

MILITARY COLLEGE OF ELECTRONICS AND MECHANICAL ENGINEERING
(MCEME) PIN 900 453 C/O 56 APO

Direct Recruitment of Group 'C' vacancies in the Corps of Electronics and Mechanical Engineers

1. Applications are invited for direct recruitment from MCEME for the under mentioned posts at the address mentioned against each posts :-

Address	Place of work	Posts	Vacancies						
			UR	SC	ST	OBC	Total	Including Reservation for	
								PH	ESM
Military College of EME, Pin – 900 453 C/o 56 APO	Secunderabad	Tradesman Mate	3	2	-	1	06	2*(VH)	1
		MTS (Chowkidar)	3	1	-	-	04	-	-
		MTS (Messenger)	1	-	-	-	01	1*(HH)	-
		MTS (Daftary)	1	-	-	-	01	-	1
		LDC	2	-	-	-	02	-	-
		Lab Assistant	-	-	1	-	01	-	-
		Storekeeper	1	-	-	-	01	-	1

*VH – Visually Handicapped and HH – Hearing Handicapped

2. Pay Scale, Minimum educational qualification, Experience, Age limit and suitability for persons with disability are as under :-

S.No	Posts	Qualification	Suitable for persons with disability
(a)	Tradesman Mate	Matriculation pass from recognized Board or equivalent	OA,BL,OL,LV,B
(b)	MTS (Messenger, Chowkidar & Daftry)	Essential :- Matriculation pass or equivalent from recognized Board Desirable :- Conversant with the duties of respective trades with one year's experience in the trade	OA,OL,HH,LV,B
(c)	LDC	(i) 12 th class pass from a recognized Board or University. (ii) Typing speed of 35 words per minute in English on computer or a typing speed of 30 words per minute in Hindi on computer (35 words per minute and 30 words per minute correspond to 10500/9000 key depressions per hour on an average of 5 key depression for each word).	BL, OL,B,LV,HH

Contd ...2/-

(d)	Lab Assistant	(a) Essential :- Grauate in Science with Physics, Chemistry and Mathematics from a recognized University OR Diploma in Electrical or Mechanical or Electronics Engineering from a recognized Institution. (b) Experience : <u>Desirable</u> :- Two years experience in a Government or Private concern	OA,OL,LV,HH
(e)	Storekeeper	12 th class pass from a recognized Board or University	OL,HH

3. Pay Scale:- LDC and Storekeeper -PB-1 Rs.5200-20200 + Grade Pay Rs.1900/-
Lab Assistant – PB-1 Rs. 5200-20200+Grade Pay Rs.2400/-
For remaining posts – PB -1 Rs.5200-20200+Grade Pay Rs. 1800/-

4. Age limit : 18 to 25 Years

5. Age relaxation :-

(a) Government servant upto 30 yrs for the post at Sl.No. (a), 35 yrs for the posts at Sl.No. (b) & (d) and 40 yrs for the post at Sl.No. (c) & (e) as per order/instructions issued by the Central Government.

(b) Ex-serviceman – Service rendered in Army, Navy and Air Force plus three years.

(c) Other Backward Class – Three years for the vacancies reserved for this category.

(d) SC/ST – Five years for the vacancies reserved for this category

(e) Physically Handicapped – Ten years (15 years for SCs/STs and 13 years for OBCs) for the vacancies reserved for physically handicapped.

6. Posts mentioned above are subject to all Indls transfer liability and field service liability rules.

7. Candidates will fwd application properly by **Registered Post/Speed Post** to the address mentioned against for the post applied. Candidates are requested to superscribe the words "**APPLICATION FOR THE POST OF**" on the top of the envelope while sending the application. **Separate application is required for each post.**

8. Last date for receipt of application is **21 days** from the date of publication of the advertisement in the Employment News.

9. **The crucial date for determining the age limit shall be the closing date for receipt of application in Employment News.**

10. Photocopy of the following documents/certificates to be allotted alongwith application duly attested by a Gazetted Officer :-

- (a) Matriculation certificate /Municipality Birth certificate in support for date of birth.
- (b) Mark Sheet of the educational qualification mentioned against the post applied.
- (c) ST/SC/OBC (Non creamy layer) certificate if applicable.

Contd ...3/-

(d) Physically Handicapped certificate showing 40% and above of relevant disability issued by competent authority in Govt prescribed proforma

(e) Discharge certificate in case of ex-serviceman

(f) NOC in original from their present employer in case of Government Servant.

Note :- Original certificate should not be sent with the application. These should be produced only at the time of document verification.

11. Candidate must enclose latest character certificate duly signed by Principal/ Head Master/Gazetted Officer.

12. Option for the use of Hindi for answering all the questions papers, except English, is available.

13. Question papers will be made available in both Hindi and English languages

14. The candidates can apply either in Hindi or in English if proforma for application is published in the advt, it must be in both Hindi and English language.

15. Incomplete/illegal/ineligible applications will be deemed invalid and rejected without intimation to the candidate. Only the eligible candidates will be called for the written examination provided two self addressed envelop with postal stamp of Rs. 5/- and two passport size photograph are to be enclosed with the application form.

16. Merely fulfilling the basic selection criteria does not automatically entitle a person to be called for test.

to be called for test.

17. **Applications can be shortlisted by Recruitment Authority based on percentage of marks based on the No. of applicants.**

18. The number of vacancies is subject to change. Further the employer has the right to cancel or modify this notification without assigning any reason thereof.

19. Canvassing in any form shall disqualify the candidate. No enquiry of correspondence will be entertained.

20. Syllabus for written test will be as per essential qualification mentioned against each posts.

21. No TA/DA is admissible. Duration of the test can be 02 to 03 days or more. Candidates will make their own arrangement for lodging/Boarding during the test.

22. The decision of appointing authority regarding selection/rejection will be final.

23. The recruitment process can be cancelled/postponed/suspended/terminated without any prior notice/assigning any reasons at any stage.

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APPLICATION FORM

Affix latest
self attested
passport size
photograph

- 1. Post applied for :
- 2. Name of the Candidate :
- 3. Father's /Husband Name :
- 4. Date of Birth (Proof encl) :
- 5. Correspondence address
(with mobile No) :
- 6. Permanent address
(with mobile No) :
- 7. Category (SC/ST/OBC/Gen/ESM/PH)
Proof enclosed) :
- 8. Nationality :
- 9. Education Qualification
(copy enclose duly attested by a
Gazetted Officer) :
- (i) Academic :
- (mention % of marks obtained
In required qualification)
- (ii) Experience :

Certified that the particulars mentioned in the application form are correct and true to the best of my knowledge and belief. If found false at any stage my service may be terminated without notice.

NOTE :- Separate application form to be filled for each post.

Place :

Date :

(Signature of the applicant)



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CALL LETTER

**Military College of EME, Trimulgherry, Secunderabad – 15
(To be filled by the office)**

Photograph

1. You are requested to be present with this original call letter to attend the test as per details given below :-

Hall Ticket No.	
Date of Examination	
Reporting Time	
Examination Center	

2. Candidates are required to be in possession of following documents (in original) alongwith an attested photo ID Card)

- (a) Identity proof (driving license, Voter I Card, Pan Card any other Govt recognized Photo ID Card)
- (b) Date of birth certificate
- (c) Educational qualification certificates
- (d) Caste certificate
- (e) NOC for govt employee from present employer
- (f) Call letter in original

3. The candidate should bring their own writing material (clip board, ball point pen (black), pencil, eraser, sharpener etc) for written test. Candidates should be seated 30 minutes before the start of the test.

4. The candidates should be prepared to stay at Secunderabad for 3-4 days under own arrangement. **No TA/DA will be admissible for attending the selection process.**

(Signature of OIC, Rectg)

dasg 10103/11/0022/1617