

**MINISTRY OF DEFENCE**  
**39 FIELD AMMUNITION DEPOT PIN-900309 C/O 56 APO**  
**RECRUITMENT NOTICE NO 02**

1. Applications are invited from eligible Indian Citizens for the following posts in Pay Band of Rs 5200-20200 + Grade Pay plus other allowances as admissible to Central Govt Employees :-

Ser No	Name of Post	Pay Scale	Minimum Essential Qualification	Physical endurance test/Skill test (whichever applicable)	Categories				Total vacs	Remarks
					UR	SC	ST	OBC		
(a)	Packer	5200-20200 + 1900	(i) Matriculation or equivalent pass. (ii) Capable of passing Written exam as it involves induction to Group 'C' post.		01	-	-	-	01	
(b)	Trade sman Mate	5200-20200 + 1800	(i) Matriculation or equivalent pass. (ii) Capable of passing Written exam as it involves induction to Group 'C' post. (iii) Should be sturdy and be able to carry loads. (Ammunition boxes filled/unfilled. Knowledge of Hindi is desirable).	As applicable	09	03	03	03	18	Out of 18 vacancies 01x vacancy for PH (HH/OH) is reserved.
					-	-	-	-	01	(Backlog reserved vacancy for PH (Hearing Handicapped))
(c)	Fire man	5200-20200 + 1900	<u>Essential</u> (a) Matriculation or equivalent pass. (b) Must be physically fit and capable of performing strenuous duties and must have passed the test specified below : (i) Height without shoes - 165 cms provided that a concession of 2.5 cms in height shall be allowed for	(aa) Carrying a man (Fireman lift of 63.5 Kgs to a distance of 183 meters within 96 seconds. (ab) Clearing 2.7 meters wide ditch landing on both feet (long jump)	06	03	01	01	11	Out of 11 vacancies 01 x vacancy for Ex-Serviceman is reserved.

			member of Scheduled Tribes. (ii) Chest (un-expanded)-81.5 cms (iii) Chest (on expansion ) – 85 cms (iv) Weight – 50 Kgs (minimum) (v) Endurance test (c) Capable of passing Written exam as it involves induction to Group 'C' post.	(ac) Climbing 3 meters vertical rope using hands and feet. (ad) Run 1.6 Km						
(d)	Msgr	5200-20200 + 1800	<b>Essential:</b> (i) Matriculation or equivalent pass. (ii) Capable for Written examination as it involves induction to Group 'C' post. <b>Desirable:</b> Conversant with the duties of the trade with one year's experience in the trade.		-	-	-	-	01	(Backlog reserved vacancy for PH (Visual Handicapped))

2. The above posts are subject to all India service liability including field service.

3. Age limit and its relaxation.

S. No	Category	Age limit			Remarks
(a)	UR	18 Yrs to 25 Yrs			
(b)	OBC	18 Yrs to 28 Yrs			
(c)	SC/ST	18 Yrs to 30 Yrs			
(d)	ESM				<u>Extent of Age concession to Ex-Servicemen</u> Service rendered in Army/Navy/Air Force plus three years
(e)	PH	UR	OBC	SC/ST	PH person should be in possession of Medical certificate issued by CMO/Civil Surgeon of Govt hospital certifying the disability
		18 to 35	18 to 38	18 to 40	

4. **Calculation of Age:** The crucial date for determining the age limit shall be the closing date for receipt of applications from Indian Nationals.

5. Photo copy of the following documents/certificate to be attached alongwith application duly attested by a Gazetted Officer:-

(a) Two (02) passport size photographs duly attested by Gazetted officer one on right corner of application and one on Acknowledgement Card. Applications not bearing attested photographs will be rejected.

(b) Attested copies of following certificates will also be submitted with application:-

(i) Education qualification certificate.

(ii) Date of Birth certificate.

(iii) Caste certificate where applicable.

(v) Discharge Certificate for Ex-Serviceman where applicable.

(Non submission of attested copies will result in application being rejected)

(c) A self addressed envelope affixing postal stamps of Rs 25/-required for registered cover for return of acknowledgement card.

6. Candidates to forward application properly sealed in an envelope to **Commandant 39 Field Ammunition Depot PIN-900309 C/O 56 APO by 1600 hrs within twenty one days from the date of publication of this advertisement through Ordinary post/Registered/Speed Post.** The covering letter/envelope should be marked with "**Application for the post of .....**" No application will be entertained after closing date i.e. 21<sup>st</sup> day from the date of publication of this advertisement notice in Employment News. **Application in person will not be accepted.**

7. Incomplete/ineligible applications will be deemed invalid and rejected without intimation to the candidate. Only the eligible candidates will be called for the written examination.

8. For the post of Fireman, Packer and Messenger, all candidates meeting the bench mark as fixed by the board of officers for that category of post shall be allowed to appear for written exam after which a skill test will be conducted which will be qualifying in nature and would count towards final merit. Short listing of candidates shall be carried out based on the performance in physical test/skill test (wherever applicable) and written exam.

The administration reserves the right to fix a cut off/benchmark percentage on receipt of applications.

9. It is made clear that merely fulfilling the basic essential qualification requirements does not automatically entitle a person to be called for test/interviews. The selection will be made strictly on the merit basis. The decision of appointing authority regarding selection/rejection will be final. It is also made clear that the numbers of posts/vacancies are tentative and recruitment process can be cancelled/suspended/terminated by the Commandant at any stage, due to administrative reasons.

10. **Scheme of Examination & Syllabus.** The selection will be made strictly on the merit basis. The selection process will comprise of written test and physical/practical tests. The question papers of written test (**objective type**) will be in bilingual ie English & Hindi as under:-

<b>Subject</b>	<b>Maximum Marks</b>	<b>Duration</b>
General Intelligence & Reasoning	50	2 Hours. 20 Minutes extra for visually handicapped candidates
Numerical Aptitude	50	
General English	50	
General Awareness	50	

The questions of written exam for the post of Tradesman Mate, Fireman, Packer and Messenger will be based on 10<sup>th</sup> standard. Grading will be done based on marks obtained in written test.

### **Syllabus**

(a) **General Intelligence & Reasoning:** The questions may be non-verbal type. The test may include questions on similarities and differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination observation, relationship concepts, figure classification, arithmetical number series, non-verbal series etc. The test may also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions.

(b) **Numerical Aptitude:** The paper will include questions on problems relating to Number Systems, Computation of whole numbers, Decimals and Fractions and relationship between Numbers, Fundamental arithmetical operations, Percentages, Ratio and Proportion, Averages, Interest, Profit and Loss; Discount, use of Tables and Graphs, Mensuration, Time and Distance, Ratio and Time, Time and work etc.

(c) **General English:** The questions may be designed to test the candidate's understanding on the basics of English language, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage etc his/her writing ability would be tested.

(d) **General Awareness:** Questions may be designed to test the ability of the candidate's general awareness of the environment around him/her and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experiences in their scientific aspects as may be expected of an educated person.

The test may also include questions relating to India and its neighbouring countries especially pertaining to Sports, History, Culture, Geography, Economic science, General Polity including Indian Constitution and Scientific Research etc. These questions may be such that they do not require a special study of any discipline.

**NOTE -I** For Visual Handicapped candidates of 40% and above visual disability and opting for SCRIBE there will be no component of Maps/Graphs/Diagrams/Statistical Data in the General Intelligence & Reasoning/General Awareness paper.

**NOTE-II** Only those candidates, who secure at least the minimum qualifying marks in the written examination, as may be fixed by the competent authority, will be called for skill test. Provided that candidates belonging to Scheduled Castes, Scheduled Tribe, OBC, ESM and PH may be called for the skill Test by the Board of Officers by applying relaxed standards if the Board of Officers is of the opinion that sufficient number of candidates of these categories are not likely to be called for the skill test on the basis of general standard in order to fill up the vacancies reserved for these categories (ie SC,ST,PH, ESM and OBC).

**NOTE-III** Central Government civilian employees must furnish "No Objection Certificate" from their Employer/Office at the time of the skill test that in the event of their final selection for the relevant posts, they would be relieved by their office for joining the new post/service else their candidature will be cancelled.

11 Test/Interview will be held at **39 FAD PIN-900309 C/O 56 APO** on dates mentioned in Acknowledgement Card for each. Applicants should report at **39 FAD PIN-900309 C/O 56 APO** on the date and time of test/interview as mentioned in the Acknowledgement Card. No separate letter except Acknowledgement Card will be issued. No candidate will be allowed to attend the test if reporting to venue after time specified.

12 The individual should be in possession of **acknowledgement card**. All **original documents will be brought by only those candidates who qualify for interview**. No individual will be entertained who is not in possession of Acknowledgement Card issued by the depot. No mobiles or other personal belonging should be brought on day one of reporting for test. Safe custody of original documents is the sole responsibility of the candidates. This unit will not be responsible for any loss/theft of original documents of the candidates appearing for test/interview.

### 13. GENERAL INSTRUCTIONS

(a) Only one application should be submitted for the post. Candidates desirous of applying for separate posts should submit separate applications clearly indicating the post for which they have applied for. Candidates must ensure that no column is left blank or wrongly filled. Applications not filled correctly will be rejected and the onus of such rejection would be on the candidate. The unit administration will not entertain any claim after such rejection. The application format be typed on A4 size paper. Application will not be accepted, if not found as per prescribed format published in the advertisement.

(b) Candidate who apply against OBC category shall attach and produce the "Other Backward Class" certificate and not the "Backward Class" certificate duly signed by appropriate authority.

(c) No application will be accepted in person or through any representative. The application must be posted to the addressee under registered cover. The unit will not be responsible for any kind of postal delay.

(d) No candidate will bring any personal belonging/mobile phones/Jewellery etc on the day of test as these are not allowed into the exam area. Only the admission card sent from this unit will be required on first day of test. Original documents will be brought by only those candidates who qualify the written test and physical/endurance/proficiency in trade test as applicable.

(e) Unit will not be responsible to pay any damages in case of theft of personal belonging/documents and injury to candidate during physical test where applicable. No claims to this account will be entertained/accepted.

(f) Any dispute with regard to the recruitment will be subjected to the Courts having Jurisdiction in Bharatpur only.

(g) Vacancies reflected are only indicative. Organization reserves the right to increase/decrease vacancies.

(h) The service will be subject to All India Field Service Liability.

**WARNING. All candidates are warned to be careful from self styled agents/touts. Candidates are requested to report to Commandant 39 Field Ammunition Depot PIN-900309 C/O 56 APO against any malpractice seen/observed by them.**

To

39 Field Ammunition Depot  
PIN - 900309  
C/O 56 APO

Affix recent  
Passport size  
photograph duly  
attested by a  
Gazetted Officer

**APPLICATION FOR RECRUITMENT**

1. Post applied for \_\_\_\_\_
2. Name of candidate (in block letters): \_\_\_\_\_
3. Father's Name \_\_\_\_\_
4. Date of Birth : (Attach copy of birth certificate duly attested)

DD		MM		YY			

5. Correspondence Address: -

House No/Street/Village \_\_\_\_\_  
Post Office \_\_\_\_\_  
District \_\_\_\_\_ State \_\_\_\_\_  
Pin Code \_\_\_\_\_

6. Permanent Address: -

House No/Street/Village \_\_\_\_\_  
Post Office \_\_\_\_\_  
District \_\_\_\_\_ State \_\_\_\_\_  
Pin Code \_\_\_\_\_

7. Education Qualification

S. No	Qualification	Name of School/College	Name of Board/University	Percentage obtained

8. Category for which applied:

(a)

UR	SC	ST	OBC

(Please tick to choose and also attach certificate in case of SC/ST/OBC)

(b) Whether belong to:

PH	ESM	Others

(Please tick to choose and also attach proof certificate duly attested)

9. If applied for the post as Ex-serviceman:

Date of enrollment (In Army/Navy/Airforce) \_\_\_\_\_ Date of retirement \_\_\_\_\_

Total service \_\_\_\_\_ Yrs \_\_\_\_\_ Month \_\_\_\_\_ days (attach copy of discharge certificate).

10. If applied for the post in PH category:

Type of disability ( HH, VH, OH)	Percentage of disability

— 8r

11. Whether registered with any Employment Exchange Yes/No \_\_\_\_\_  
(if yes, mention registration No. and name of Employment exchange)

12. I hereby certify:-

(a) That I am not involved in any criminal case and no criminal proceeding pending or contemplated against me in any Court of law.

(b) That above particulars mentioned in the application are correct and true to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement, my candidature/appointment is liable to be cancelled/terminated. I am willing to serve anywhere. I agree that department has the right to transfer me to any where in India.

(c) I agree that any legal proceedings in respect of any matter(s) claims or disputes arising out of this application and/or out of said advertisement can be instituted by me only at Delhi and Courts/Tribunals/Forums at Delhi only shall have sole and exclusive jurisdiction to try the cause/dispute.

(b) I undertake to abide by all the terms and conditions mentioned in the advertisement.

Dated: 2015

(Signature of Candidate)

Place:

**FOR OFFICE RECORD ONLY**

1. Application received on: \_\_\_\_\_

2. Application accepted/rejected \_\_\_\_\_

3. Reason for rejection: Underage/Overage/Documents incomplete/Photo or documents not attested/Any other reasons to be specified \_\_\_\_\_

4. Index No: \_\_\_\_\_ . Date of test/interview: \_\_\_\_\_



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**ACKNOWLEDGEMENT CARD**

**POST APPLIED FOR** \_\_\_\_\_

1. Name: \_\_\_\_\_
2. Fathers Name: \_\_\_\_\_
3. Correspondence Address:  
House No/Street/Village \_\_\_\_\_  
District \_\_\_\_\_ State \_\_\_\_\_  
Pin Code \_\_\_\_\_
4. Application accepted/rejected and date of test/interview if accepted \_\_\_\_\_
5. Reason for rejection: (Underage/Overage/Documents incomplete/Any other reasons to be specified) \_\_\_\_\_
6. Date of reporting for test \_\_\_\_\_
7. Venue of test \_\_\_\_\_

Affix recent  
Passport size  
photograph  
duly attested  
by a Gazetted  
Officer

Signature of Controlling Officer

day 10202/11/0024/1516