COOK** Application will not **(WILL NOT)** be entertained without -Appendix B or non receipt of separate envelope duly affixed postal stamps of Rs. 25/- and after closing date i.e. 28 days from the date of publication of this advertisement notice in Employment New and or other Newspapers

(d) **CENTRE FOR TEST**- Physical test, written test, practical test will be held at 706 Tpt Coy ASC (Civ GT) or at place decided and promulgated by the Appointing Authority on dates mentioned in the Acknowledge Card. Applicant should report to 706 Tpt Coy ASC (Civ GT) or as directed at date and time for physical, written test, practical test as mentioned therein. No separate letter will be issued for the same. Acknowledge Card will be dispatched by Registered Post to only those applicant whose application and all supporting documents are found complete and correct in terms of age, mandatory educational qualification and other parameters as mentioned above. Incomplete applications will be rejected and no correspondence will be made/entertained in this regard. Candidates not in possession of same will stand automatically disqualified.

(e) The details of the tests are mentioned as under:-

Ser No	Test	Timings/ Benchmark	Pass Marks	Weightage
(i)	<u>Physical Endurance Test</u>			
	(aa) 1.6 Kms Run	06 Mins	Pass/Fail	<u>None</u> of these tests carry any marks towards selection
	(ab) Bent Knee Situps (Both hand behind head)	30 Nos		
	(ac) 3 Mtrs Vertical Rope	Qualify		
	(ad) Chin Ups	08 Nos		

	(ae) 9" Ditch	Qualify		
(ii)	Written Test	2 Hours	20/50 CMD (OG) 20/50 Cook	100% 40%
(iii)	Practical	As required	Cook	40%

(f) A select panel equal to the number of vacancies notified. All the candidates on the select panel will be offered an appointment subject to medical fitness in the medical examination and other satisfactory requirement before actual appointment. The reserve will be operated strictly as per merit only in case a candidate from the select panel refuse appointment or is disqualified. The reserve panel will not be operated for any subsequent recruitment exam or additional vacancies in the same year and next year

(g) The number of posts/vacancies is tentative. The recruitment process can be cancelled/suspended/terminated by the Officer Commanding 706 Tpt coy ASC (Civ GT) at any stage and this decision in this regard is final. No appeal will be entertained. Candidates after selection will be subject to **ALL INDIA SERVICE LIABILITY RULE, FIELD SERVICE RULES AND ARMY ACT 1950 (All India Liability - Candidates can be transferred to anywhere in India including field).**

08. Medium of writing in application form and test will be in Hindi/English only.
09. No (**NO**) travelling allowances will be admissible for the Physical/Written/Practical test. Candidate will make their own boarding/lodging arrangement for the Physical/written/ practical test. 706 Tpt Coy ASC (Civ GT) will not (**WILL NOT**) be responsible to pay for any damage in case of injury /death of any candidate during the various tests and thereafter.
10. Individual who furnishes wrong information in the application form or produces false certificate to avail benefits/reservation or who have fully or partially suppressed any material information shall be liable to cancellation of candidature at any stage of recruitment process and /or termination of service, if the candidate has been selected.
- WARNING**
11. All the candidates are warned to be careful from **SELF STYLED AGENTS/TOUTS** and also requested to report the same to the **Officer Commanding 706 Tpt Coy ASC (Civ GT)** against any malpractice seen/observed by them.
12. Any misrepresentation of facts or other details shall invite rejection of candidature and registration of criminal proceedings against such candidate (s)

Officer Commanding
706 Tpt Coy ASC (Civ GT)

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APPLICATION FORM

APPLICATION FOR THE POST OF CIVILIAN MOTOR DRIVER (ORDINARY GRADE) / COOK IN 706 TPT COY ASC (CIV GT), JAIPUR

Paste a passport size coloured photograph duly stamped & attested by a Serving Group A/B Gazetted Officer

- 1. Name of the Candidate (IN BLOCK LETTER)
- 2. Father's Name
- 3. *Date of Birth
- 4. Age as on last date prescribed for receipt of application (Year.....Months..Days...)
- 5. Identification Marks (s)
- 6. Address for correspondence:-
.....
.....
- 7. Caste
- 8. Category for which applied
- 9. Educational Qualification
- 10. Experience
- 11. Telephone /Mobile No

12. I am SC/ST/OBC candidate but have applied against the vacancy of General Category. I will not avail the relaxation /service benefits/promotional benefits etc as admissible to the candidate belonging to SC/ST /OBC categories (Applicable only for SC/ST/OBC candidate strike out if not applicable).

13. I hereby certify that the above particulars mentioned in the application form are correct and true to the best of my knowledge and belief. If particulars mentioned by me are found false at any stage then I shall be liable to be terminated without notice.

ACKNOWLEDGMENT / ADMIT CARD

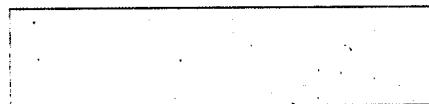
(To be filled in by the Candidate)

Paste a passport size coloured photograph duly stamped & attested by a Serving Group A/B Gazetted Officer

- 1. Post applied
- 2. Name
- 3. Father's Name
- 4. Date of Birth Age
- 5. Category (SC/ST/UR/OBC) -----

6. Address for correspondence : To be filled same as per Column 6 of form of Application Appx 'A'
.....
.....

- 7. Identification Marks (s) (i)
- (ii)



Left Hand thumb impression

(Signature of the candidates)

FOR OFFICE USE (NOT TO FILLED IN BY THE CANDIDATE)

- 8. Index No
- 9. Date and time of Physical/Written
- 10. Venue of Physical/Written -----

11. Candidate should report to the venue at..... hrs on the date of test along with the Original documents//certificate as mentioned in Para 5 of this advertisement:

12. Production of this letter in Original is mandatory for entry. Entry will be denied in case not produced.

(Signature of Presiding officer)

daip 10602/11/0104/1516

ASR