



**RECRUITMENT OF CIVILIAN GROUP 'C' POST AT ARMY RECRUITING OFFICE, STATION ROAD,
VISAKHAPATNAM-530004
(Central Government Department under Ministry of Defence) Employment Notice**

1. Applications are invited in the prescribed format from Indian citizen for the post of Multi Tasking Staff (MTS) (Non-Industrial) (Other Backward Caste) to be employed anywhere in India and shall carry all India liability. The recruitment will be carried out as per SRO 70 dated 08 Nov 2011 published in the Gazette dated 20-26 Nov 2011 and read in conjunction with DOP&T OM No AB-14017/6/2009-Estt (RR) dated 30 Apr 2010. The details of post are as under:-

Name of Post	Nos of Posts	Pay Scale	Age criteria	Educational Qualifications and experience	Medical Fitness
Multi Tasking Staff (MTS) General Central Services Group C (Non-Industrial)	01 (OBC)	Pay Band- Rs 18000/-	(a) 18 to 25 years. (b) Age relaxation for departmental candidates with five years continuous service in the same line or allied cadre upto 35 years.	Matriculation / equivalent must possess from recognized Board	Vision 6/6 both eyes, no color blindness and not suffering from any inadmissible diseases. Selected candidates will be subjected to medical examination from the prescribed authorities.

2. The selection process will entail. (a) Screening of document (b) Written test (c) Medical Examination.
3. **Age Limit.** The crucial date of determining the age limit of the candidates shall be the closing date for receipt of application.
4. **Probation Period.** 02 (Two) Years.
5. **Submission of Application.** The application should be submitted in prescribed format and should reach this establishment **by 30 days from the date of publication of advertisement** alongwith attested photocopies of all testimonials and certificates in support of age, qualification, one year experience, profession, caste, character, domicile, (4 x Recent passport size photographs (5cm x 3.5cm) and 02 x self addressed envelopes with Rs 30/- stamped.
6. **Examination.**
(a) Dates of examination will be intimated to the eligible candidates later on. All tests will be carried out at **Army Recruiting Office, Station Road, Visakhapatnam-530004.**
(b) Candidates appearing for written test and skill test will travel on their own expenses. No TA/DA will be admissible for the written tests to the post and candidate will be required to make their own arrangements for boarding and lodging during the conduct of various test.
7. **Venue.** Army Recruiting Office, Station Road, Visakhapatnam-530004

PERFORMA OF APPLICATION FOR MULTITASKING STAFF (MTS) (NON-INDUSTRIAL) GROUP 'C'

Application for the post of Multi Tasking Staff (MTS) (Non-Industrial)

Ref : Newspaper _____ Advertisement No _____ Date _____

To,

**The Director Recruiting , Army Recruiting Office,
Station Road, Visakhapatnam-530004**

1. Full Name (in Block Capital Letters) (As written in SSLC Certificate) _____
2. Father's Name (in Block Capital Letters) _____
3. Date of Birth (attach 10th/SSLC Certificate as proof) _____
4. Age as on last date of receipt of application _____ Years _____ Months _____ Days
5. Permanent Home Address with telephone/mobile phone No _____
6. Present Address with telephone/mobile phone No _____
7. Educational Qualification _____
8. Professional Qualification/Experience _____
9. Caste/Category (OBC) _____
10. Nationality _____
11. Marital Status _____

Dated :

Signature of the Candidate

Recent
Passport size
photograph (5
cm x 3.5 cm)
duly attested)

Note :-

1. The domicile certificate must be issued within last one year.
2. For further details Contact : 0431-2412254 (Dir)
3. Merely fulfilling the basic selection criterion does not automatically entitle a person to be called for test.

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