

**GOVERNMENT OF INDIA**

**MINISTRY OF DEFENCE**

**DEPARTMENT OF DEFENCE PRODUCTION**

**DIRECTORATE GENERAL OF QUALITY ASSURANCE**

**CONTROLLERATE OF QUALITY ASSURANCE (GENERAL STORES)**

**DGOA COMPLEX, ASHOK PATH, KANPUR -208 004.**

1. Applications are invited from Indian Nationals for recruitment of the following vacancy of General Central Service Group 'C' Non-Gazetted, Non Ministerial Post, who fulfill requisite qualifications as mentioned below. The application on an A-4 size plain paper duly typed or neatly hand written in the prescribed format should reach on above address within 21 days from the date of publication of this advertisement:-

**A Details of Post**

| S. No. | Name of the post          | Total vacancies to be filled up | Reservation status |    |    |     |    |               |           |
|--------|---------------------------|---------------------------------|--------------------|----|----|-----|----|---------------|-----------|
|        |                           |                                 | General            | SC | ST | OBC | PH | Ex-serviceman | Sportsman |
| 1.     | Technician (Semi-Skilled) | 09                              | 05                 | 01 | 01 | 02  | -  | -             |           |

**Note :-**Number of vacancies may increase/decrease depending upon the status of vacancy prevailing at the time of recruitment.

**B Eligibility Requirements :-**

| S. No. | Name of Post              | Educational and other Qualification  | Pay band and Grade Pay or pay scale (As per VIth CPC)            | Pay and Pay Level (As per VIIth CPC)      | Age Limit               |
|--------|---------------------------|--|--|---|-------------------------|
| 1.     | Technician (Semi-Skilled) | Industrial Training Institute Pass Certificate in the Instrument Mechanic, Fitter, Electrician, Draughtsman (Mechanical), Carpenter, Computer Operator and Programmeing Assistant, Machinist, Information Technology and Electronic System Maintenance, General Mechanic -cum-Machine Operator, Computer Hardware Networking and Pattern Maker or its equivalent Defence Services Tradesman Course approved as such by the Central Government or State Government. | Pay Band-I<br>Rs 5200-20200<br>plus<br>Grade Pay<br>Rs. 1800/-/- | Pay<br>Rs.<br>18000/-<br>(Pay<br>Level 1) | Between<br>18 and<br>27 |

**C. Age Limit :**

Not exceeding Twenty seven years (Relaxable for departmental candidates upto the the age forty years in case of general candidates and forty five years case of candidates belonging to the Scheduled Caste and the Schedules Tribes in accordance with the instructions or orders issued by the Central Government from time to time in this regard)

Age relaxation for other candidates like SC/ST/OBC/Ex-servicemen etc will be in accordance with instructions or order issued by Central Govt. time to time.

Note :-

- i) The crucial date for determining the age-limit shall be the closing date receipt of applications from the candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State Lahaul & Spiti District & Pangi sub division of chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakhadweep.
- ii) In case of the recruitment is made through Employment Exchanges, the crucial date for determining the age limit shall be the date upto which the Employment Exchanges are asked to submit names.

**D. Place of work:**

**Controllerate of Quality Assurance (General Stores)  
DGQA Complex; Ashok Path; Kanpur-208004.**

**or**

**Anywhere in India.**

**E. How to Apply:**

- (i) Desirable candidates who are meeting the above said requirements shall forward their applications to the following address by post.

**The Controller**

**CONTROLLERATE OF QUALITY ASSURANCE (GENERAL STORES)**

**DGQA Complex; Ashok Path; Kanpur-208004.**

- (ii) The application shall be as per the format given at Appendix 'A'.

**Note: Application incomplete in any respect and received after the closing date shall be summarily rejected and no further correspondence will be entertained in this regard.**

- (iii) Duly filled Application shall be accompanied with duly filled two Admit Cards & one self addressed envelope of size 30cm X 12 cm affixed with postal stamp of Rs. 25/- value. Address for correspondence should be written/typed in English/Hindi with Pin Code. The Admit Cards shall be as per the format given at Appendix 'B'.

- (iv) Candidates desirous of receiving acknowledgement of receipt of application may send a self-addressed post card only. Acknowledgment will be sent only on the post card received. No enquires in this regard will be entertained.

- (v) Along with the application and two Admit Cards and self addressed envelope the following documents are also to be enclosed and forwarded.

**(a) Attested copy of Matriculation Certificate in support of Date of Birth Certificate (Date of Birth must be in Christian Era).**

**(b) Attested copies of I.T.I. Pass Certificate or its equivalent Defence services Tradesman Course Certificate alongwith its Marks Sheet.**

**(c) Attested copy of Caste Certificate (In case of OBC, Latest Non Creamy Layer Certificate in Govt. of India format).**

**Note :- Caste Certificate should be issued by an officer not below in rank of Tehsildar.**

(d) **No Objection Certificate : Candidates working in Government Service/ Public Sector Undertakings / Govt Bodies must attach a " No objection Certificate" from their Head of the Office/ Head of the Establishment stating that they have no objection in releasing them in case of selection. Application not accompanied with No Objection Certificate (NOC) will be summarily rejected.**

**Note:-**

- (i) One photograph duly attested by a Serving Gazetted Officer is to be affixed at the box on the application.
- (ii) Second / Third photographs duly self attested are to be affixed at the box on the Admit Cards.
- (iii) Fourth photograph duly self attested is to be enclosed with the application. Please do not affix this photograph.
- (vi) "Application for the Post of "NAME OF POST" is to be written on the top of envelope which is addressed to the Controller, Controllerate of Quality Assurance (General Stores); Kanpur .

**Note: Please do not mention this content on the self addressed envelope.**

- (vii) In case of certificates and other documents which are not issued in Hindi or English languages ; duly certified copies of the translated documents in either English or Hindi versions are to be attached along with the duly attested copies of the original documents.

**F. Last date for receipt of Applications:-**

- (i) All applications must reach the office of CQA (GS), Kanpur by post/speed post only with in 21 days (closing hours) from the date of publication.
- (ii) In respect of applications received only by post & speed post from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir, Lahoul & Spiti District & Pungi sub division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakhadweep or abroad, the last date for receipt of application will be within 30 days (closing hours) from the date of publication of advertisement. The candidate claiming the benefit of extended time should clearly indicate pin code of the area.

**G. Selection Process :-**

- i) The question paper for written test will be objective type of Matriculation (10<sup>th</sup> class Pass) standard in bilingual (Hindi & English) except general English.
- ii) The selection of the candidate will be based on the performance in written test followed and based on the medical fitness and based on the verification report of police in respect the character of the applicant.
- iii) Period of probation two years for direct recruits.
- iv) New pension scheme will be applicable as per existing orders.

**H Venue for Written Test:**

The venue of the written test shall be Controllerate Quality Assurance (General Stores), DGQA Complex; Ashok Path; Kanpur-208004. The date and time shall be communicated separately to the eligible candidates to their address through postal communication after scrutiny of applications.

**Note:**

- (i) Call letters for written test to eligible candidates will be sent by post. This Organization is not responsible for any postal delay.
- (ii) No TA will be paid for appearing in the written test Candidates may avail the travel concession given by Indian Railways, if any, by producing the call letter.
- (iii) Candidates are not allowed to leave the Examination Hall during the examination.
- (iv) Use of any kind of Books, Cellphones Calculator Pager, Electronic Gadgets etx are not permitted in the examination.
- (v) Use of unfair means during examination is strictly prohibited.

**I. Disqualifications:**

- (i) Canvassing in any form will be assessed as disqualification and candidature of such candidate is liable to be summarily rejected.
  - (ii) Generally a person who has entered into or contracted a marriage with a person having a spouse living/or who, having a spouse living, has entered into or contracted marriage with any person shall not be eligible for appointment to the said post.
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**APPENDIX - A**

**APPLICATION**

**( TO BE FILLED IN CAPITAL / BOLD LETTERS ONLY )**

( To be typed/written in double space & fonts 14 on A-4 size paper)

(a) Name of the Post applied for : **Technician (Semi-Skilled)**

(b) Ref : Advertisement/Letter No & date  
of the Employment News/  
Rozgar Samachar :

1. Name of the applicant : \_\_\_\_\_  
(in full)

Affix Passport  
Size Photograph  
duly Attested by  
Serving Gazetted  
Officer

2. (a) Mother's Name : \_\_\_\_\_

(b) Father's/Husband's Name \_\_\_\_\_

3. Nationality: \_\_\_\_\_

4. (a) Date of Birth : \_\_\_\_\_  
(in figure & words also)

(b) Age (as on closing date): \_\_\_\_\_ Yrs. \_\_\_\_\_ Months \_\_\_\_\_ Days

(c) Age relaxation claimed : Yes/No  
(If 'yes', specifically mentioned the name of quota)

5. Whether belongs to SC/ST/OBC/Ex-serviceman: Yes/ No  
(Please mention the category)

6. Sex (Male/Female): \_\_\_\_\_

7. Educational Qualifications :

| Educational Qualifications | University/Board | Passing Year | Subjects | Marks with percentage & Division |
|----------------------------|------------------|--------------|----------|----------------------------------|
|                            |                  |              |          |                                  |

8 Additional Qualification/s if any: \_\_\_\_\_

- 9. Details of Work Experience if any: \_\_\_\_\_
- 10. Address for Correspondence: \_\_\_\_\_
- 11. Permanent Address: \_\_\_\_\_
- 12. Employment Registration No. if any : \_\_\_\_\_
- 13. Details of Certificate enclosed:  
(Please mention the names of certificates)
- 14. Any other details:

**DECLARATION**

**I do hereby declare that the particulars furnished above by me are correct to the best of my knowledge and belief. Nothing is concealed by me. In the event of any information being found to be false or incorrect, my candidature/appointment may be cancelled/terminated without any notice.**

Date:

Place:

Encls

Left Hand Thumb Impression

Signature

ADMIT CARD

(Two copies)

**( TO BE FILLED IN CAPITAL / BOLD LETTERS ONLY )**

( To be typed/written in double space & fonts 14 on A-4 size paper)

(a) Name of the Post applied for : **Technician (Semi-Skilled)**

(b) Ref of :Advertisement/Letter No & \_\_\_\_\_  
date of the Employment News/  
Rozgar Samachar :

Affix self -  
signed Passport  
Size Photograph

1. Name of the applicant: \_\_\_\_\_  
(In full)

2. (a) Mother's Name: \_\_\_\_\_

(b) Father's/Husband's Name \_\_\_\_\_

3. Complete postal address for Correspondence : \_\_\_\_\_  
\_\_\_\_\_

(Signature of the Candidate)

4. Date & Time Written Test : \_\_\_\_\_

5. Venue of Written Test : \_\_\_\_\_

(Signature of the Issuing Authority)

**Note:**

(a) All original certificates and marks sheets in support of entries made in application form will have to be produced at the time of reporting for test/interview failing which the candidature is likely to be cancelled.

(b) Sr. No 4 and 5 points are not to be filled by the candidate. These shall be filled by the office.

day / 10203 / 11 / 0016 / 1718