

RECRUITMENT NOTICE
GOVERNEMENT OF INDIA MINISTRY OF DEFENCE

2 MOUNTAIN DIVISIONAL ORDNANCE UNIT, C/O 99 APO

RECRUITMENT NOTICE NO 01/DOU/RECT/TRADESMAN MATE/15

1. Application are invited from eligible Indian Citizen for the following posts in pay Band of Rs. 5200-20200 +Grade pay Rs. 1800/-plus other allowances as admissible to Central Government Employees.

<u>Srl No</u>	<u>Name of Post</u>	<u>Pay Scale</u>	<u>Minimum Essential Qualification</u>	<u>Physical Endurance test/skill test (Whichever applicable)</u>	<u>Categories</u>	<u>Total Vacancies</u>	<u>Remarks</u>
(a)	Tradesman Mate	Rs. 5200-20200 Grade Pay Rs. 1800/-	(a) Matriculation or equivalent (b) Knowledge of Hindi	Written/Physical Endurance test as decided by Recruitment Board to be undergone by the candidates	UR	01	

2. The above posts are subject to all India Service liability including field service.
3. Age limit and its relaxation

<u>Srl No</u>	<u>Category</u>	<u>Age limit</u>	<u>Remarks</u>
(a)	UR	18 Yrs to 25 Yrs	

4. Candidates will fwd application properly sealed in an envelope to the address mentioned against the post applied for, Application can be forwarded either through Ordinary Post/Registered/Speed Post and application will not be accepted by hand. Candidates are requested to super scribe the words "**APPLICATION FOR THE POST OF TRADESMAN MATE**" on the top of envelope while sending the application form.

5. Last date for receipt of application is 21 days from the 1st day of publication of the advertisement in the Employment News.

6. The crucial date for determining the age shall be the closing date for receipt of application.

7. Photocopy of the following Documents/Certificate to be attached along with application duly attested by a Class I Gazetted Officer :-

(a) Two Passport size photograph duly attested by Class I Gazetted officer, one on right corner of application and one on Acknowledgment Card.

(b) Attested copies of following certificate will also be submitted with application :-
(i) Educational Certificate
(ii) Date of Birth Certificate

(c) Self addressed envelope Affixing postal stamps of Rs. 25/-.

NOTE :- Central Government civilian employees must furnish "No Objection Certificate" from their employer/Office at the time of the skill test else their candidature will be cancelled.

8. Incomplete/ineligible applications will be deemed invalid and rejected without intimation to the candidates. Only the eligible candidates will be called for the written examination.

9. To reduce the number of candidates for written examination for one category of post, screening of application will be carried out based on the percentage of marks obtained in the examination mandated as an essential Qualitative Requirement. No screening of application is required in case of physical test wherever required. The candidates who fail to qualify in the physical test (wherever applicable) shall not be permitted to undergo written test Skill test wherever applicable, will be conducted after written test and will be qualifying in nature which will also be counted for final merit. Short listing of candidates for interview shall be carried out based on the performance in written exam and physical test/skill test. Interview will be conducted for the candidates qualified in written exam.

10. "It is made clear that the number of Post/Vacancies are tentative and can be increase/decrease on the availability of NAC and recruitment process can be cancelled/suspended/terminated by the appointing authority due to any administrative reason."

11. The question papers of written test (objective test) will be bilingual i.e English & Hindi as under :-

S.No	Subject	No of Question	Maximum Marks	Duration	Remarks
(a)	General Reasoning	25	25	02 Hours	The standard of question will be of Matriculation/intermediate as applicable.
(b)	Numerical aptitude	25	25		
(c)	General English	50	50		
(d)	General Awareness	50	50		

12. Canvassing in any form shall disqualify the candidates. No enquiry of correspondence will be entertained.
13. No TA/DA is admissible. Duration of each test can be 02 to 05 days or more. Candidates will make their own arrangement for loading/boarding during test/interview.
14. **Probation period.** The candidate will be under probation period for **two** years and subjected to fulfillment of laid down conditions, he will be considered for permanent appointment. **2 MOUNTAIN DIVISIONAL ORDNANCE UNIT** reserves the right to withdraw the vacancies and terminate the appointment during the period of 2 years probation without assigning any reasons what so over
15. **Location of Test/Interview.** Test/Interview will be held in **2 MOUNTAIN DIVISIONAL ORDNANCE UNIT, C/O 99 APO** at Dinjan Military Station and nearest Railway station is New Tinsukia, Assam.
16. The exact place and the date will be intimated to the candidates whose application and particulars are found correct through acknowledgement card. Applicants should report at 0800 hrs on the date of test/interview. No separate letter except acknowledgement card will be issued. Individuals should be in possession of acknowledgment card issued by **2 MOUNTAIN DIVISIONAL ORDNANCE UNIT** and all original documents at the time of the test/interview. **Written exam and interview will be based on matriculation level.**
17. **Candidates not in receipt of call letter** should presume that their application were **incomplete/not meeting the qualitative recruitments or not found eligible.** No correspondence in this regards will be entertained. Further, **2 MOUNTAIN DIVISIONAL ORDNANCE UNIT** will not be held responsible for any postal delay
18. Only candidates in possession of acknowledgement Card shall be permitted to attend the test/interview.
19. **Original Documents** Candidates are required to bring original documents/certificates at the time of test/interview failing which they shall not be permitted to appear in the test/interview.
20. **Own Risk.** Candidates will appear for physical test/endurance test at their own risk. Any injury/accident if sustained by the candidates during tests, authorities will not be responsible to pay any compensation.

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2 Mountain Division Ordnance Unit
PIN- 909002
C/O 99 APO

Affix recent
passport size
photograph
duly attested
by a Class -1
Gazetted
officer

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APPLICATION FOR RECRUITMENT

1. Post applied for _____
2. Name of Candidate (In block letters) _____
3. Father's name _____

4. Date of Birth

DD		MM		YY			

5. Permanent Address:-

Village _____ Post Office _____
District _____ State _____
PIN Code _____

6. Correspondence address:-

House No _____, Street/Village _____
Post Office _____ District _____
State _____ PIN Code _____

7. Educational Qualification :-

S.No.	Qualification	Name of School/Collage	Name of Board/University	Percentage

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08. Whether registered with any Employment exchange : Yes/No____ (If Yes mentioned registration No and Name of Employment exchange).

DECLARATION

09. I here by certified that above particulars mentioned in the application are correct and true to the best of knowledge and belief. I understand that in the event of my information being found false or incorrect any stage or not satisfying the eligibility criteria according to the requirement of the advertisement, my candidature/appointment is liable to be cancelled/terminated. I am willing to serve anywhere. I agree that department has the right to transfer me to anywhere in India without any notice.

I shall appear for physical test/endurance test at my **OWN RISK** and unit will not be responsible for any kind of injury/death if sustained during physical test.

Date : 2015 ..

(Signature of the candidate)

Place :
.....
..

FOR OFFICAL RECORDS ONLY

1. Application received on _____
2. Application accepted/rejected _____
3. Reason for rejection: Undergo/Overage/Documents Incomplete/any other reasons to be specified
4. Index No _____ and date of test/interview _____

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ACKNOWLEDGEMENT CARD

1. Name _____
2. Father's name _____
3. Correspondence Address
House No _____, Street/Village _____
Post Office _____ District _____
State _____ PIN Code _____
4. Permanent Address :-
Vill : _____ PO : _____ PS _____
Distt _____ State _____ PIN _____
5. Application accepted/Rejected and date & place of test/interview if accepted.
6. Index No _____
7. Date of reporting for test _____
8. Venue of test _____

Affix recent
passport size
photograph
duly attested
by a Class-1
Gazette
Officer

Signature of Controlling Officer

daip 10202/11/0203/1617