

**RECRUITMENT OF CIVILIAN GROUP 'C' AT 706 TPT COY ASC (CIV GT): PIN:905706.C/O 56 APO
APPLICATION ARE INVITED FROM EILIGIBLE CANDIDATES OF INDIAN NATIONALITY TO FILL UP FOLLOWING
VACANCIES : GROUP 'C'**

01. Application on plain paper as per format given in the advertisement are invited from the Citizens of India and from such other persons declared eligible by Government of India for filling up unfilled posts in specified Group 'C' categories listed below. The application in prescribed format may be sent by ordinary post to 706 Tpt Coy ASC (Civ GT) PIN: 905706 C/o 56 APO upto 1700 hrs of the closing date. Application received after closing date will not be entertained. The envelopes containing application should be clearly superscripted. "**Application for Group 'C' Post of Civilian Motor Driver (Ordinary Grade)**" along with the community as applicable (.e. SC//OBC/UR/ESM).

Note :- Please read instructions carefully before filling up Application Form. Non completion of any one or more instruction (s) will entail outright rejection of application.

S No	Name of post	Pay Scale of the post	Essential edn/experience	Category				Remarks
				SC	OBC	UR	Total	
(a)	Civilian Motor Driver (Ordinary Grade)	Pay Matrix (Level-2) (i.e. 19.900/-)	(a) Matriculation Pass or Equivalent from a recognized education Board. (b) Must possess Driving License for Heavy Vehicles & have minimum two years experience of driving such vehicles thereafter. (c) Two years driving experience must commence after date of issue of Civ Hy Driving License.	01	02	03	*06	*01-Ex-servicemen - A matriculate with 15 years' service in the Armed Forces along with the application, ex-servicemen applicant has to submit an undertaking in the prescribe format that he had been duly released/retired /discharged from the Army Forces. ESM selected for appointment will be placed against the category to which he belongs. For example, if belongs to SC, should be placed against the post for SC.
Total				01	02	03	06	

02. **ABBREVIATIONS** - UR-Reserved, SC-Schedule Caste, OBC-Other Backward Class & ESM-Ex-servicemen.

03. **AGE LIMIT AND RELAXATION**

(a)	For all the above vacancies age limit will be {Civilian Motor Driver (Ordinary Grade)} 18 to 27 Years.
(b)	FIVE years relaxation for SC/OBC candidates applying with valid certificate issued by the approved authority.
(c)	No age relaxation is allowed to SC/ST/OBC candidates applying against unreserved post.
(d)	Ex-Servicemen - Three years over and above the period of service rendered in the Army, Navy and Air-Force.
(d)	PROOF OF AGE - Birth certificate issued by appropriate authority or Matric Certificate issued by Board or equivalent.
(e)	IT MAY BE NOTED THAT
(i)	If the candidates wish to be considered against a specific community quota he should tick the community column accordingly in their application. Application will be rejected unless proof of community in the prescribed format is enclosed.
(ii)	Before applying for the post the candidates should ensure that he fulfills the eligibility criteria. Recruitment authorities would be free to reject any application not fulfilling the requisite criteria at any stage of recruitment and if erroneously appointed such candidates shall be liable for removal from service.
(iii)	Any subsequent representation for change of community status will not be entertained under any circumstances.

4. Last date for submission of application is **28 DAYS FROM DATE OF PUBLICATION OF ADVERTISEMENT.**

5. **INCLOSURES** -The following enclosures only are to be firmly stitched along with the application form :-

(a)	Attested photo copy of 'Education Qualification Certificates'.
(b)	Attested photo copy of 'date of Birth Certificate'.
(c)	Attested photo copy of 'Driving License' issued by RTO {For Civilian Motor Driver (Ordinary Grade) } post only
(d)	Attested photo copy of 'Experience Certificate'.
(e)	Attested photo copy of 'Caste Certificate'.
(f)	'Call Letter/Acknowledgement Card'.
(g)	Four passport sized photographs (Not Older than 1 Month) without wearing cap and goggles/coloured glasses should be enclosed with name and father's name written on their reverse side. Do not put any mark or signature on the photograph & it should be similar to the one on the application.
(h)	Only attested photocopies of certificates/documents should be enclosed. Original copy certificates/documents SHOULD NOT BE enclosed with the application.
(j)	No objection certificate from the employer, if already employed.

(NOTE:- Original certificate are not (**NOT**) to be dispatched with application form and should be brought in person on the day of tests)

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6. All posts are temporary but likely to be permanent after successful completion of **TWO YEAR** probation period.

SELECTION PROCEDURE

(a) **HOW TO APPLY** – Candidates fulfilling the conditions can submit their application (On A-4 Size Plain Paper) as per format given as Appendix 'A' & 'B' in this advertisement and must attach the documents as mentioned in Ser No 5. The photograph and documents should be attested along with the application. **If applying for more than one post, separate application in separate envelopes should be sent for each post.**

(b) Incorrect/incomplete information in the application will render the application invalid and will be rejected.

(c) The candidates will undergo physical fitness test, written test & practical tests. Candidates will be short listed at each stage of selection procedure. Candidates will enclose a self addressed envelope; affix postal stamps of Rs. 25/- along with the application for dispatch of Acknowledgement/Admit Card, if screened successfully. Application to reach **Officer Commanding 706 Tpt Coy ASC (Civ GT), PIN: 905706, C/o 56 APO** within **28 days (TWENTY EIGHT)** days from the date of publication of this advertisement. The candidates are required to superscribe on the top of separate envelopes **APPLICATION FOR THE POST OF CIVILIAN MOTOR DRIVER (ORDINARY GRADE)**. Application will not (**WILL NOT**) be entertained without Appendix 'B' or non receipt of separate envelope duly affixed postal stamps of Rs. 25/- and after closing date i.e. 28 days from the date of publication of this advertisement notice in Employment News and or other Newspapers.

(d) **CENTRE FOR TEST** Physical, written and practical tests will be held at 706 Tpt Coy ASC (Civ GT) on place decided and promulgated by the Appointing Authority on dates mentioned in the Acknowledgement Card. Applicant should report to 706 Tpt Coy ASC (Civ GT) or as directed at date and time for physical, written and practical tests as mentioned therein. No separate letter will be issued for the same. Acknowledgement Card will be dispatched by Registered by Post to only those applicants whose applications and all supporting documents are found complete and correct in terms of age, mandatory educational qualification and other parameters as mentioned above. Incomplete application will be rejected and no correspondence will be made/entertained in this regard. Candidates not in possession of same will stand automatically disqualified.

(e) The details of tests are mentioned as under :-

S No	Physical Test	Timings/ Benchmark	Pass Marks	Weight age
(i)	1.6 Kms Run	06 Min	Pass/Fail	Only Pass
	Bent Knee Situps (Both Hand behind head)	30 Nos		
	3 Mtrs Vertical Rope	Qualify		
	Chin Ups	08 Nos		
	9" Ditch	Qualify		
(ii)	Practical	As required		
(iii)	Written Test	1.5 Hours	20/50	100%

(f) All the candidates on the select panel will be offered an appointment subject to medical fitness in the medical examination and other satisfactory requirement before actual appointment. The reserve will be operated strictly as permanent in case a candidate from the select panel refuses appointment or is disqualified. The reserve panel will not be operated for any subsequent recruitment exam or additional vacancies in the same year and next year.

(g) The number of post/vacancies is tentative. The recruitment process can be cancelled/suspended/terminated by the Officer Commanding 706 Tpt Coy ASC (Civ GT) at any stage and his decision in this regard will be final. No appeal will be entertained. Candidates after selection will be subject to **ALL INDIA LIABILITY RULES, FIELD SERVICE RULES AND ARMY ACT 1950 (All India Liability- Candidates can be transferred to anywhere in India including field).**

7. Medium of writing in application form and test will be in Hindi/English only.

8. No (**NO**) travelling allowances will be admissible for the Physical/Written/Practical Tests. Candidate will make their own boarding/lodging arrangement for the physical/written/practical tests. 706 Tpt Coy ASC (Civ GT) will not (**WILL NOT**) be responsible to pay for any damage in case of injury/death of any candidate during various tests and thereafter.

9. Individual who furnishes wrong information in the application form or produces false certificate to avail benefits of reservation or who have fully or partially suppressed any material information shall be liable to cancellation of candidature at any stage of recruitment process and or termination of service, if the candidate has been selected.

WARNING

10. All the candidates are warned to be careful from **SELF STYLED AGENTS/TOUTS** and also requested to report the same to the Officer Commanding 706 Tpt Coy ASC (Civ GT) against any malpractice seen/observed by them.

11. Any misrepresentation of facts or other details shall invite rejection of candidature and registration of criminal proceedings against such candidate (s).

Officer Commanding
706 Tpt Coy ASC (Civ GT)

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APPLICATION FORM

Appendix 'A'

APPLICATION FOR THE POST OF CIVILIAN MOTOR DRIVER (ORDINARY GRADE) IN 706 TPT COY ASC (CIV GT)

Paste a
passport size
coloured
photograph
duly stamped
& attested

1.	Name of the Candidate (IN BLOCK LETTER)	:	
2.	Telephone Number	:	
3.	Father's Name	:	
4.	*Date of Birth	:	
5.	Age as on last date prescribed for receipt of application	:	Years.....Months.....Days.....
6.	Identification marks (s)	:	(a) (b)
7.	Address for correspondence	:-	
8.	Caste	:	
9.	Category for which applied	:	
10.	Educational qualification	:	
11.	Experience	:	
12.	I am SC/ST candidate but have applied against the vacancy of General Category. In will not avail the relaxation/service benefits/promotional benefits etc as admissible to the candidate belonging to SC/ST/Ex-servicemen category strike out if not applicable)		Yes/No

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ACKNOWLEDGEMENT/ADMIT CARD

(To be filled by the Candidate)

Paste a
passport size
coloured
photograph
duly attested

1.	Post applied	:	
2.	Name	:	
3.	Father's Name	:	
4.	Date of birth	:	Age
5.	Category (SC/ST/OBC/UR/Ex-Servicemen)	:	
6.	Address for correspondence	:	To be filed same as per Column 6 of form of Application Appx 'A'
7.	Identification marks (s)	:	(a) (b)
			Left Head thumb impression

FOR OFFICE USE (NOT FILLED IN BY CANDIDATE)

(Signature of the candidate)

8. Index No
 9. Date and time of Physical/Written Practical Test
 10. Venue of Physical/Written/Practical Test
 11. Candidate should report to the venue at hrs on the date of test along with the Original documents/certificate as mentioned in Para 5 of this advertisement.
 12. Production of this letter in Original is mandatory for entry. Entry will be denied in case not produce.

(Signature of Presiding Officer)

Day 10602/11/0081/1617