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**GOVERNMENT OF INDIA MINISTRY OF DEFENCE  
56 INFANTRY DIVISIONAL ORDNANCE UNIT, PIN- 909056, C/O 99 APO**

**RECRUITMENT OF NOTICE NO 1/2017**

1. Applications are invited from Indian Citizen for the following posts in the Pay Band of Rs 18000/- plus other allowances as admissible to Central Government Employees:-

| S. No | Designation of post | No of vacancies |     |    |    |       | Pay Scale                               |
|-------|---------------------|-----------------|-----|----|----|-------|---|
|       |                     | Gen             | OBC | SC | ST | Total |   |
| (a)   | Tradesman Mate      | 05              | 02  | 01 | 01 | 09*   | Rs 18000/ plus allowances as applicable |

\* 01 X vacancy reserved for ESM

2. **Eligibility Criteria.** As per recruitment rules, qualification for the post is as under:-

| S. No | Trade          | Essential Qualification  | Physical Endurance Test   | Witten Test   |
|-------|----------------|--|---|---|
| (a)   | Tradesman Mate | (i) Matriculation (10 <sup>th</sup> Class) or equivalent from recognized board).<br><br>(ii) Knowledge of Hindi. | (i) 1.5 Km run in 6 mins.<br><br>(ii) Carrying a weight of 50kgs to a distance of 200 mtr in 100 seconds. | (i) Physical test is mandatory and those who clear the physical test shall only be permitted to appear for written test |

**Note:-** (i) Short listing of application, if required shall only be on the basis of percentage of the marks obtained as the essential qualification prescribed for the above posts. No weightage will be given for additional/higher qualification.

(ii) The skill/trade test will be conducted after qualifying the physical test. No interview will be conducted.

3. The above posts are subject to all India Service liability including Field Service.  
4. Age limit and age relaxation:-

| S. No | Category | Age Limit            |
|-------|----------|----------------------|
| (a)   | Gen (UR) | 18 years to 25 years |
| (b)   | OBC      | 18 years to 28 years |
| (c)   | SC/ST    | 18 years to 30 years |

**Note :-** **Ex-servicemen.** Actual service rendered in Army/Navy/Air Force shall be deducted from actual age as on closing date of receipt application and resultant age should not exceed the prescribed maximum age by more than three years in respective category and eligibility should be as "Person retired from Army/Navy/Air Force or person with valid NOC". (attested copies of discharge certificate should be enclosed with applications).

5. Govt servant will get age relaxation up to 40 years (45 years for SC/ST).

6. Candidates will fwd the application properly sealed, in an envelope to the address mentioned against the post applied for, through ordinary/Registered Post / Speed Post. Application in person will not be accepted. Candidates are requested to superscribe the word "APPLICATION FOR THE POST OF THE TRADESMAN MATE" and CATEGORY-GEN/OBC/SC/ST on the top of envelope while sending the application form.

7. **Last date of receipt of application.** The last date for receipt of application is 21 days from the date of publication of the advertisement in the Employment News. Last date in case of candidates belonging to Assam, Meghalaya, Arunachal Pradesh, Mizoram, Sikkim, Ladhak Sub Division of Jammu Kashmir state, Lahaul & Spiti District of Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Island & Lakshadweep shall be 28 days from the date of publication of this advertisement. However, the crucial date of determining the age limit for all shall be the closing date of receipt of application, i.e 21 days from publication.

8. **Rejection /Disqualification Criteria:-** Applications received after the due date (even due to postal delay) will be rejected invariably and no correspondence will be entertained. The following acts/omissions should render a candidate /application disqualified:-

- (a) Applications not in the prescribed format or incomplete or unsigned or undated or incompletely filled.
- (b) Furnishing of false, inaccurate, tampered, or dubious information.
- (c) If not subscribed with the name of the post applied and category or incorrect name of the post and category on the envelope and application.
- (d) Without self addressed envelope /postage stamps /self attested recent photographs.
- (e) Application not accompanied by self-attested copies of certificates/ prescribed certificate in support of age, qualification, caste, disability, discharge etc.
- (f) More than one application submitted by the candidate for the same post.
- (g) Any other deemed irregularity or reason observed by the Board of Officers.
- (h) Canvassing on application form in any and/or bringing in any influence political or otherwise will entail disqualification.
- (j) In case the candidate is found using unfair means or adopting any malpractice at any stage of selection process.
- (k) If underage or overage on closing date of receipt of application.
- (l) If the candidate is found to not possess the essential qualification.
- (m) If the application of candidate who is working in Government establishment is not received through proper channel alongwith NOC.

9. Candidate should specifically note that the late delivery of test/examination intimation due to postal delay (such as envelopes wrongly addressed, delivered elsewhere etc) will not be entertained and no correspondence will be made on this regard.
10. The SC/ST/OBC candidate who apply against Gen (UR) vacancies are not eligible for the age and other concession meant for SC/ST/OBC.
11. Certificate of experience in the trade where experience is desirable be produced.
12. Photocopy of the following documents/certificates to be attached alongwith application duly self attested:-
- (a) Two passport size photograph duly self attested, one on right corner of application and one on Acknowledgement Card.
  - (b) Attested copy of following certificates will also be submitted with application:-
    - (i) Educational qualification certificate.
    - (ii) Date of birth certificate.
    - (iii) Caste certificate where applicable.
    - (iv) Discharge certificate for Ex-serviceman or NOC from competent authority for serving Defence Personal who are completing the prescribed period of Army Service within a year from the last date for receiving application.
    - (v) Details of Aadhar and PAN Card No.
  - (c) Self addressed envelope affixing postal stamp of Rs 25/-

**Note- I: Central Government Civilian Employees must furnish "No Objection Certificate" from their employer/office at the time of the skill test else their candidature will be cancelled.**

13. **Place of Test:** 56 Infantry Divisional Ordnance Unit, Lekabali, Dist: Dhemaji (Assam).
14. **Application should be forwarded to Commanding Officer 56 Infantry Divisional Ordnance Unit, PIN- 909056, c/o 99 APO as per prescribed format only, otherwise the same will be rejected. Separate application for each post is required.**
15. Incomplete / Ineligible applications will be deemed invalid and rejected without intimation to the candidate. Only eligible candidate will be called for further tests and the written examination.
16. **Commanding Officer, 56 Infantry Divisional Ordnance Unit** reserves the right to reduce the number of candidates for written examination for any category of post by screening of applications based on a cut off percentage of marks obtained in the examination mandated as essential QR and also "Number of vacancies may increase or decrease at the discretion of Competent authority/appointing auth" due to administrative/tech reason.
17. No screening of application is required in case of physical test wherever required. The candidate who fails to qualify in the physical test (wherever applicable) shall not be permitted to undergo written test. Skill test wherever applicable will be conducted and will be qualifying in nature and also be counted for final merit.

18. It is made clear that merely fulfilling the basic essential qualification/requirements does not automatically entitle a person to be called for test. The selection will be made strictly on the merit basis. The decision of appointing authority regarding selection/rejection will be final. It is also made clear that the number of post/vacancies is tentative and recruitment process can be cancelled/suspended/terminated by Appointing Authority at any stage due to administrative reasons.

19. The question papers of Written Test (objective type) will be bilingual (both English and Hindi for all posts). The syllabus for written examination for above mentioned post is as under:-

- |  |                        |
|--|------------------------|
| (a) General intelligence and reasoning | (c) Numerical aptitude |
| (b) General English                    | (d) General Awareness  |

20. **WARNING. All candidates are warned to be careful about self-styled agents and also requested to inform the Commanding Officer 56 Infantry Divisional Ordnance Unit against any malpractice seen/observed by them during recruitment process.**

21. **“Own Risk”**. Candidates will appear for physical rest/endurance test at their own risk. For any injury/accident if sustained by the candidates during test, authorities will not be responsible to pay any compensation.

22. **“Probation Period”**. The selected candidates will be on probation for two years. The appointment of the selected candidates will be made on the satisfactory report from the concerned civil authority on verification of character and antecedent/education certificates with date of birth/caste certificate and medical fitness examination.

23. **“Dispute”**. Any dispute in the recruitment will be settled within jurisdiction of Court/Tribunal at Guwahati.

24. All appointment are initially on temporary basis but likely to be made permanent on completion of probation period.

25. **No TA/DA is admissible**. Duration of each test can be two to five days or more. Candidates will make their own arrangements for lodging/boarding during the test.

26. **Commanding Officer 56 Infantry Divisional Ordnance Unit, PIN- 909056, c/o 99 APO will not responsible for any injury which may occur during the process of physical/exams.**

Unit : 56 Inf DOU

Station : c/o 99 APO

Date ; 20 May 2018

SD//xxxxxxx  
(Viraj Semwal)  
Major  
OIC Adm & Ser Wing  
for Commanding Officer

**56 Infantry Division Ordnance Unit**  
**Pin- 909056**  
**C/o 99 APO**

Affix recent  
passport  
size  
photograph

**APPLICATION FOR RECRUITMENT**

**Recruitment Notice No 01/2017**

1. Post applied for .....
2. Name of Candidate (in block letters) .....
3. Father's Name .....

4. Date of Birth

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| D | D | M | M | Y | E | A | R |
|   |   |   |   |   |   |   |   |

5. Correspondence Address:-

House No/Street/Village.....

Post Office.....

District..... State.....

Pin Code.....

6. Permanent Address:-

House No/Street/Village.....

Post Office.....

District..... State.....

Pin Code.....

7. Educational Qualification (attach certificate duly attested)

| <b>S.No</b> | <b>Qualification</b> | <b>Name of School<br/>College</b> | <b>Name of Board<br/>/University</b> | <b>% of marks<br/>obtained</b> |
|-------------|----------------------|-----------------------------------|--------------------------------------|--------------------------------|
|             |                      |                                   |                                      |                                |
|             |                      |                                   |                                      |                                |
|             |                      |                                   |                                      |                                |

8. Category for which applied:

(a)

|    |    |    |     |
|----|----|----|-----|
| UR | SC | ST | OBC |
|    |    |    |     |

(b) Whether belong to:-

|    |     |        |
|----|-----|--------|
| PH | ESM | Others |
|    |     |        |

9. If applied for the post as Ex –serviceman:

Date of enrolment (in Army/Navy/Air force).....Date of retirement.....

Total service.....Yrs... .. Month.....days (attach copy of discharge certificate/NOC

10. If applied for the post in PH category:-

| Type of disability (OH, HH, VH | Percentage of disability |
|--------------------------------|--------------------------|
|                                |                          |

11. Whether registered with any employment exchange? (Yes/No).....  
(if yes, mentioned registration No and name of employment exchange)

12. (a) Have you ever been involved in any criminal case?(Yes/No).....

(b) Have you ever been arrested/prosecuted?(Yes/No).....

(c) Have you ever been convicted by any Court?(Yes/No).....

(d) Is any case pending against you in any Police Station?(Yes/No).....

(e) Have you been ever debarred from appearing any examination by UPSC/Govt of India/State Govt/University Board or any other Educational institutions?  
(Yes/No).....

(f) Whether employed in central government services?(Yes/No).....

If yes, give details as under:-

| Name of employer | Office address | Name of the post | Date of appointment | NOC obtained or not alongwith the letter Number and date |
|------------------|----------------|------------------|---------------------|--|
|                  |                |                  |                     |  |

**DECLARATION**

13. I hereby certify that the aforementioned particulars in the application are correct and true to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement, my candidature/appointment is liable to be cancelled/terminated. I am willing to serve "All India Service Liability including field. I agree that the department has the right to transfer me anywhere in India. I agree that any injury/accident/death if sustained during the recruitment process and involvement in court case, then the conducting authorities will not be held responsible nor will any compensation be paid to me".

Dated:

(Signature of Candidate)

Place:

**FOR OFFICE RECORD ONLY**

1. Application received on .....
2. Application accepted/rejected.....
3. **Reason for rejection:** Underage/Overage/Documents incomplete/Photo or documents not attested/Any other reason to be specified:-

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4. Index No..... date of test.....

**ACKNOWLEDGEMENT CARD**

1. Name .....
2. Date of Birth .....
3. Father's Name .....
4. Correspondence Address:-  
House No/Street/Village.....  
Post Office.....  
District..... State.....  
Pin Code.....
5. Application accepted/rejected and test if accepted.....
6. Reason for rejection .....
7. Date of reporting for test.....
8. Venue of test .....

DAVP/10202/11/0016/1819