

**DIRECT RECRUITMENT FOR GROUP 'C' POSTS  
IN THE CORPS OF ELECTRONICS AND MECHANICAL ENGINEERS  
STATION WORKSHOP EME, ROORKEE - 247667, DISTT HARIDWAR (UTTARAKHAND)**

1. Applications are invited from eligible Indian Nationals for the under mentioned posts:-

Posts	No of Vacancies		Minimum Educational Qualification	Pay Scale As per 7 <sup>th</sup> CPC
	Total	Category		
Cook	02	UR -02	<b>Essential:</b> (a) Matriculation or equivalent from recognized Board/University (b) Must have knowledge of Indian Cooking and proficiency in trade	Level 1 Rs 19900.00 plus allowances
Dhobi	01	UR -01	<b>Essential:</b> (a) Matriculation or equivalent from recognized Board/University (b) Must be able to the wash military/Civilian clothes thoroughly well	Level 1 Rs 18000.00 plus allowances
MTS (Safaiwala)	01	UR -01	<b>Essential:</b> Matriculation or equivalent from recognized Board/University	
MTS (Chowkidar)	04	UR -02 SC -01 OBC-01	<b>Desirable:</b> Conversant with the duties of the respective trades with one year's experience in the trade	
Tradesman Mate	01	UR -01	<b>Essential:</b> Matriculation or equivalent from recognized Board/University or a certificate from a recognized Industrial Training Institute OR Armed Forces Personnel or Ex-servicemen in possession of Matriculation or equivalent certificate	
<b>Note: -</b> - Number of vacancies may be changed without any notice. The appointments for the above vacancies will be temporary in nature and will be permanent only after successful completion of 02 (Two) years of probation. - Posts mentioned above are subject to all India Transfer Liability and Field Service Liability Rules. <b>03xVacancies for MTS (Chowkidar) included in the above vacancies are for the Detachment located at Lansdowne.</b>				

2. **Age Limit and Relaxation.**

- The prescribed age limit for the above posts is **18 to 25 years**.
- Necessary age relaxation as per existing Govt Order for SC/ST/OBC/PH/ESM is applicable.
- Crucial date for determining the age limit shall be the closing date for receipt of application.**

3. **How to apply.**

- Eligible candidates can forward their application completed in all respects as per the format given, along with the documents stated below to **Officer Commanding, Station Workshop EME, Roorkee - 247667, Distt- Haridwar (Uttarakhand) by Ordinary Post.**
- Last date for receipt of application is **21 days** from the date of publication of advertisement in the news paper. Application received after due date (Timing - 1700h) will not be accepted.
- No application will be accepted by hand from any applicant.
- Applicants are requested to write on top of the envelope "**APPLICATION FOR THE POST OF .....**" while sending the application form.

4. **Documents to be enclosed.** Self attested photocopy of the following Documents/Certificates should be enclosed along with application form:-

- Matriculation Certificate/Municipality Birth certificate in support for date of birth.
- Mark sheet of the educational qualification mentioned against the post applied for.
- ST/SC/OBC (Non creamy layer for OBC) certificate if applicable.
- Physically handicapped certificate showing 40% and above disability issued by competent authority if applicable.
- Discharge certificate in case of ex-serviceman.
- NOC in original from the present employer/competent authority in case of Government servant including serving Armed Forces Personnel if applicable.
- Two recent passport size colour photographs. One pasted on application form and another pasted on admit card duly attested by Gazetted Officer.
- A self addressed envelope with postal stamp of Rs 05.00.

**Note: Original certificate should not be sent with the application. These should be produced at the time of examination.**

5. **Selection Process.**

- After initial screening based on scrutiny of applications, candidates will be intimated separately for appearing in examination. Merely fulfilling the criteria does not entitle an individual to be called for written test/practical test. Only candidates who are intimated, are required to appear for examination.
- Physical/Trade/Practical/Skill Test.** A Physical/Trade/Practical/Skill Test as applicable will be conducted for all the candidates.
- Written test.** All the candidates who qualify in the Physical/Trade/Practical/Skill Test will appear in the written test. Written test will be of 100 marks which will comprise of four parts (of 25 marks each) as under:-
  - Part I - General Intelligence & Reasoning.
  - Part II - Numerical Aptitude
  - Part III - General English
  - Part IV - General Awareness
- The Question Paper will be bilingual (English & Hindi), less Part III which will be only in English.
- The level of questions will be commensurate to the essential educational qualification prescribed for the post.
- Final selection will be as per the merit list based on the marks obtained by candidates in written examination.
- Date & time of examination will be intimated through admit card.

6. **Terms & Conditions**

- Incomplete/illegible/ineligible applications will be deemed invalid and rejected without intimation to the candidate. Only eligible candidates will be called for the written examination provided a self-addressed envelope with postal stamp of Rs 05.00 is enclosed with the application form.
- Applications without the Employment News Advertisement Reference No will not be accepted.
- Merely fulfilling the basic selection criterion does not automatically entitle an individual to be called for examination.
- Written test & Practical will be held at Station Workshop EME, Roorkee over a period of 02 to 03 days or more. Candidates will make their own arrangement for boarding/ lodging. **No TA/DA is admissible.**
- Canvassing in any form shall disqualify the candidature. No enquiry or correspondence in this regard will be entertained. The decision of Appointing Authority will be final and binding for the candidates.
- The Appointing Authority reserves the right to postpone/cancel/suspend/terminate the entire recruitment process at any stage without any prior notice/assigning any reason.**

**APPLICATION FORMAT**  
**(Advertisement No \_\_\_\_\_)**

Post applied for: .....

1. Name (IN CAPITAL LETTERS) : .....
2. Father's Name : .....
3. Mother's Name : .....
4. Date of Birth : .....
5. Place of Birth : .....
6. Marital Status : Married/Unmarried
7. Correspondence address : .....
8. Permanent home address : .....
9. Category (UR /SC/ST/OBC) : .....
10. Religion : .....
11. Educational Qualifications : .....
12. Experience : .....
13. Registration Details of Employment Exchange (If Any)  
(a) Exchange Name : .....  
(b) Registration No. : .....  
(c) Valid Up to Date : .....
14. AADHAR No : .....

Affix latest pass port  
size photograph  
duly attested by a  
Gazetted Officer

It is certified that I am not involved in any criminal case and no such proceedings criminal/civil are pending/contemplated against me in any court of law. The particulars mentioned above are correct and true to best of my knowledge and belief. If any particular is found to be incorrect at any stage of my selection/appointment/services are liable to be terminated without notice.

Place: \_\_\_\_\_  
Date: \_\_\_\_\_ (Signature of the applicant)

**ACKNOWLEDGEMENT/ADMISSION CARD**

Post applied for: .....

1. Name of candidate : \_\_\_\_\_
2. Signature of candidate : \_\_\_\_\_
- (For official use only)
3. Your application is hereby accepted.
4. Index No: \_\_\_\_\_
5. Written test (a) Date \_\_\_\_\_ (b) Time \_\_\_\_\_ (c) Place \_\_\_\_\_

Affix latest pass port  
size photograph  
duly attested by a  
Gazetted Officer

DVP/10103/11/0011/1718