



File No.3/33/2018-SD/AM (Adv.07/2019)

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

(An Autonomous Trust under the Ministry of Culture, Govt. of India)
11, Mansingh Road, New Delhi-110001.

**Advertisement for filling up the post of
CONTROLLER (MEDIA CENTRE) AND PROGRAMME PRODUCER**

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS (IGNCA), New Delhi, proposes to fill up the following posts in Media Centre of IGNCA:-

- (1) **Controller** in Pay Matrix Level – 12 Rs.78800-209200/- on Deputation/Contract basis.
- (2) **Programme Producer** on contract basis for a period of 1 year on consolidated remuneration of Rs.50,000/- per month.

Eligibility Criteria: Educational and Other qualifications/Experience:

For Controller (1 Position):

- i) Persons (i) holding analogous posts or
- ii) having 5 (five) years' service in the Grade Pay of Rs.6600/- in Government/Public Sector Undertakings/ Universities/ Academic and Research Institutions/Autonomous Organizations and having:
 - (i) Master's Degree in Arts, Humanities or Languages
 - (ii) Knowledge & experience of archival science/ production/documentation
 - (iii) 5 (five) years experience of research and filed documentation through audio/visual media in any field of the Arts
 - (iv) Age limit - Not exceeding 55 years

For Programme Producer (1 Position):

Job Requirement:

The selected person would be expected to produce a minimum of four half an hour or one hour quality and telecast worthy programme in a month. He/She should be able to devise/plan/compile programme from out of the raw footage available with Media Centre of IGNCA. He/She would be responsible for creating software for different TV Channels as and when required. He/she would also be required to be the Producer incharge for field documentation within and outside IGNCA.

Educational Qualification:

Essential Qualifications:

- (i) Master degree in any subject
- (ii) Ten years of experience in Programme production in Visual media of Govt./PSU/Autonomous Bodies, out of which Five Year should be in supervisory capacity.

Desirable:

The applicant should have a fair knowledge of history/tradition/heritage/literature and culture topography of different regions of India. Must have experience of working on single as well as multi-camera setup in and outside a TV studio and also a live telecast situation.

Age Limit: Not more than 55 years

Time Period: One Year.

Mode of Selection: Scrutiny of application of eligible candidates followed by interview.

Place of Posting: New Delhi

Apart from documentary proof of all educational and other qualification the candidate shall have to bring a 10-12 minutes showreel of his/her previous work which could be played at the time of interview.

Applications form in the prescribed proforma alongwith prescribed Annexure-I should be reached by 20 March 2019 to the Director (Admn.) Office, Indira Gandhi National Centre for the Arts, CV Mess Building, Janpath, New Delhi 110 001. Only eligible candidates will be allowed to appear for the interview. Application form and other details are available at IGNCA website www.ignca.gov.in. The IGNCA reserves the right to reject any or all applications without assigning any reason. The decision of the IGNCA regarding selection of applicants for interview and/or engagement shall be final and binding.

Director (Admn.)
IGNCA

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15cm X 20cm